



**RESOLUTION NO.**

**OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO**

**WHEREAS**, in accordance with Government Code Section 29007, the Board of Supervisors must approve a schedule establishing the number of allocated positions and salary ranges by classification as part of its adopted budget; and

**WHEREAS**, in accordance with Section 602 of the County of El Dorado Personnel Rules Resolution #018-2019 applicable to represented employees, and Section 401 of the County of El Dorado Salary and Benefits Resolution #260-2018 applicable to unrepresented employees, the Board of Supervisors shall by Resolution specify the number and classification of all authorized positions for each department of the County; and

**WHEREAS**, Resolution #132-2018 established the authorized Personnel Allocation based on the Fiscal Year 2018-2019 Recommended Budget and has been subsequently modified; and

**WHEREAS** modifications to the Authorized Personnel Allocation are necessary as a result of the budget process for Fiscal Year 2019-2020;

**NOW, THEREFORE, BE IT RESOLVED**, that allocation changes resulting from the budget process for Fiscal Year 2019-2020 are hereby adopted, and amendments to Authorized Personnel Allocation Resolution #132-2018 are hereby incorporated, and the number and classification of all authorized positions in each County department is set forth as shown in Exhibit A, effective upon adoption of the Board of Supervisors.

**BE IT FURTHER RESOLVED**, that this Resolution hereby incorporates, by reference, the County of El Dorado Salary Schedule dated 6/4/2019 as published on the Human Resources website providing the salary rate or range, as applicable, for all allocated positions.

**BE IT FURTHER RESOLVED**, the Board of Supervisors of the County of El Dorado authorizes the Director of Human Resources to make any technical corrections if needed.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the \_\_\_\_ day of \_\_\_\_\_, 2019, by the following vote of said Board:

Ayes:

Noes:

Absent :

Attest:

James S. Mitrisin

Clerk of the Board of Supervisors

By: \_\_\_\_\_

Deputy Clerk

\_\_\_\_\_

Sue Novasel, Chair, Board of Supervisors

Department	Full-Time Equivalent (FTE)
<b>Agriculture</b>	
Agriculture Commissioner and Sealer of Weights and Measures	1.00
Administrative Technician	1.00
Agriculture Biologist/Standards Inspector I/II/III	5.00
Agriculture Biologist Technician - Limited Term	1.00
Deputy Agriculture Commissioner, Sealer of Weights and Measures	1.00
Office Assistant I/II	1.00
Wildlife Specialist	1.00
<b>Total</b>	<b>11.00</b>
<b>Air Quality Management District *</b>	
Air Pollution Control Officer	1.00
Air Quality Administrative Analyst	1.00
Air Quality Engineer	2.00
Air Quality Specialist I/II	2.00
Air Quality Technician I/II	1.00
Sr. Air Quality Engineer	1.00
Sr. Air Quality Specialist	1.00
<i>*AQMD Budget is adopted separately</i>	
<b>Total</b>	<b>9.00</b>
<b>Assessor</b>	
Assessor	1.00
Administrative Technician	1.00
Appraiser I/II/Sr	13.00
Assessment Technician I/II/Sr	7.80
Assistant Assessor	1.00
Auditor/Appraiser - Sr. Auditor/Appraiser	2.00
Cadastral Drafter	1.00
Deputy Assessor - Systems & Support	1.00
GIS Analyst I/II	1.00
Information Technology Department Coordinator	1.00
Property Transfer Specialist	4.00
Property Transfer Supervisor	1.00
Supervising Appraiser	1.00
Supervising Assessment Technician	1.00
Supervising Auditor/Appraiser	1.00
<b>Total</b>	<b>37.80</b>

