### MEMORANDUM OF UNDERSTANDING

### **BETWEEN**

# PLACERVILLE POLICE DEPARTMENT MOU #3769, SOUTH LAKE TAHOE POLICE DEPARTMENT MOU #3770, AND EL DORADO COUNTY PROBATION DEPARTMENT

# MANAGING THE EFFECTS OF PUBLIC SAFETY REALIGNMENT ENFORCEMENT OPERATIONS PROGRAM

# FUNDED through COMMUNITY CORRECTIONS PARTNERSHIP

THIS MEMORANDUM OF UNDERSTANDING, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by and between the Placerville Police Department, hereinafter called "PPD", South Lake Tahoe Police Department, hereinafter called "SLTPD" and the El Dorado County Probation Department, hereinafter called "EDCPD," is related to public safety operations necessary as a direct result of the public safety realignment legislation (AB109) passage hereinafter called "Managing the Effects of Public Safety Realignment Enforcement Operations" program funded through the Community Corrections Partnership.

WHEREAS, it is necessary and desirable that PPD and SLTPD, working in participation with EDCPD, be retained for the purpose of performing certain special enforcement services for the Cities of Placerville and South Lake Tahoe that are needed to support the operational goal of reduced recidivism as identified by the Community Corrections Partnership in the plan for realignment.

WHEREAS, EDCPD has agreed to facilitate the reimbursement to PPD and SLTPD for services under this Memorandum of Understanding through such Partnership;

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

# 1. Services to be Performed by PPD, SLTPD and Participation from EDCPD.

During the term of each Community Corrections Partnership approved Fiscal year budget, PPD and SLTPD shall provide specific enforcement operations directed towards the realigned population, both within city limits and in unincorporated areas of El Dorado County. These enforcement operations will be provided on an overtime basis for regular full-time officers as staffing levels allow and on a base hourly regular or overtime rate as to any Reserve Officers. PPD and SLTPD salary schedules will be marked as Exhibit "A" and

Exhibit "B" for determining claimable program staff. Enforcement operations shall occur four (4) times, minimally, per MOU term. These enforcement operations will include, but are not limited to:

- a. Sweeps/clean-ups in specific "target areas" and "target populations" as identified by either EDCPD or the respective local police agency. Assisting EDCPD with individual visitations to realigned offender probationers that have been assessed to have a high risk of recidivism.
- b. Completing special investigations in cooperation with EDCPD, focused on realigned offenders who are suspected of new criminal law violations and/or in non-compliance with terms and conditions of supervision.

Upon reasonable notice and request, EDCPD commits to participate in each such enforcement by providing sworn personnel to assist as staffing levels allow and, at minimum, providing intelligence pertaining to individuals released to Post Release Community Supervision (PRCS) and/or Mandatory Community Supervision (MCS) in El Dorado County. EDCPD shall participate with PPD and SLTPD in planning activities for Managing the Effects of Public Safety Realignment Enforcements and shall assist with facilitating the funding therefor to PPD and SLTPD, as established by Community Corrections Partnership Implementation plan.

During the term of each Community Corrections Partnership approved Fiscal year budget, PPD and SLTPD shall be able to have staff attend program or operations related trainings. Authorization by Chief Probation Officer is required prior to attendance. Reimbursement, in accordance with El Dorado County Travel Policy D-1, will consist of actual cost of registration, tuition, materials, meals and travel related costs (hotel and mileage), but shall not include salary.

### 2. Payment.

Upon completion of each enforcement operation PPD and SLTPD will submit an invoice, due and payable within forty five (45) days following receipt and verification by EDCPD, defining the date, hours and list of personnel (name, rank, and salary step) involved in operation to the EDCPD. Using the published salary rates listed on Exhibit "A" City of Placerville and Exhibit "B" City of South Lake Tahoe, only base hourly rate or overtime rates, exclusive of benefits, associated with the specific operation will be claimable. EDCPD will verify each invoice before submitting it to the Chief Administrative Office for reimbursement through the Community Corrections Partnership funding.

