



# County of El Dorado

## Minutes - Final Board of Supervisors

*Brian K. Veerkamp, Chair, District III*  
*John Hidahl, First Vice Chair, District I*  
*Lori Parlin, Second Vice Chair, District IV*  
*Shiva Frentzen, District II*  
*Sue Novasel, District V*

*Kim Dawson, Clerk of the Board of Supervisors*  
*Don Ashton, Chief Administrative Officer*  
*David Livingston, County Counsel*

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
FAX 530-622-3645  
[www.edcgov.us/bos](http://www.edcgov.us/bos)

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Tuesday, July 28, 2020

9:00 AM

VIRTUALLY - SEE BELOW

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### ADDENDUM

Item 22 is hereby been added to Department Matters.

**PUBLIC PARTICIPATION INSTRUCTIONS:** To comply with physical distancing requirements and the stay at home order from the Governor, the Board Chambers will be closed to members of the public and all public participation will be handled remotely.

The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 942 8163 0554.

To observe the live stream of the Board of Supervisors meeting go to <https://zoom.us/j/94281630554>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. The clerk will call you by the last three digits of your phone number when it is your turn to speak. Speakers will be limited to 3 minutes.

To view Board of Supervisors meetings via Facebook Live, go to <https://www.facebook.com/EIDoradoCountyNews>. Please note the Board will not be using this function and therefore will not see any comments posted during the livestream.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record and forwarded to the Board of Supervisors.

The Clerk of the Board is here to assist you, please call 530-621-5390 if you need any assistance with the above directions to access the meeting.

**Vision Statement**

**Safe, healthy and vibrant communities, respecting our natural resources  
and historical heritage**

**This institution is an equal opportunity provider and employer.**

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at:  
<http://eldorado.legistar.com/Calendar.aspx>

To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the Board is not actively meeting, such as during Closed Session or break periods.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us), preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on February 26, 2019, incorporated herein:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue. It is the practice of the Board to allocate 20 minutes for public comment during Open Forum and for each agenda item to be discussed. (Note: Unless designated on the agenda, there is no Open Forum period during Special Meetings.)

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions:

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

**9:00 A.M. - CALLED TO ORDER**

**Present:** 5 - Supervisor Veerkamp, Supervisor Frentzen, Supervisor Novasel, Supervisor Hidahl and Supervisor Parlin

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG**

Supervisor Veerkamp gave the Invocation.

Supervisor Veerkamp led the Pledge of Allegiance to the Flag.

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

*Public Comment: K. Greenwood, K. Payne, A. Pandey, J. Gainsborough*

**A motion was made by Supervisor Frentzen, seconded by Supervisor Hidahl to Adopt the Agenda and Approve the Consent Calendar with no changes.**

**Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

**OPEN FORUM**

*Public Comment: J. Arenz, K. Greenwood, M. Lane, K. Payne, J. Gainsborough*

**20-1021 OPEN FORUM (See Attachment)**

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

**CONSENT CALENDAR**

1. **20-0989** Clerk of the Board recommending the Board Approve the Minutes from the Regular Meeting of the Board on July 21, 2020.

**This matter was Approved on the Consent Calendar.**

**GENERAL GOVERNMENT - CONSENT ITEMS**

2. **20-0999** Chief Administrative Office recommending the Board approve and ratify the Chair's signature on a letter to the California State Senate Transportation Committee supporting the renaming of a portion of State Route 50 as the "Deputy Sheriff Brian 'Ish' Ishmael Memorial Highway."

**This matter was Approved on the Consent Calendar.**

3. **20-0915** Chief Administrative Office, Emergency Medical Services and Emergency Preparedness & Response Division, recommending the Board adopt and authorize the Chair to sign Resolution **120-2020** to approve the addition of 1.0 FTE Health Educator in the Emergency Preparedness program.

**FUNDING:** California Department of Public Health Emergency Preparedness Grants and Public Health Realignment.

**Resolution 120-2020 was Adopted upon Approval of the Consent Calendar.**

4. **20-0945** Human Resources Department recommending the Board:
- 1) Approve and adopt the revised Countywide class specification of Program Manager; and
  - 2) Adopt and authorize the Chair to sign Resolution **121-2020** to:
    - a) Approve, due to an upward reclassification, the deletion of 1.0 FTE vacant Staff Services Manager position and the addition of 1.0 FTE Program Manager position in the Department of Child Support Services; and
    - b) Abolish the Staff Services Manager classification.