Department	Full-Time Equivalent (FTE)
<b>Auditor-Controller</b>	
Auditor-Controller	1.00
Accountant/Auditor	1.00
Accountant I/II	2.00
Accounting Division Manager	3.00
Accounting Systems Administrator	1.00
Administrative Analyst I/II	1.00
Administrative Technician	2.00
Chief Assistant Auditor-Controller	1.00
Department Analyst I/II	4.00
Fiscal Assistant I/II	2.00
Fiscal Technician	5.00
Payroll Technician	2.00
Principal Financial Analyst	2.00
Sr. Department Analyst	2.00
<b>Total</b>	<b>29.00</b>
<b>Board of Supervisors</b>	
Supervisor - Board of Supervisors	5.00
Clerk of the Board Of Supervisors	1.00
Deputy Clerk of the Board I/II	1.00
Sr. Deputy Clerk of the Board of Supervisors	1.00
Supervisor's Assistant	5.00
<b>Total</b>	<b>13.00</b>
<b>Chief Administrative Office</b>	
Chief Administrative Officer	1.00
Accountant/Auditor	1.00
Accountant I/II	4.00
Administrative Analyst I/II	8.00
Administrative Analyst Supervisor	2.00
Administrative Services Officer	3.00
Administrative Technician	10.00
Airport Operations Supervisor	1.00
Airport Technician I/II	1.00
Assistant Chief Administrative Officer	1.00
Building Maintenance Worker I/II/Sr	10.00
Building Operations Manager	1.00
Building Operations Supervisor	2.00
Building Operations Technician	2.00
Buyer I/II	1.00
Capital Programs Manager	1.00
Chief Fiscal Officer	1.00
Chief Fiscal Officer - UM	1.00
Communications & Outreach Manager	1.00
Community Health Advocate	1.00
Custodian	9.85
Custodial Supervisor	1.00
Department Analyst I/II	3.00

Department	Full-Time Equivalent (FTE)
Deputy Chief Administrative Officer	3.00
EMS Agency Medical Director	0.40
Executive Assistant to the Chief Administrative Officer	1.00
Facilities Manager	1.00
Facilities Project Manager I/II	3.00
Fiscal Assistant I/II	1.00
Fiscal Technician	4.00
Grounds Maintenance Worker I/II	4.00
Highway Maintenance Worker I/II	1.00
Management Analyst I/II	1.00
Manager of Emergency Medical Services and Preparedness and Response Programs	1.00
Parks Manager	1.00
Principal Management Analyst	2.00
Procurement & Contracts Manager	1.00
Program Manager	1.00
Quality Improvement Coordinator	0.75
River Recreation Supervisor	1.00
Service Operations Coordinator	1.00
Sr. Accountant	1.00
Sr. Administrative Analyst	2.00
Sr. Buyer	1.00
Sr. Custodian	1.00
Sr. Department Analyst	3.00
Sr. Fiscal Assistant	3.00
Sr. Office Assistant	3.50
Storekeeper I/II	1.00
Storekeeper/Courier	2.00
Supervising Accountant/Auditor	1.00
Supervising Grounds Maintenance Worker	1.00
Supervising Health Education Coordinator	1.00
<b>Total</b>	<b>115.50</b>

Department	Full-Time Equivalent (FTE)
<b>Child Support Services</b>	
Director of Child Support Services	1.00
Accounting Technician	2.00
Assistant Director of Child Support Services	1.00
Child Support Attorney I-IV	2.00
Child Support Investigator I/II	2.00
Child Support Specialist I/II	17.00
Child Support Specialist III	2.00
Child Support Supervisor	3.00
Information Systems Coordinator I/II	1.00
Legal Clerk I/II	2.00
Legal Clerk III	1.00
Office Assistant I/II	1.00
Staff Services Analyst I/II	1.00
Staff Services Manager	1.00
Staff Services Specialist	2.00
<b>Total</b>	<b>39.00</b>
 <b>County Counsel</b>	
County Counsel	1.00
Administrative Analyst I/II	1.00
Assistant County Counsel	1.00
Deputy County Counsel	6.00
Legal Secretary I/II	1.00
Sr. Deputy County Counsel	4.00
Sr. Legal Secretary	3.00
<b>Total</b>	<b>17.00</b>