The Not to Exceed amount of this MOU shall coincide with the Local Law Enforcement Enhancement amount as stated in the FY 18/19 AB109 Budget Approved by the CCP on July 17, 2018 of \$50,000.00.

Funding for this agreement is approved by the Community Corrections Partnership (CCP) Executive Committee on an annual basis. Should the CCP Executive Committee, during the

course of a given year for financial reasons reduce, or order a reduction, in the funding for services provided under this agreement, pursuant to this paragraph, this agreement may be deemed to be canceled in its entirety subject to payment for services performed prior to cancellation.

### 3. Statistical Reporting.

The parties hereto agree to meet on a quarterly basis during the term of this Memorandum of Understanding to collaborate on the progress of the Managing the Effects of Public Safety Realignment Enforcements. PPD and SLTPD shall make available to EDCPD statistical information resulting from Managing the Effects of Public Safety Realignment Enforcements. This information shall include, but not be limited to, burglary and theft statistics, calls for service relating to transient offenders, and calls for service relating to the targeted treatment areas. Furthermore, the parties agree to share all information gained under the Managing the Effects of Public Safety Realignment Enforcements that is mutually beneficial to share from a public safety standpoint. At the end of the operational year, the PPD, SLTPD, and EDCPD will collaborate on a report to the CCP detailing activities and success of the program.

### 4. Alteration of Memorandum of Understanding.

This Memorandum of Understanding is entire and contains all of the terms and conditions agreed upon by the parties. No alteration or variation shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement shall be binding on the parties hereto.

### 5. Records.

- a. Access. PPD and SLTPD agree to provide to EDCPD, to any Federal or State department having monitoring or reviewing authority, to authorized representatives and/or their appropriate audit agencies upon reasonable notice, access to and the right to examine and audit all records and documents necessary to determine compliance with relevant Federal, State and local statutes, rules and regulations and this Memorandum of Understanding, and to evaluate the quality, appropriateness and timeliness of services performed, for a period of at least three (3) years from the termination date of this Memorandum of Understanding, or until audit findings are resolved, whichever is greater.
- b. <u>Retention.</u> EDCPD shall maintain and preserve in its possession all records relating to this Memorandum of Understanding for a period of at least three (3) years from the termination date of this Memorandum of Understanding, or until audit findings are resolved, whichever is greater.

RLR 3 of 12 #3769 & #3770

### 6. Compliance with Applicable Laws.

All services to be performed by PPD, SLTPD and EDCPD pursuant to this Memorandum of Understanding shall be performed in accordance with all applicable Federal, State, County and Municipal laws, ordinances and regulations.

### 7. Term of the Agreement.

Subject to compliance with the terms and conditions of this Memorandum of Understanding, the term of this Memorandum of Understanding shall be upon final execution through June 30, 2019. Continual perpetual, one year terms, shall be approved only upon CCP executive committee approval, CCP budget and funding approval and El Dorado County Board of Supervisors acceptance.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding on the day and year last written below.

PLACERVILLE POLICE DEPARTMENT

By:	Dated:	
James Ortega, Chief of Police		
Placerville Police Department		
SOUTH LAKE TAHOE POLICE DEPA	RTMENT	
By:	Dated:	
Brian Uhler, Chief of Police		
South Lake Tahoe Police Department		
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# COUNTY OF EL DORADO PROBATION DEPARTMENT

By: Brian Richart Chief Probation Officer	Dated: <u>3</u>	.13.19
COUNTY O	F EL DORADO -	-
	Dated	:
ATTEST:	By:	Chair Board of Supervisors "County"
James S. Mitrisin Clerk of the Board of Supervisors		
By: Deputy Clerk	Dated:	
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# Exhibit "A"

