



## RESOLUTION NO. 236-2019

### OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO ESTABLISHING THE EL DORADO COUNTY COMMISSION FOR YOUTH AND FAMILIES

**WHEREAS**, the County Strategic Plan targets achieving the best possible process for making and implementing decisions in accordance with the County's core values, legal requirements and industry best practices by, in part, implementing systems that improve system-wide process, data sharing and departmental collaboration and approaching large, complex and/or system-wide matters as one organization; and

**WHEREAS**, Departments will collaborate on projects and efforts that have cross-departmental impacts, incorporating benchmarks and best practices to provide context to decisions, using data to inform discussions, and promoting efforts to creatively address service delivery; and

**WHEREAS**, the County Strategic Plan targets improved health, well-being and self-sufficiency of El Dorado County communities, residents and visitors by, in part, implementing solutions to address and reduce homelessness in El Dorado County and achieving better outcomes for children, young adults and families in the areas of mental illness and substance abuse prevention; and

**WHEREAS**, the County Strategic Plan targets protecting the community, preventing crime, enforcing the law, administering justice, providing rehabilitative services, and promptly responding to emergencies and calls for service by, in part, delivering prevention and early intervention services for youth; and

**WHEREAS**, in 2017-2018, 33 percent of El Dorado's school-age children and their families are impacted by poverty and accompanying trauma, affecting engagement and achievement in school; and

**WHEREAS**, in 2017-2018, more than 1,000 public school students in El Dorado County were classified as homeless, lacking a stable place to sleep and night; this housing instability was identified as hindering academic success; and

**WHEREAS**, in 2017-2018, more than 250 children in El Dorado County were in the foster care system; and

**WHEREAS**, in 2016, an estimated 9,200 El Dorado County residents ages 12 and older misused opioids; 1,656 people had an opioid use disorder; and

**WHEREAS**, from 2013-15 there were 88.2 emergency room visits per 10,000 adolescents in El Dorado County due to suicide and intentional self-inflicted injury; and

**WHEREAS**, no formal entity exists within El Dorado County to advise the Board of Supervisors as to matters affecting all youth in the County, particularly vulnerable youth receiving services from County agencies or community-based organizations; and

**WHEREAS**, stakeholders from various County's agencies and community-based organizations met between April 2018 and May 2019 to develop recommendations to the Board of Supervisors addressing the needs of vulnerable youth; and

**WHEREAS**, the stakeholders recommended the creation of a countywide advisory commission to improve outcomes for youth and families by better coordinating resources, data sharing and improving communication to seamlessly support county families without gaps or duplication; and

**WHEREAS**, these stakeholders have agreed to collaboratively allocate resources for this work; and

**WHEREAS**, on March 5, 2019 the Board of Supervisors unanimously approved the development of a countywide Youth and Families Commission to address this identified need; and **NOW, THEREFORE, BE IT RESOLVED** that the Board hereby adopts this resolution creating the El Dorado County Commission for Youth and Families and designates their duties to advise the County on youth-related issues as follows:

Section 1. Definitions:

- A. "Youth" refers to people aged 0-24.
- B. "Commission" shall mean the Commission for Youth and Families.
- C. "Board" shall mean the El Dorado County Board of Supervisors.

Section 2. Commission Purpose:

The El Dorado Commission for Youth and Families aims to improve outcomes for youth and families by providing coherent and effective support within the County. In order to do so, the Commission will coordinate an integrated, transparent, and data-driven system of services so that all young people have access to the social, emotional, educational, and/or health services they need in order to thrive. By evaluating the overall well-being of the County's youth, identifying gaps in services, and developing recommendations for improvements, the Commission will encourage El Dorado's public, nonprofit, and private agencies to work together to ease the burden of navigating across public agencies and community partners. To accomplish its objectives, the Commission may undertake activities in the following Areas of Responsibility:

- 1. Communication among all County agencies, community-based organizations, and other leaders
- 2. Data and information-sharing among County agencies, community-based organizations, and other leaders in accordance with state and federal law
- 3. Operations of the Commission
- 4. Evaluation of the work of the Commission and its impact
- 5. Other matters referred by the Board
- 6. Other matters of concern referred by the community or any other unnamed board, committee, or commission

Section 3. Commission Membership

The El Dorado Commission for Youth and Families shall consist of nine Commissioners. Four of the Commissioners will be *ex officio* members and five Public Members are appointed by the Board of Supervisors.

- 1. One member shall be the superintendent of the El Dorado County Office of Education or his/her designee from the same agency.
- 2. One member shall be the director of the El Dorado County Director of Health and Human Services Agency or his/her designee from the same agency.
- 3. One member shall be the El Dorado County Chief Probation Officer or his/her designee from the same agency.
- 4. One member shall be an acting member of the El Dorado County Board of Supervisors

The Board of Supervisors shall appoint the remaining five public members from a pool of county residents who apply and who have demonstrated interest and experience in the areas of the Commission's responsibility.

Members of the Commission are appointed in accordance with the process established by the El Dorado County Board of Supervisors for County Commissions:

- 1. Applicants contact the Clerk of the Board and receive and Application for County of El Dorado Board, Commission, or Committee.