Department	Full-Time Equivalent (FTE)
<b>District Attorney</b>	
District Attorney	1.00
Administrative Analyst I/II	1.00
Administrative Technician	1.00
Assistant District Attorney	2.00
Chief Assistant District Attorney	1.00
Chief Investigator (District Attorney)	1.00
Crime Analyst	1.00
Deputy District Attorney I-IV	18.00
Deputy District Attorney I-IV - Limited Term	3.00
Executive Assistant - Law & Justice	1.00
Investigative Assistant	1.00
Investigator (District Attorney)	13.00
Office Assistant I/II	0.80
Paralegal I/II	4.00
Special Investigator (District Attorney)	2.00
Sr. Office Assistant	3.00
Sr. Office Assistant - Limited Term	1.00
Supervising Investigator (District Attorney)	2.00
Victim Witness Program Coordinator	1.00
Victim Witness Program Specialist	5.00
Victim Witness Program Specialist - Limited Term	1.00
<b>Total</b>	<b>63.80</b>
<b>Environmental Management</b>	
Director of Environmental Management	1.00
Administrative Analyst I/II	1.00
Development Aide I/II	1.00
Development Technician I/II	3.00
Disposal Site Supervisor	1.00
Environmental Management Manager	2.00
Environmental Health Specialist I/II	6.00
Environmental Health Specialist III	1.00
Geologist	1.00
Hazardous Material/Recycling Specialist	2.00
Hazardous Material/Recycling Technician	1.00
Solid Waste Technician	2.00
Supervising Environmental Health Specialist	3.00
Supervising Waste Specialist	1.00
Vector Control Technician I/II (Limited Term)	2.00
Waste Management Technician I/II/III	2.00
<b>Total</b>	<b>30.00</b>

Department	Full-Time Equivalent (FTE)
<b>Health &amp; Human Services Agency</b>	
Director, Health & Human Services Agency	1.00
Accountant I/II	9.00
Administrative Assistant I/II	1.00
Administrative Analyst I/II	3.00
Administrative Secretary	1.00
Administrative Services Officer	2.00
Administrative Technician	8.00
Alcohol and Drug Program Division Mgr	1.00
Animal Control Officer I/II	8.00
Animal Control Operations Manager	1.00
Animal Shelter Attendant	4.00
Animal Shelter Supervisor	1.00
Assistant Director of Adm & Finance	1.00
Assistant Director of Health Services	1.00
Assistant Director of Human Services	2.00
Care Management Counselor I/II	1.00
Care Management Supervisor	1.00
Chief Animal Control Officer	1.00
Chief Fiscal Officer	1.00
Community Health Advocate	6.00
Cook I/II	2.81
Department Analyst I/II	15.00
Department Systems Analyst	1.00
Deputy Director	5.00
Deputy Public Guardian I/II	5.00
Disease Investigation & Control Specialist I/II	1.00
Eligibility Specialist Trainee/I/II	62.60
Eligibility Specialist III	19.00
Eligibility Supervisor	13.00
Employment & Training Worker I/II	12.00
Employment & Training Worker III	4.50
Employment & Training Worker Supv	4.00
Energy/Weatherization Supervisor	1.00
Energy/Weatherization Technician I/II	3.00
Energy Weatherization Technician I/II - Limited Term	1.00
Epidemiologist I/II	1.00
Executive Assistant	1.00
Fair Hearing Officer	1.00
Fiscal Assistant I/II	4.00
Fiscal Services Supervisor	1.00
Fiscal Technician	16.00
Food Services Aide	1.75
Food Services Supervisor	1.00
Health Education Coordinator	12.00
Health Program Manager	1.00
Health Program Specialist	9.00

<b>Department</b>	<b>Full-Time Equivalent (FTE)</b>
Health Program Specialist - Limited Term	0.80
Housing Program Coordinator	2.00
Housing Program Specialist I/II	1.00
IHSS Public Authority Registry/Training Specialist	2.00
Information Systems Coordinator III	1.00
Information Technology Department Specialist	1.00
Legal Clerk III	1.00
Manager of Mental Health Programs	2.00
Mealsite Coordinator	6.31
Medical Office Assistant I/II	10.80
Medical Records Technician	0.90
Mental Health Aide	6.25
Mental Health Clinical Nurse	1.00
Mental Health Clinician IA/IB/II	30.50
Mental Health Medical Director	1.00
Mental Health Patient's Rights Advocate	0.40
Mental Health Program Coordinator IA/IB/II	6.00
Mental Health Worker I/II	14.00
Nutrition Services Supervisor	1.00
Nutritionist	1.20
Occupational/Physical Therapist	3.15
Office Assistant I/II	17.50
Office Assistant III	13.00
Office Assistant Supervisor I/II	3.00
Paralegal I/II	1.00
Program Aide	7.55
Program Assistant	22.00
Program Coordinator	4.00
Program Coordinator - Limited Term	1.00
Program Manager	11.70
Psychiatric Technician I/II	3.00
Psychiatrist I/II	1.00
Public Health Nurse I/II	15.10
Public Health Nurse Practitioner	1.80
Public Health Nurse Supervisor	4.00
Public Health Officer	1.00
Public Services Assistant	1.00
Screener	5.00
Secretary	1.00
Senior Citizens Attorney I/II/III	1.50
Seniors' Daycare Program Supervisor	2.00
Services Support Assistant III	3.00
Social Services Aide	17.00
Social Services Program Manager	6.00