**FUNDING:** State and Federal Funding.

**This matter was Approved and Resolution 121-2020 was Adopted upon Approval of the Consent Calendar.**

5. **20-0938** Surveyor's Office recommending the Board adopt and authorize the Chair to sign Resolution **119-2020** for Abandonment of Easement 20-0004, to abandon a public utility easement on Lot 35 of Oak Tree Village Unit 1, recorded in Book G at Page 84, identified as Assessor's Parcel Number 125-636-004, within the community of El Dorado Hills, Supervisorial District 1.

**FUNDING:** Application Fees. (General Fund)

**Resolution 119-2020 was Adopted upon Approval of the Consent Calendar.**

6. **20-1000** Supervisor Novasel recommending the Board:
- 1) Find that a public benefit is derived from supporting the Tahoe Fund's efforts to sponsor and organize the 2020 Lake Tahoe Environmental Summit; and
  - 2) Approve and authorize the Chief Administrative Officer to sign a funding Agreement, consistent with the County's standard form and upon the approval of County Counsel, with the Tahoe Fund authorizing payment of the \$5,000 community funding contribution in support of these efforts.

**FUNDING:** General Fund.

**This matter was Approved on the Consent Calendar.**

**HEALTH AND HUMAN SERVICES - CONSENT ITEMS****7. 20-0937**

Health and Human Services Agency recommending the Board:

- 1) Approve and authorize the Chair to sign Agreement for Services 5026 with The Upper Room Dining Hall, Inc., a 501(c)(3) non-profit organization, for the provision of food for homeless individuals placed in County-contracted motels during the COVID-19 crisis, with a retroactive effective date of June 21, 2020 and expires December 31, 2020, with a maximum contractual obligation of \$133,170; and
- 2) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement 5026, including amendments which do not increase the amount or change the term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** State of CA Emergency COVID-19 Funding or other State funding approved for COVID-19 emergency response including but not limited to, County Medical Services Program COVID-19 Emergency Response Grant, and/or Federal Coronavirus Aid, Relief, and Economic Security Act. (CARES Act Program)

**This matter was Approved on the Consent Calendar.**



**LAND USE AND DEVELOPMENT - CONSENT ITEMS**

8. **20-0046** Department of Transportation recommending the Board consider the following:
- 1) Approve and authorize the Chair to sign the Notice of Acceptance with Q&D Construction, LLC, for the Hazel Valley Road at EID Canal Bridge Replacement Project, CIP 77125/36105021, Contract 2770; and
  - 2) Approve and authorize the Clerk of the Board to release the Payment and Performance Bonds to the Surety upon notification from the Department of Transportation, after the one-year guarantee period.

**FUNDING:** Highway Safety Improvement Program Funds (100%).  
(Federal Funds)

**This matter was Approved on the Consent Calendar.**

9. **20-0852** Department of Transportation recommending the Board consider the following:
- 1) Accept the road improvements for Wilson Boulevard, TM 14-1520 (Saratoga Estates), as complete;
  - 2) Reduce Performance Bond 30039946 from \$2,050,059.08 to \$205,005.91, which is ten percent of the total cost of the road improvements, which guarantees against any defective work, labor done, or defective materials furnished, and is to be released after one year if no claims are made;
  - 3) Hold Laborers & Materialmens Bond 30039946 in the amount of \$2,050,059.08 for six months to guarantee payments to persons furnishing labor, materials, or equipment; and
  - 4) Authorize the Clerk of the Board to release the respective Bonds after the required time periods upon written request by the Department.

**FUNDING:** Developer Funded.

**This matter was Approved on the Consent Calendar.**

**10. 20-0854**

Department of Transportation recommending the Board consider the following:

- 1) Accept the road improvements for Saratoga Way, TM 14-1520 (Saratoga Estates), as complete;
- 2) Reduce Performance Bond 30039948 from \$8,307,651.76 to \$830,765.18, which is ten percent of the total cost of the road improvements. This amount guarantees against any defective work, labor done, or defective materials furnished, and is to be released after one year if no claims are made;
- 3) Hold Laborers & Materialmens Bond 30039948 in the amount of \$8,307,651.76 for six months to guarantee payments to persons furnishing labor, materials, or equipment; and
- 4) Authorize the Clerk of the Board to release the respective Bonds after the required time periods upon written request by the Department.

