

Agreement # 2009

Legistar # 20-0775

AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 06/09/2020

Need Date: 06/23/2020

PROCESSING DEPARTMENT:

CONTRACTOR:

Department: Procurement and Contracts
Dept. Contact: Tara Baird
Phone: X5911
Department Head Signature: S. R. Ewert
Digitally signed by S. R. Ewert
Date: 2020.06.08 17:28:10
-0700
Sandy Ewert
Administrative Analyst Supervisor

Name: Terry G. Campbell
Address: 6275 Chablis Drive
Shingle Springs, California 95682
Phone: 415-298-2196
Org Code: 3540410
Project #
(if applicable): _____

Funding Source: _____

CONTRACTING DEPARTMENT: Administration and Finance / Airport Operations

Service Requested: Review and Approve

Description: Airport Ground Lease Agreement for Hangar Space #H-27, 2,350 Square Feet, Placerville Airport

Contract Term: 10-yr w/two 10-yr lease options Contract Value: \$ 23,124.00

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 06/11/2020 By: Daniel Vandekoolwyk
Approved: Disapproved: Date: _____ By: _____
Digitally signed by Daniel Vandekoolwyk
Date: 2020.06.11 09:25:14 -0700

HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: ~~WILL BE REVIEWED THROUGH WORKFLOW~~ *See attached approval*

PLEASE EMAIL FOR PICK-UP cao-contracts-newrequests@edcgov.us Thank you!



Lauri Stutts <lauri.stutts@edcgov.us>

Re: Request for Insurance Review / Terry G. Campbell Revocable Trust Dated 12/14/1999

1 message

Robert Schroeder <robert.schroeder@edcgov.us>

Tue, Jun 2, 2020 at 7:49 PM

To: Lauri Stutts <lauri.stutts@edcgov.us>

Cc: Creighton Avila <creighton.avila@edcgov.us>, Sherrie Busby <sherrie.busby@edcgov.us>, HR-Risk-Management-m <riskmanagement@edcgov.us>

Lauri,

Nice job consolidating everything and your summary is much appreciated. If I had more time I would elaborate on each of the items, but given my inbox I need to keep moving and will simply reply with "No issues from Risk Management."

Thank you and keep up the great work. (Creighton/Sherrie - Lauri's contributions are always so thorough and she does a great job)

Rob

Respectfully,

Robert Schroeder

County of El Dorado
Risk Management
330 Fair Lane, Placerville, CA 95667
530-621-6520

On Mon, Jun 1, 2020 at 9:14 PM Lauri Stutts <lauri.stutts@edcgov.us> wrote:

Hello Rob,

I'm pleased to provide the insurance documentation for Terry G. Campbell, Terry G. Revocable Trust dated December 14, 1999, a private owner of an aircraft hangar located on Space H-27 at the Placerville Airport.

Before reviewing, I wanted to bring a few items to your attention; they are:

Premises Liability: Premises liability is being provided via Mr. Campbell's homeowner's policy with State Farm, with the only confirmation that can be provided for the Additional Insured coverage is the statement on the face of the certificate, see directly under the Policy Number block in the upper right corner and under Forms & Endorsements on Page 2. The endorsement statement does provide the County's required language and the County airport address as the location.

The agent did reach out to their underwriters and was advised that the company does not release such endorsements, being the Option AI endorsement.

A sample of State Farm's master policy document has been provided to confirm its notice of cancellation provisions, or as the certificate states, "it will follow-through as required by law"

Aircraft Liability: The aircraft liability certificate with Endurance Assurance Corporation reflects his second residential address in San Francisco. I've provided a copy of the email from Mr. Campbell explaining his two residences and the preferred address to use for lease development and noticing.

Auto Liability: A copy of each vehicle certificate is attached as each has its own term and expiration date. A sample of State Farm's master policy document has been provided to confirm the 10-day notice of cancellation provision.

I know that the above is not exactly as the County requests, but I can share that Mr. Campbell has been very helpful in this process, including his agent. I hesitate to ask for anything further until securing your input on his current documentation.

20-0775 A 2 of 3

Appreciating your help/input,

Lauri

Lauri Stutts

Administrative Technician

County of El Dorado

Chief Administrative Office

Division of Airports and Cemeteries

2850 Fairlane Court

Placerville CA 95667

(530) 621-7593 / FAX (530) 626-0387

lauri.stutts@edcgov.us