<b>Department</b>	<b>Full-Time Equivalent (FTE)</b>
Social Services Supervisor I	4.00
Social Services Supervisor II	9.00
Social Worker Clinician	1.00
Social Worker I/II	10.00
Social Worker III	25.40
Social Worker IV	25.80
Sr. Accountant	1.00
Sr. Animal Control Officer	1.00
Sr. Department Analyst	4.00
Sr. Fiscal Assistant	1.00
Sr. Licensed Vocational Nurse	1.00
Sr. Office Assistant	5.00
Staff Services Analyst I/II	6.00
Supervising Accountant/Auditor	6.00
Supervising Animal Control Officer	1.00
Supervising Deputy Public Guardian	1.00
Supervising Health Education Coordinator	4.00
Supervising Occupational/Physical Therapist	0.80
System Support Analyst	3.00
System Support Analyst - Limited Term	1.00
Veterans Service Officer	1.00
Veterans Services Representative I/II	3.00
Vocational Counselor	1.00
Welfare Collections Officer	1.00
<b>Total</b>	<b>606.12</b>

**Human Resources/Risk Management**

*Human Resources*

Director of Human Resources	1.00
Administrative Technician	1.00
Assistant Director of Human Resources	1.00
Human Resources Analyst I/II	3.00
Human Resources Technician	5.00
Principal Human Resources Analyst	2.00
Sr. Human Resources Analyst	2.00
Sr. Office Assistant	0.50
<i>DivisionTotal</i>	<i>15.50</i>

*Risk Management*

Risk Manager	1.00
Risk Analyst I/II	2.00
Risk Technician	1.00
Sr. Office Assistant	0.50
Sr. Risk Analyst	1.00
<i>DivisionTotal</i>	<i>5.50</i>
<b>Total</b>	<b>21.00</b>

Department	Full-Time Equivalent (FTE)
<b>Information Technologies</b>	
Director of Information Technology	1.00
Applications Analyst I/II	9.00
Application Analyst III	1.00
Assistant Director of Information Technology	1.00
Business Systems Analyst I/II	3.00
Chief Information Security Officer	1.00
Deputy Director of Information Technologies	2.00
Information Technology Analyst I/II-Network Design & Administration	1.00
Information Technology Analyst III-Network Design & Administration	1.00
Information Technology Analyst I/II-Server Design & Administration	5.00
Information Technology Analyst III-Server Design & Administration	1.00
Information Technology Customer Support Specialist I/II	6.00
Information Technology Customer Support Specialist III	3.00
Information Technology Specialist I/II-Server Administration	1.00
Information Technology Project Manager	1.00
Sr Information Technology Analyst-Operating Systems	1.00
Sr. Office Assistant	0.50
Storekeeper I/II	0.50
Supervising Information Technology Analyst	3.00
Telecommunications Technician I/II	1.00
<b>Total</b>	<b>43.00</b>
<b>Library</b>	
Director of Library Services	1.00
Administrative Analyst I/II	0.80
Early Childhood Literacy Specialist	4.50
Fiscal Assistant I/II	0.80
IT Department Specialist	1.00
Librarian I/II	2.50
Library Assistant I/II	13.55
Library Circulation Supervisor	1.00
Library Systems Technician	1.00
Museum Administrator	1.00
Office Assistant I/II	0.70
Sr. Library Assistant	5.00
Supervising Librarian	3.00
<b>Total</b>	<b>35.85</b>

