



**RESOLUTION NO.**  
**OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO**  
**ESTABLISHING THE FISH AND WILDLIFE COMMISSION**

**WHEREAS**, on December 10, 1962 the Board of Supervisors (Board) adopted Ordinance 550 establishing the Fish and Game Committee and subsequently approved amendments thereto upon adoption of Ordinance 1017 on July 15, 1969, and Ordinance 3359 on May 10, 1983; and

**WHEREAS**, the County Strategic Plan incorporates an objective directing the comprehensive review of County ordinances on file to include considerations for reducing the volume of ordinances where feasible; and

**WHEREAS**, at their meeting of April 24, 2019 the Fish and Game Committee unanimously approved advising the Board of their request to repeal Ordinances 550, 1017 and 3359 respectfully, in preference of a Board Resolution to serve as the primary governing document; and

**WHEREAS**, the Board is further advised of the committees request to change their official name from *Fish and Game Committee* to *Fish and Wildlife Commission*; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that the committee name be changed from Fish and Game Committee to Fish and Wildlife Commission (Commission); and

**BE IT FURTHER RESOLVED** that the Board establishes the Commission as set forth in Exhibit A, attached hereto and incorporated herein by reference.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by the following vote of said Board:

Attest:  
James S. Mitrison  
Clerk of the Board of Supervisors

Ayes:  
Noes:  
Absent:

By: \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Chair, Board of Supervisors

*EXHIBIT A TO RESOLUTION 103-2019*  
**FISH AND WILDLIFE COMMISSION**

**SECTION 1. FISH AND WILDLIFE COMMISSION ESTABLISHED**

There is created and established a citizens' advisory commission consisting of seven (7) members to be known as the County Fish and Wildlife Commission.

**SECTION 2. MEMBERSHIP CRITERIA AND TERM**

- A. Each Supervisor shall nominate one member to the El Dorado County Fish and Wildlife Commission to represent their District. In addition to the five (5) members so appointed, the Board of Supervisors (Board) shall appoint two (2) members who shall represent the County at-large.
- B. The term of office of each member of the El Dorado County Fish and Wildlife Commission nominated by a Supervisor shall be as prescribed by County Ordinance Code Section 2.20.010. Each of the at-large members will serve terms of six (6) years.
- C. All members serve at the pleasure of the Board.

**SECTION 3. VACANCIES**

When a vacancy or vacancies exist on the El Dorado County Fish and Wildlife Commission, the Board, or their designee, shall request input from the Commission regarding the suitability of applicants for the vacant position(s). Vacancies shall be filled in the same manner as the original appointment for the unexpired portion of the term.

**SECTION 4. OFFICERS**

The El Dorado County Fish and Wildlife Commission shall elect from their own Commission a Chair who shall preside at all meetings of the Commission; a Vice-Chair who shall perform the duties of the chairman in the absence of the chairman; a Treasurer to oversee all financial aspects of the Commission; and a Secretary who shall keep a record of the proceedings of the Commission.

**SECTION 5. RULES OF PROCEDURE**

The El Dorado County Fish and Wildlife Commission may adopt bylaws providing for the dates for regular meetings of the Commission and such other rules as may be necessary for the transaction of its business. The provisions of the Brown Act shall govern the procedure of all meetings of the Commission. A quorum is a majority of the members of the El Dorado County Fish and Wildlife Commission and constitutes the minimum number required to conduct official business.

- A. Commission members may receive actual and necessary expenses that are incurred in carrying out official business as defined in the bylaws.
- B. All expenditures or requisitions for services, expenses, and/or supplies, shall be approved by a majority of the Commission members prior to submission of payments. At the direction of County staff, the Treasurer will be responsible for preparing and processing all expenditures, deposits, and other related tasks. Actual processing must be completed by County staff.

- C. A majority vote of the Commission members is required prior to making a recommendation to the Board requesting they declare a vacancy due to failure to participate and violations of rules and/or bylaws.

#### SECTION 6. POWERS AND DUTIES

The Fish and Wildlife Commission shall:

- A. Advise the Board of Supervisors on matters affecting the conservation of fish, game, wildlife, and the environment within the jurisdiction of the Board;
- B. Make recommendations to the Board regarding the expenditure of the Fish and Game Preservation Fund;
- C. Perform such other duties and functions as the Board may direct;
- D. Prepare a detailed budget for proposed expenditures during each fiscal year for approval by the Board;
- E. In its discretion by majority vote, authorize the Commission Chair to expend funds within the approved budget, except for expenditures relating to personnel. The Chair shall collaborate with appropriate County staff for handling expenses for tracking and monitoring purposes pursuant to this section and in compliance with Government Code section 29000 et. seq and Fish and Game Code section 13102 and 13104.