Attachment "A" City of Placerville Salary Schedule Effective December 30, 2017

Position		Step 1	Step 2	Step 3	Step 4	Step 5
Parking Enforcement Officer II	Annually	\$32,700.00	\$34,332.00	\$36,048.00	\$37,848.00	\$39,744.00
	Monthly	\$2,725.00	\$2,861.00	\$3,004.00	\$3,154.00	\$3,312.00
	Biweekly	\$1,257.69	\$1,320.46	\$1,386.46	\$1,455.69	\$1,528.62
	Hourly	\$15.72	\$16.51	\$17.33	\$18.20	\$19.11
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Parks & Facilities Maintenance Superintendent	Annually	\$50,472.00				\$61,344.00
	Monthly	\$4,206.00	\$4,416.00	\$4,637.00	\$4,869.00	\$5,112.00
	Biweekly	\$1,941.23	\$2,038.15	\$2,140.15	\$2,247.23	\$2,359.38
	Hourly	\$24.27	\$25.48	\$26.75	\$28.09	\$29.49
Police Commander	Annually	\$82,188.00		\$90,612.00	\$95,148.00	\$99,900.00
	Monthly	\$6,849.00	\$7,191.00	\$7,551.00	\$7,929.00	\$8,325.00
	Biweekly	\$3,161.08	\$3,318.92	\$3,485.08	\$3,659.54	\$3,842.31
	Hourly	\$39.51	\$41.49	\$43.56	\$45.75	\$48.03
Police Dispatcher / Records Technician	Annually	\$39,660.00		\$43,716.00	\$45,900.00	\$48,192.00
	Monthly	\$3,305.00	\$3,470.00	\$3,643.00	\$3,825.00	\$4,016.00
	Biweekly	\$1,525.38	\$1,601.54	\$1,681.38	\$1,765.38	\$1,853.54
	Hourly	\$19.07	\$20.02	\$21.02	\$22.07	\$23.17
Police Lieutenant	Annually	\$78,264.00	\$82,176.00		\$90,600.00	\$95,136.00
	Monthly	\$6,522.00	\$6,848.00	\$7,190.00	\$7,550.00	\$7,928.00
	Biweekly	\$3,010.15	\$3,160.62	\$3,318.46	\$3,484.62	\$3,659.08
	Hourly	\$37.63	\$39.51	\$41.48	\$43.56	\$45.74
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Police Officer (80 Hours/Pay Period)	Annually	\$56,328.00	\$59,148.00	\$62,100.00	\$65,208.00	\$68,472.00
	Monthly	\$4,694.00	\$4,929.00	\$5,175.00	\$5,434.00	\$5,706.00
	Biweekly	\$2,166.46	\$2,274.92	\$2,388.46	\$2,508.00	\$2,633.54
	Hourly	\$27.08	\$28.44	\$29.86	\$31.35	\$32.92