Department	Full-Time Equivalent (FTE)
<b>Planning &amp; Building</b>	
Director of Planning & Building	1.00
Administrative Assistant I/II	1.00
Administrative Technician	2.00
Assistant/Associate Planner	8.00
Assistant in Civil Engineering	2.00
Building Inspector I/II/III	17.00
Clerk of Planning Commission	1.00
Code Enforcement Officer I/II	4.00
Department Analyst I/II	3.00
Deputy Building Official	1.00
Deputy Director of Building Services/Chief Building Official	1.00
Deputy Director of Planning	1.00
Development Aide I/II	2.00
Development Technician I/II	12.00
Economic and Business Relations Manager	1.00
Executive Assistant	1.00
Office Assistant I/II	4.00
Office Services Supervisor	1.00
Operations Supervisor	1.00
Principal Planner	4.00
Sr. Administrative Analyst	1.00
Sr. Civil Engineer	1.00
Sr. Development Aide	1.00
Sr. Development Technician	2.00
Sr. Office Assistant	1.00
Sr. Planner	3.00
Supervising Civil Engineer	1.00
Supervising Code Enforcement Officer	1.00
Supervising Development Technician	1.00
<b>Total</b>	<b>80.00</b>

Department	Full-Time Equivalent (FTE)
<b>Probation</b>	
Chief Probation Officer	1.00
Accountant I/II	1.00
Administrative Analyst I/II	1.00
Administrative Secretary	1.00
Administrative Services Officer	1.00
Administrative Technician	1.00
Assistant Superintendant - Institutions	1.00
Chief Fiscal Officer	1.00
Correctional Cook	1.00
Correctional Food Services Supervisor	2.00
Department Analyst I/II	2.00
Deputy Chief Probation Officer	4.00
Deputy Probation Officer I/II	31.00
Deputy Probation Officer I/II - Institutions	13.00
Executive Assistant (Law & Justice)	1.00
Fiscal Assistant I/II	1.00
Fiscal Technician	2.00
Legal Office Assistant I/II	1.00
Legal Secretarial Services Supervisor	2.00
Legal Secretary I/II	5.00
Mental Health Program Coordinator II	1.00
Probation Assistant	5.00
Probation Transport Driver	0.50
Sr. Department Analyst	1.00
Sr. Deputy Probation Officer	10.00
Sr. Deputy Probation Officer - Institutions	8.00
Sr. IT Department Coordinator	1.00
Sr. Legal Secretary	1.50
Supervising Deputy Probation Officer	8.00
Supervising Deputy Probation Officer - Institutions	5.00
<b>Total</b>	<b>114.00</b>

Department	Full-Time Equivalent (FTE)
<b>Public Defender</b>	
Public Defender	1.00
Assistant Public Defender	1.00
Deputy Public Defender I-IV	12.00
Executive Assistant (Law & Justice)	1.00
Investigative Assistant	1.00
Investigator I/II (Public Defender)	2.00
Legal Secretary I/II	3.00
Sr. Office Assistant	1.00
Supervising Investigator (Public Defender)	1.00
Supervising Public Defender	1.00
<b>Total</b>	<b>24.00</b>
<b>Recorder-Clerk</b>	
Recorder-Clerk	1.00
Assistant County Recorder-Clerk	1.00
Fiscal Assistant I/II	1.00
Recorder Document Examiner/Indexer I/II	8.00
Recorder-Clerk Services Supervisor	1.00
Sr. Recorder Document Examiner/Indexer	2.00
<b>Total</b>	<b>14.00</b>
<b>Registrar of Voters (Elections)</b>	
Registrar of Voters	1.00
Administrative Assistant I/II	1.00
Assistant Registrar of Voters	1.00
Elections Technician I/II	2.50
Information Technology Department Coordinator	1.00
Precinct Planning Specialist	1.00
<b>Total</b>	<b>7.50</b>
<b>Sheriff</b>	
Sheriff/Public Administrator/Coroner	1.00
Administrative Analyst	1.00
Administrative Technician	2.00
Assistant Public Administrator	1.00
Chief Fiscal Officer	1.00
Correctional Cook	6.00
Correctional Food Services Coordinator	1.00
Correctional Lieutenant	2.00
Correctional Officer I/II	85.00
Correctional Sergeant	11.00
Crime Analyst	1.00
Department Analyst I/II	1.00
Department Systems Analyst	5.00
Deputy Sheriff I/II	138.00

