

# RUSH!

Contract #:

## CONTRACT ROUTING SHEET

Date Prepared: 7/16/18Need Date: ASAP**PROCESSING DEPARTMENT:**

Department: HR  
Dept. Contact: Mike Strella  
Phone #: x 5622  
Department:                       
Head Signature: [Signature]

**CONTRACTOR:**

Name:                       
Address:                       
                      
Phone:                     

**CONTRACTING DEPARTMENT:**

Service Requested: Transportation Resolution Review  
Contract Term: N/A Contract Value: \$0.00  
Compliance with Human Resources requirements? Yes: X No:                       
Compliance verified by: Mike Strella

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: ✓ Disapproved:                      Date: 7/16/18 By: [Signature]  
Approved:                      Disapproved:                      Date:                      By:                     

2018 JUL 16 AM 10:56  
S. DORADO COUNTY COUNSEL

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:                      Disapproved:                      Date:                      By:                       
Approved:                      Disapproved:                      Date:                      By:                     

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:                       
Approved:                      Disapproved:                      Date:                      By:                       
Approved:                      Disapproved:                      Date:                      By: