Agreement # 4328

Legistar # <u>19-1387</u>

## AGREEMENT CONTRACT ROUTING SHEET

| Date Prepared:  | September 10, 2019                                       | Need Date:                                    | ASAP   |
|---|--|---|--|
| PROCESSING DEPARTMENT:  |  | CONTRACTOR:                                   |  |
| Department:<br>Dept. Contact:<br>Phone:<br>Department<br>Head Signature:  | CAO, Cemeteries Unit<br>Creighton Avila<br>Ext. 51/53    | Name:<br>Address:<br>Phone:                   | Save the Graves Coalition (Arts<br>and Culture El Dorado)<br>489 Main St.<br>Placerville, CA 95667<br>530-295-3496 |
| nead oignature.   | (- (   | Org Code:<br>Project String<br>(if applicable | 3530300<br>): _35300016-35ADMIN  |
| Funding Source: General Fund   CONTRACTING DEPARTMENT: CAO, Cemeteries Unit   Service Requested: Review   Description: MOU for fundraising activities, patterned after the Friends of the Library MOU   Contract Term: One (1) year |  |   |  |
|   | <b>EL:</b> (Must approve all contracts an Disapproved: [ |   | 19 By:By:  |
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HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW