

AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 12/11/19

Need Date: 12/27/19

PROCESSING DEPARTMENT:

CONTRACTOR:

Department: Procurement & Contracts
Dept. Contact: Matthew Potter
Phone: X5417
Department
Head Signature: S. R. Ewert
Sandy Ewert
Sr. Department Analyst

Name: Building Services of CA and NV, LLC
Address: 4100 Lake Tahoe Blvd.
South Lake Tahoe, CA 96150
Phone: 775.580.6337

Org Code: 3600010
Project String
(if applicable): _____

Funding Source: Road Fund

CONTRACTING DEPARTMENT: Department of Transportation

Service Requested: Review & Approve

Description: Janitorial Services – South Lake Tahoe Department of Transportation Buildings

Contract Term: 3 years Contract Value: \$75,000

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 1/6/2020 By: [Signature]

Approved: Disapproved: Date: _____ By: _____

With edits as noted. - incorporated into final draft - 1.7.20 (M)

EDC COUNTY COUNSEL
2019 DEC 11 PM 1:00

HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW

PLEASE EMAIL FOR PICK-UP cao-contracts-newrequests@edcgov.us
Thank you!