Department	Full-Time Equivalent (FTE)
Deputy Sheriff I/II (Limited Term)	3.00
Detention Aide	4.00
Executive Assistant - Law & Justice	1.00
Fiscal Assistant I/II	1.00
Human Resource Technician	1.00
Public Safety Dispatcher I/II	17.00
Radio Maintenance Technician	2.00
Sheriff's Captain	3.00
Sheriff's Communication Manager	1.00
Sheriff's Fiscal Technician	3.00
Sheriff's Lieutenant	7.00
Sheriff's Records Supervisor	1.00
Sheriff's Security Officer	10.00
Sheriff's Sergeant	26.00
Sheriff's Property/Evidence Technician	3.00
Sheriff's Property/Evidence Technician Supervisor	1.00
Sheriff's Support Services Manager	1.00
Sheriff's Technician I/II	34.00
Sheriff's Training Coordinator	1.00
Sr. Administrative Analyst	1.00
Sr. Public Safety Dispatcher	3.00
Sr. Sheriff's Technician	5.00
Supervising Public Safety Dispatcher	4.00
Undersheriff	1.00
<b>Total</b>	<b>390.00</b>

**Surveyor**

Surveyor	1.00
Assistant in Land Surveying	1.00
Deputy Surveyor	1.00
Development Aide I/II	1.00
GIS Analyst I/II	5.00
Geographic Information Systems Manager	1.00
Sr. GIS Analyst	1.00
Surveyor's Technician I/II	1.00
<b>Total</b>	<b>12.00</b>

Department	Full-Time Equivalent (FTE)
<b>Transportation</b>	
Director of Transportation	1.00
Administrative Secretary	1.00
Administrative Technician	2.00
Assistant in Civil Engineering	8.00
Assistant in Land Surveying	1.00
Associate Civil Engineer	7.00
Associate Land Surveyor	2.00
Associate Right of Way Agent	1.00
Bridge Maintenance Supervisor	1.00
Bridge Maintenance Worker I/II/III	2.00
Department Analyst I/II*	5.00
Deputy Director Engineering	3.00
Deputy Director of Maintenance and Operations	1.00
Equipment Maintenance Supervisor	2.00
Equipment Mechanic I/II	8.00
Equipment Mechanic III	3.00
Equipment Superintendent	1.00
Fleet Services Technician I/II	2.00
Highway Maintenance Supervisor	7.00
Highway Maintenance Worker I/II/III	35.00
Highway Maintenance Worker IV	3.00
Highway Superintendent	2.00
Parts Technician	1.00
Principal Engineering Technician	5.00
Principal Planner	1.00
Right of Way Supervisor	1.00
Sr. Bridge Maintenance Worker	1.00
Sr. CADD Technician	3.00
Sr. Civil Engineer	12.00
Sr. Development Technician	1.00
Sr. Engineering Technician	9.00
Sr. Equipment Mechanic	2.00
Sr. Fleet Services Technician	1.00
Sr. Highway Maintenance Worker	5.00
Sr. Planner	1.00
Sr. Traffic Control Maintenance Worker	1.00
Services Operations Coordinator	3.00
Traffic Control Maintenance Supervisor	1.00
Traffic Control Maintenance Worker I/II/III	5.00
Traffic Engineer	1.00
Traffic Operations Technician	1.00
Traffic Superintendent	1.00
Transportation Planner	1.00
<b>Total</b>	<b>155.00</b>

Department	Full-Time Equivalent (FTE)
<b>Treasurer-Tax Collector</b>	
Treasurer/Tax Collector	1.00
Accountant I/II	1.00
Accountant/Auditor	1.00
Accounting Division Manager-T/TC	2.00
Administrative Technician	1.00
Assistant Treasurer/Tax Collector	1.00
Fiscal Technician	6.00
Revenue Recovery Officer I/II	1.00
Sr. Department Analyst	1.00
Sr. Fiscal Assistant	2.00
Sr. Revenue Recovery Officer	1.00
Treasury Quantitative Specialist	1.00
Total	19.00
<b>GRAND TOTAL</b>	<b>1,886.57</b>