2. Completed applications are submitted to the Clerk of the Board, who forwards to the Supervisor representing the Commission, requests that he/she reviews the application, and make a recommendation.
3. The Board of Supervisors will appoint Commissioners to the El Dorado Commission for Youth and Families.

#### Section 4: Alternate Commissioners

Alternate Commissioners serve to extend and diversify the number of voices and perspectives on the Commission, create a pool of qualified and experienced candidates for future Public Members and ensure Commission continuity.

1. Each Commissioner shall select an Alternate Commissioner. All Alternate Members must be County residents. Alternates do not need not represent the same organization as the member.
2. Commissioners shall strive to ensure that at all times 1) at least one Alternate Commissioner be 24 years of age or younger with life experiences similar to those the Commission aims to serve and 2) at least one Alternate Commissioner has an immediate family member who has encountered life experiences similar to those the Commission aims to serve.
3. Alternate Commissioners are not regular voting members. However, Alternate Commissioners may vote in place of their Commissioner should that Commissioner not be in attendance of a Commission meeting.

#### Section 5. Terms

Public Members shall serve at the pleasure of the Board of Supervisors. When Public Members are appointed by the Board of Supervisors, two of them shall be appointed for one year, and three of them shall be appointed to serve two years.

Ex officio Commissioners shall serve a term for as long as they hold their positions. Public Members shall not serve a term longer than two years or more than three concurrent terms.

Alternate Commissioners shall serve at the pleasure of the Commissioners that appointed them.

Alternate Commissioners shall serve the same term as the Commissioners that appointed them.

#### Section 6. Vacancies and Reappointments

A vacancy of an appointed member shall be filled for the remainder of the unexpired term. A vacancy in membership shall be deemed to exist for any applicable causes specified in Section 1770 of the Government Code or for any other provision of law. In all instances of a vacancy, the Chair or Vice-Chair shall immediately notify the Office of the Clerk of the Board requesting they post a Notice of Vacancy. The Notice of an unscheduled vacancy shall be posted for a minimum of 10 calendar days, pursuant to Government Code section 54974.

#### Section 7. Compensation

All members shall serve without compensation, but may be reimbursed for actual and necessary expenses, if pre-authorized by the Chairperson, incurred in connection with their duties in accordance with the Board of Supervisors Resolutions and Ordinances.

#### Section 8. Meetings

The Commission shall meet at least six times each year or more often as deemed necessary by the Commission or the Board. The Commission shall establish a time and place for regular meetings. Special meetings of the Commission may be called at any time by the Chair or by a majority of the

members of the Commission. Special meetings shall be noticed as required by law. Agendas of regular meetings shall be posted pursuant to the Ralph M. Brown Act (Government Code 54950 et. seq.).

#### Section 9. Quorum and Voting

A simple majority of all Commissioners shall constitute a quorum. An alternate cannot serve as voting member for the purposes of a quorum if their primary member is present. Any action requires a formal vote by the majority of Commissioners present. Votes on adoption of amendments to the Bylaws shall require a majority of all Commission members. Election of Commission officers shall be by simple majority.

#### Section 10. Executive Committee

Officers of the Commission for Youth and Families shall be the Chairperson, two Vice-Chairpersons, one each for the West Slope and South Lake Tahoe areas, and Secretary. All shall serve as members of the Commission Executive Committee. The Executive Committee shall meet as called by the Commission Chairperson, and additionally as described under Article X. Commission Officers shall serve in their office for a one-year term. Elections shall be held annually at the first meeting of the calendar year, at which time the slate presented by a nominating committee and any nominations from the floor will be considered. In the event of a vacancy in the position of the Chair or Vice-Chair, nominations shall be taken at the next regular or special meeting to fill the vacant position.

#### Section 11. Funding

The Commission may be funded by public and private sources. These funds will be held in a special revenue fund by the El Dorado County Treasury. All funds will be reserved for activities to support the Commission's mission and activities directly and indirectly by granting funds to mission-aligned public agencies and nonprofit organizations.

#### Section 12. Staffing

The Commission may utilize the staff of existing public agencies or, should permanent funding be secured, maintain dedicated professional staff to accomplish its goals. Should staff be allocated to the Commission, they would report to the county department providing the funding to support the staff position. Any Commission staff will execute work under the direction of the Commission.

#### Section 13. Organization and Procedure

The Commission may make or alter all rules and regulation governing its organization and procedure that are not inconsistent with this resolution any ordinance of the County, or law of the State of California. Any bylaws adopted by the Commission shall be subject to review by County Counsel and the Clerk of the Board prior to consideration and approval by the Board. Bylaws and amendments thereto are not effective until Board approval is achieved.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby adopts this Resolution establishing the El Dorado County Commission for Youth and Families.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the 17th day of December, 2019, by the following vote of said Board:

Ayes: Hidahl, Frentzen, Veerkamp, Parlin, Novasel

Attest:  
Kim Dawson  
Clerk of the Board of Supervisors

Noes: None  
Absent: None

By:   
Deputy Clerk

  
Sue Novasel, Chair, Board of Supervisors