4/10/2018, 3-40 PM 10 of 15 Final Salary Schedule FY 17-18 ac of 01-11-18

# Exhibit "A"

Attachment "A"
City of Placerville
Salary Schedule
Effective December 30, 2017

Position		Step 1	Step 2	Step 3	Step 4	Step 5
Police Officer (84 Hours/Pay Period)	Annually	\$59,146.00	\$62,107.00	\$65,206.00	\$68,470.00	\$71,897.00
	Monthly	\$4,929.00	\$5,176.00	\$5,434.00	\$5,706.00	\$5,991.00
	Biweekly	\$2,274.83	\$2,388.72	\$2,507.93	\$2,633.45	\$2,765.27
	Hourly	\$27.08	\$28.44	\$29.86	\$31.35	\$32.92
Police Property/Evidence Officer	Annually	\$36,600.00	\$38,436.00	\$40,356.00	\$42,372.00	\$44,496.00
	Monthly	\$3,050.00	\$3,203.00	\$3,363.00	\$3,531.00	\$3,708.00
	Biweekly	\$1,407.69	\$1,478.31	\$1,552.15	\$1,629.69	\$1,711.38
	Hourly	\$17.60	\$18.48	\$19.40	\$20.37	\$21.39
Police Sergeant (80 Hours/Pay Period)	Annually	\$67,032.00	\$70,380.00	\$73,896.00	\$77,592.00	\$81,468.00
	Monthly	\$5,586.00	\$5,865.00	\$6,158.00	\$6,466.00	\$6,789.00
	Biweekly	\$2,578.15	\$2,706.92	\$2,842.15	52,984.31	\$3,133.38
	Hourly	532.23	\$33.84	\$35.53	\$37.30	\$39.17
Police Sergeant (84 Hours/Pay Period)	Annually	\$70,385.00		\$77,592.00	\$81,473.00	\$85,543.00
	Monthly	\$5,865.00	\$6,158.00	\$6,466.00	\$6,789.00	\$7,129.00
	Biweekly	\$2,707.11	\$2,842.32	\$2,984.32	\$3,133.58	\$3,290.12
	Hourly	\$32.23	\$33.84	\$35.53	\$37.30	\$39.17
Police Services Assistant	Annually	\$33,504.00		\$36,948.00	\$38,796.00	\$40,740.00
	Monthly	\$2,792.00	\$2,932.00	\$3,079.00	\$3,233.00	\$3,395.00
	Biweekly	\$1,288.62	\$1,353.23	\$1,421.08	\$1,492.15	\$1,566.92
	Hourly	\$16.11	\$16.92	\$17.76	\$18.65	\$19.59
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Police Support Services Supervisor	Annually	\$52,308.00	\$54,924.00	\$57,672.00	\$60,552.00	\$63,576.00
	Monthly	\$4,359.00	\$4,577.00	\$4,806.00	\$5,046.00	\$5,298.00
	Biweekly	\$2,011.85	\$2,112.46	\$2,218.15	52,328.92	\$2,445.23
	Hourly	\$25.15	\$26.41	\$27.73	\$29.11	\$30.57

4/10/2018, 3-40 PM 11 of 15 Final Salary Schedule FY 17-18 as of 91-11-18

City of South Lake Tahoe



Welcome to the City of South Lake Tahoe's job descriptions. If you are interested in a job that is not currently being recruited, you may request notification when a future job becomes available by clicking on the job description title and then on the 'Email me when jobs like this become available' link. Reasonable effort will be made to notify you when a vacancy for this job is posted. The City is not responsible for missed notifications.

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ACCOUNTANT I	\$5,406.72	\$6,572.25
ACCOUNTANT II	\$6,217.73	\$7,557.68
ACCOUNTING TECHNICIAN I	\$3,143.54	\$3,821.00
ACCOUNTING TECHNICIAN II	\$4,016.76	\$4,882.38
ADMIN ASSISTANT II CM	\$4,106.27	\$4,990.27
ADMINISTRATIVE ASSIST TEMP	\$3,733.60	\$4,537.87
ADMINISTRATIVE ASSISTANT I	\$3,733.32	\$4,537.47
ADMINISTRATIVE ASSISTANT II	\$4,105.85	\$4,991.08
ADMINISTRATIVE CLERK I	\$2,889.35	\$3,513.42
ADMINISTRATIVE CLERK II	\$3,179.47	\$3,865.30
AIRPORT MANAGER	\$8,448.23	\$10,269.41
ASSISTANT CITY CLERK	\$4,885.37	\$5,939.01
ASSISTANT MANAGEMENT ANALYST	\$5,221.27	\$6,346.27
ASSISTANT PLANNER	\$5,594.42	\$6,802.78
ASSOCIATE CIVIL ENGINEER	\$7,752.61	\$9,422.71
ASSOCIATE MANAGEMENT ANALYST	\$5,741.51	\$6,979.72
ASSOCIATE PLANNER	\$6,156.71	\$7,483.18
ASST PUBLIC WORKS DIRECTOR	\$8,284.21	\$10,069.50
BACKGROUND INVESTIGATOR	\$6,745.91	\$0.00
BUILDING INSPECTOR	\$4,811.40	\$5,847.61
BUILDING OFFICIAL	\$7,653.20	\$9,303.01
CHIEF OF POLICE	\$11,606.26	\$14,108.10
CITY ATTORNEY	\$12,602.55	\$15,317.85
CITY CLERK	\$7,166.73	\$8,711.53
CITY MANAGER	\$13,910.75	\$13,910.75
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City of South Lake Tahoe



