

**APPLICATION FOR  
COUNTY OF EL DORADO  
BOARD, COMMISSION, OR COMMITTEE**

Return to: Clerk of the Board of Supervisors  
County Government Center  
330 Fair Lane, Placerville, CA 95667  
e-mail: edc.cob@edcgov.us

**DATE RECEIVED**

Copy to Supervisor - District \_\_\_\_\_

INSTRUCTIONS: Please complete each item below. Be sure to enter the title of the Board, Commission, or Committee (only one per application please) for which you desire consideration. For more complete information or assistance contact the Clerk of the Board of Supervisors' Office. This application shall be maintained for a period of one year only. After one year it is necessary to file a new application for another year of eligibility. **Please print in ink or type.**

1. Board/Commission Applying for: First 5 El Dorado Commission	2. Today's Date: 01/18/2019
3. Name: Semon Donald Vincent Last First Middle	4. E-Mail Address: don.semon@edcgov.us
5. Address: 3057 Briw Road Number Street Placerville 95667 City Zip Code	6. Telephone: (916) 416-5315 Home (530) 642-7363 Business
7. Occupation/Title: HHSA Director	Employer: El Dorado County
8. List all County board, commissions or committees of which you are now or have been a member. Indicate dates of service. El Dorado County Strategic Planning Committee (Healthy Communities) - currently	
9. Summary of qualifications related to group(s) listed above. (What experience or special knowledge do you bring to your area of interest?) See attached reume	
10. Affiliations with professional and/or community groups: Child Support Directors Association (Past President) California Welfare Directors Association California Behavioral Health Directors Association	
11. Why do you seek appointment? The visions and missions of First 5 El Dorado and the El Dorado County HHSA align very closely. We serve many of the same children and families. To better ensure the success of both organizations, as well as our ability to provide outstanding services, I believe it is imperative that the two organizations work very closely together.	
12. Additional Information: Give any information explaining your qualifications, experience, training, education, volunteer activities, community organization memberships, or personal interests that bear on your application for above Board, Commission, or Committee. Attach additional sheets as necessary. See attached resume	
13. Indicate Supervisor who will receive a copy of this application: unknown	

Appointees to Boards, Commissions or Committees are not considered to be County employees for purposes of benefits, such as Workers Compensation, health insurance, etc.



Signature of Applicant



01/18/2019

Date

REVISED 1/6/2011 11:55 AM

You can save this completed application and attached to an email and send to edc.cob@edcgov.us

## **DON SEMON**

### **EXPERIENCE**

#### **Director, El Dorado County Health & Human Services Agency**

##### **• February 2019 –**

- Develop, direct, and coordinate the implementation of goals, objectives, policies, procedures, and work standards for all functions and activities of the Health and Human Services Agency (HHS) to include Behavioral Health, Public Health, Community Services, Social Services, Administration & Finance
- Plan, organize, direct, and evaluate the programs and activities of HHS to ensure the provision of effective and efficient health and social services to the community
- Manage the development and administration of the agency's budget of \$150 million; direct the forecast of additional funds needed for staffing, equipment, and supplies; direct the monitoring of and approval of expenditures; direct the preparation and implementation of budgetary adjustments
- Foster cooperative working relationships among County departments and with intergovernmental, regulatory agencies, and various public and private groups

#### **Director, El Dorado County Child Support Services**

##### **• November 2014 – January 2019**

- Develop and direct the implementation of goals, objectives, work standards and departmental policies and procedures; oversee the preparation and administration of the department's budget
- Plan, organize, coordinate and direct, through staff members, all child support and revenue recovery programs of the County
- Work closely with the Board of Supervisors, Chief Administrative Officer, related County departments and key officials of local, regional, state and federal agencies in developing and implementing programs related to child support
- Confers with the California Department of Child Support Services regarding annual budget, child support computer applications, policies and legislation

#### **Assistant Director, Sacramento County Child Support Services**

##### **• January 2005 – October 2014**

- Plan, direct and manage multiple child support functions within DCSS to include Administration, Staff Services, Legal, Management Information Systems, Public Service, Establishment and Enforcement
- Oversight responsibility for department budget of \$32 million
- Develop, implement and evaluate policies, procedures and work production standards for all staff members

## **SKILLS**

**Transformational Leadership** - I lead with strong values and do so by example. I believe in creating a shared vision that appeals to and inspires others with optimism about the future, and offers meaning in the work at hand. I challenge assumptions in order to stimulate and encourage creativity and change. I focus on respect to and appreciation of the individual's contribution to the team. This fulfills and enhances each individual team members' need for self-fulfillment and self-worth, and in so doing inspires followers to further achievement and growth.

**Building Strong Relationships** - I genuinely care about people and believe that my mission as a leader is to add value to those around me.

**Self-Awareness** - I make mistakes and own them. I am a life-long learner.

**Decision-Making** - I make decisions in line with my values, the vision and mission of my organization, our customers and what is right.

## **EDUCATION**

California State University, Sacramento • 1991

- Bachelor of Science Degree, Criminal Justice
- Jesuit High School, Carmichael, Ca.