## NEW AGREEMENT CONTRACT ROUTING SHEET

Date Prepared:	03/13/2020	Need Date:	03/25/2020
PROCESSING DEPARTMENT:		CONTRACTOR:	
Department:	CAO – Parks Division	Name:	Helix Environmental Planning
Dept. Contact:	Chelsea Edman	Address:	590 Menlo Dr, Suite 5
Phone:	530.621.6060		Rocklin, CA 95765
Department		Phone:	916.435.1202
Head Signature:			
	(2)	Org Code:	0620200
CONTRACTING DEPARTMENT: Chief Administrative Office – Parks Division			
Service Requested: Contractor will provide services related to the Chili Bar Park site in the unincorporated			
community of Placerville, and provide site assessment, public outreach, and a financial			
feasibility study for the Chili Bar Park site.			
Contract Term: _	wo Years	_ Contract Value	\$126,818
Approved:	SEL: (Must approve all contraction Disapproved: Disapproved:  Omail.	ts and MOU's) Date: Date:	By:
HR APPROVAL:	WILL BE REVIEWED THROU	GH WORKFLOW	

PLEASE CALL x6060 FOR PICK-UP...THANKS!

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW

**EDC COUNTY COUNSEL** 

2020 MAR 17 PM3:24