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CODE COMPLIANCE INVESTIGATOR	\$3,727.85	\$4,758.54
COMMUNICATIONS MANAGER	\$5,714.80	\$6,947.20
COMMUNITY SERVICE OFFICER	\$3,834.41	\$4,660.66
CUSTODIAN (PKS & REC)	\$3,094.17	\$3,760.83
DEPUTY BUILDING OFFICIAL	\$6,435.52	\$7,822.46
DEPUTY CITY ATTORNEY I TEMP	\$5,128.93	\$6,234.80
DEVELOPMENT SERVICES TECH	\$4,364.24	\$5,304.14
DIR OF DEVELOPMENT SERVICES	\$10,930.97	\$13,286.75
DIRECTOR OF PUBLIC WORKS	\$10,931.04	\$13,286.75
ENFORCEMENT OFFICER	\$2,875.44	\$3,496.50
ENGINEERING INTERN	\$1,733.33	\$2,600.00
ENGINEERING TECHNICIAN	\$4,572.00	\$5,557.00
EQUIPMENT MECHANIC I	\$4,521.40	\$5,495.93
EQUIPMENT MECHANIC II	\$4,986.89	\$6,060.50
EQUIPMENT MECHANIC III	\$5,499.61	\$6,685.57
FINANCIAL SERVICES MANAGER	\$8,436.91	\$10,254.50
FIRE BATTALION CHIEF	\$8,119.17	\$10,263.66
FIRE CAPTAIN	\$5,914.49	\$7,477.36
FIRE CAPTAIN/PARAMEDIC	\$4,635.47	\$5,916.13
FIRE CHIEF	\$11,606.26	\$14,108.10
FIRE ENGINEER	\$5,143.08	\$6,502.35
FIRE SAFETY INSPECTOR I	\$4,173.88	\$5,073.38
FIRE SAFETY INSPECTOR II	\$4,811.40	\$5,847.61
FIRE SHIFT COMMANDER	\$6,505.94	\$8,225.07
FIREFIGHTER	\$4,677.11	\$5,911.60
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# Exhibit "B"

11/16/2018

City of South Lake Tahoe



Welcome to the City of South Lake Tahoe's job descriptions. If you are interested in a job that is not currently being recruited, you may request notification when a future job becomes available by clicking on the job description title and then on the 'Email me when jobs like this become available' link. Reasonable effort will be made to notify you when a vacancy for this job is posted. The City is not responsible for missed notifications.

