



DEPARTMENT OF HUMAN SERVICES  
Doug Nowka  
Department Director

March 4, 2009

Ms. Joann Gonzales  
CDBG Representative  
State Department of Housing and Community Development  
1800 Third Street, Suite 185  
Sacramento, CA 95814

Re: Grant #08-STBG-4982

Dear Joann:

El Dorado County received the initial Standard Agreement for Grant #08-STBG-4982, in support of a Public Facility and Public Services in order to provide homeless assistance to individuals/families in El Dorado County. However, until today, we were not provided the date/time of the approved Standard Agreement. In the interest of time, El Dorado County would like to begin work on the 90-day special conditions which requires a design review of the project site for this grant and begin counting the in-kind match toward this grant.

Please let me know if we can begin working on this grant and incurring costs prior to meeting the 90-day special conditions. If you have any questions, please give me a call at 530-621-6276.

Sincerely,

Joyce Aldrich  
Program Manager

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550 Main Street, Suite C ♦ Placerville, CA 95667 ♦ (530)642-7150 ♦ FAX (530) 626-9060 ♦  
jaldrich@co.el-dorado.ca.us

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**EL DORADO COUNTY**  
**DEPARTMENT OF HUMAN SERVICES**  
Doug Nowka, Director

March 26, 2009

Ms. Anda Draghici, Program Manager  
State Department of Housing and  
Community Development  
Community Development Block Grant Program  
1800 Third Street, Suite 330  
Sacramento, California 95811

Re: 08-STBG-4982, El Dorado County

Dear Ms. Draghici:

In furthering our efforts to move forward in providing a permanent shelter on behalf of homeless individuals/families in El Dorado County, I am writing to you to request your approval to move forward with an Amendment to the current Grant Agreement with the State. The reasons for the request to amend the Agreement include the following changes the County has encountered in moving forward with the Grant activities:

- 1) **Location:** Change in site location as described in Project Desk Review on December 18, 2008 (attachments 1 and 2). New site is County owned property just outside city limits of Placerville and in the unincorporated area of El Dorado County. Site description is 6940 Perks Court, Placerville, consisting of a 3.56 acre site with water, septic, electric, communication lines installed, paved/gravel road. The site has a 1,260 square foot 2/2 house built in 1995, and a 1,000 square foot guest house built effective 1950 remodeled with permits in 2005; and
- 2) **Local Leverage:** This site is county owned therefore maximum points remain as stated in the original application (Attachment 3); and
- 3) **Private Leverage:** The original application states the donation of 5 modulars of which one from EID will be used on the new site as well as one from El Dorado Union High School District. Additionally, at the new site will be a comprehensive Homelessness Resource Center where community partners will provide services with in-kind contributions of staff time which is demonstrated on the attached Shelter Site Analysis; and
- 4) **Public Services:** The original application describes the services as: "United Outreach will provide a year round 64-bed emergency homeless shelter facility to provide shelter, meals, showers and case management services to needy lower income families and individuals, without regard to religious affiliation."

The County is requesting an amendment to the services as follows: "United Outreach's Homelessness Resource Center will provide a 120 day emergency shelter program with comprehensive case management services, enabling residents to stabilize their lifestyles and become self-sufficient. Case managers will be on-site to work individually with residents of the shelter to provide assessment, goal

identification and case planning. The shelter will provide a clean and sober program with a capacity to begin serving 15 homeless people and growing the program up to 30 people at a time during the 120 day period. MOU's have been developed and letters of commitment have been provided by fifteen (15) local agencies to supplement the on-site services provided, and the overall services to residents will include:

- Mental health services (Dept. of Mental Health)
- Food donations and hot meal programs (El Dorado County Food Bank & Upper Room)
- Case management and advocacy (United Outreach)
- Health care and immunization programs (EDC Health Dept. and EDC Community Health Center)
- Mandatory savings program (United Outreach)
- Job development skills (JobOne)
- GED preparation classes (EDC Office of Education)
- Housing search assistance (United Outreach)
- Transportation assistance (EDC Transit Authority)
- Drug and Alcohol education and screening (Public Health)
- Life skills workshops and support groups (United Outreach)
- Domestic Violence Services (Center for Violence Free Relationships)
- Services for developmental disabilities (M.O.R.E. Workshop)

Based on the changes requested above, please let me know what the next steps are in the process of obtaining an Amendment to the 08-STBG-4982 Standard Agreement. Thank you for your guidance in this process. If you have any questions please do not hesitate to contact Jan Walker-Conroy, Assistant Director at 530-642-7272.

Sincerely,



Doug Nowka  
Director  
Department of Human Services

Cc: Joann Gonzales  
Joyce Aldrich