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FIREFIGHTER/PARAMEDIC	\$5,376.35	\$6,533.34
FLEET SUPERVISOR	\$5,759.73	\$6,999.65
GIS ANALYST	\$7,047.34	\$8,566.24
HOUSING INSPECTOR	\$4,582.27	\$5,568.51
HUMAN RESOURCE MANAGER	\$8,395.96	\$10,204.76
HUMAN RESOURCES CLERK	\$2,834.04	\$3,446.16
NFORMATION SYSTEM TECHNICIAN	\$4,891.05	\$5,943.95
NFORMATION SYSTEMS MANAGER	\$8,540.48	\$10,381.00
LEAD COMMUNITY SRVC OFFICER	\$4,216.04	\$5,125.48
EGAL SECRETARY/PARALEGAL-TEMP	\$3,578.52	\$4,567.56
MAINTENANCE MANAGER	\$6,323.91	\$7,685.96
MAINTENANCE SUPERVISOR (AIRPORT)	\$5,678.79	\$6,902.60
MAINTENANCE TECH I	\$2,877.96	\$3,180.10
<u>MAINTENANCE TECH II</u>	\$3,260.42	\$3,618.00
MAINTENANCE TECH III	\$3,778.63	\$4,580.32
MAINTENANCE TECH IV	\$4,164.92	\$5,061.77
MAINTENANCE TECH LEAD	\$5,061.77	\$6,151.76
MAINTENANCE TECH V	\$4,591.36	\$5,580.00
MANAGEMENT ANALYST-CM	\$5,713.66	\$6,945.85
NETWORK SYSTEM ADMINISTRATOR	\$6,336.79	\$7,701.76
PARALEGAL	\$4,432.64	\$5,387.84
PARK SEASONAL/TEMPORARY POSITIONS	\$1,820.00	\$2,957.07
PARKS SUPERVISOR	\$4,836.00	\$5,879.00
PAYROLL COORDINATOR	\$4,381.57	\$5,325.30
PERMIT CENTER SUPERVISOR	\$5,741.51	\$6,979.72

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# Exhibit "B"

11/16/2018

City of South Lake Tahoe



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PERMIT CENTER TECHNICIAN	\$4,364.24	\$5,304.14
PERMIT TECHNICIAN - TEMPORARY	\$3,216.53	\$4,103.37
PLANNING MANAGER	\$7,994.38	\$9,716.91
POLICE LIEUTENANT	\$8,370.77	\$10,175.72
POLICE OFFICER	\$5,852.29	\$7,114.85
POLICE OFFICER RESERVE	\$4,634.73	\$6,322.04
POLICE RECORDS SUPERVISOR	\$4,601.95	\$5,593.64
POLICE RECORDS TECHNICIAN	\$3,483.72	\$4,235.07
POLICE SERGEANT	\$6,825.16	\$8,294.69
POLICE TRAINEE	\$5,292.13	\$5,292.13
PRINCIPAL ACCOUNTANT	\$6,488.09	\$7,886.70
PRINCIPAL BUILDING INSPECTOR	\$5,819.94	\$7,074.95
PRINCIPAL HUMAN RESOURCES ANALYST	\$7,556.36	\$9,184.28
PROPERTY/EVIDENCE TECHNICIAN	\$4,496.49	\$5,465.03
PUBLIC INFORMATION OFFICER	\$5,195.91	\$6,315.47
PUBLIC SAFETY DISPATCHER	\$4,366.46	\$5,308.00
PUBLIC SFTY DISPATCH SUPERVSR	\$4,868.12	\$5,917.76
RECREATION COORDINATOR (SEASONAL)	\$3,251.65	\$3,251.65
RECREATION MANAGER	\$6,424.08	\$7,808.51
RECREATION SEASONAL/TEMPORARY POSITIONS	\$1,733.33	\$3,424.10
RECREATION SUPERVISOR	\$5,190.36	\$6,310.29
ENIOR BUILDING INSPECTOR	\$5,290.53	\$6,431.64
SENIOR COMMUNITY SERVICES OFFICER	\$3,841.00	\$4,668.00
SENIOR HOUSING INSPECTOR	\$5,051.77	\$6,139.73
ENIOR PROPERTY/EVIDENCE TECH	\$4,946.57	\$6,012.21

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# Exhibit "B"



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SENIOR SNOW REMOVAL EQUIP OP	\$3,351.05	\$4,276.88
SNOW REMOVAL EQUIP OPERATOR	\$3,035.40	\$3,874.00
SR POLICE RECORDS TECHNICIAN	\$3,833.34	\$4,658.44
STORM WATER PROGRAM COORDIN	\$7,047.35	\$8,566.24
STREET MAINTENANCE WORKER-SEAS	\$2,363.94	\$3,017.02
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