**FUNDING:** Developer Funded.

**This matter was Approved on the Consent Calendar.**

**11. 20-0855**

Department of Transportation recommending the Board consider the following:

- 1) Accept the road improvements for Sienna Ridge Retail Center, PD07-0008R, as complete;
- 2) Reduce Performance Bond 0746188 from \$418,887.00 to \$41,888.70, which is ten percent of the total cost of the road improvements. This amount guarantees against any defective work, labor done, or defective materials furnished, and is to be released after one year if no claims are made;
- 3) Hold Laborers & Materialmens Bond 0746188 in the amount of \$418,887.00 for six months to guarantee payments to persons furnishing labor, materials, or equipment; and
- 4) Authorize the Clerk of the Board to release the respective Bonds after the required time periods upon written request by the Department.

**FUNDING:** Developer Funded.

**This matter was Approved on the Consent Calendar.**

**12. 20-0880**

Department of Transportation recommending the Board consider the following:

- 1) Approve and authorize the Chair to sign the Notice of Acceptance with Granite Construction Company, for the Sly Park Road at Clear Creek Crossing - Bridge Replacement Project, PW 11-30579, CIP 77115/36105040, Contract 2775; and
- 2) Approve and authorize the Clerk of the Board to release the Payment and Performance Bonds to the Surety upon notification from the Department of Transportation, after the one-year guarantee period.

**FUNDING:** Highway Bridge Program (86%), Regional Surface Transportation Program Funds - Exchange and Match (1%), Traffic Impact Mitigation Fees - Zones 1-7 and West Slope (12%), and Road Fund (<1%). (Federal, State, and Local Funds)

**This matter was Approved on the Consent Calendar.**

**13. 20-0850**

Department of Transportation recommending the Board takes the following actions pertaining to the Silva Valley Parkway Bike Path Drainage Improvement Project, CIP 72313, Contract 4750:

- 1) Authorize an increase in the construction phase budget of \$13,000;
- 2) Award the Construction Contract to Martin General Engineering, Inc. who was the lowest responsive, responsible bidder, pending El Dorado County Transportation Commission allocation of an additional \$13,000 of Urban State Transportation Block Grant funding;
- 3) Approve and authorize the Chair to sign the Construction Contract, subject to review and approval by County Counsel and Risk Management; and
- 4) Authorize the Director of Transportation to sign an Escrow Agreement, if requested by the Contractor and in accordance with Public Contract Code Section 22300, for the purpose of holding Contract retention funds. (Cont. 7/21/2020, Item 11)

**FUNDING:** Tribe agreement funds (4%), Local advance construction (AC) funds with federal reimbursement of STBGP funds (Federal Funds) (96%) initially; fully-funded by STBGP funds (100%) anticipated.

**This matter was Approved on the Consent Calendar.**

**14. 20-0860**

Department of Transportation recommending the Board:

- 1) Approve and adopt the Guardrail Upgrades - Tahoe Project (CIP 72198/36105063, Contract 4576) Plans and Contract Documents and authorize the Chair to sign the Plans; and
- 2) Authorize advertisement for construction bids. (Cont. 7/21/2020, Item 12)

**FUNDING:** Highway Safety Improvement Program (100% - Federal).

**This matter was Approved on the Consent Calendar.**

**15. 20-0863**

Planning and Building Department, Airport Division, recommending the Board approve and authorize the Chair to sign the Fourth Amendment to Agreement for Services 532-S1311 with C & S Engineers, Inc., to extend the term for airport consulting services, with no change in rates or compensation, for one additional year to July 31, 2021 and include revisions to federal and state provisions and minor administrative revisions, with no change in rates or compensation.

**FUNDING:** Federal Aviation Administration Grants, State of California, Department of Transportation, Division of Aeronautics Grants (Federal Funds - 90%), and Accumulated Capital Outlay Fund (10%).

**This matter was Approved on the Consent Calendar.**

**END CONSENT CALENDAR**

**DEPARTMENT MATTERS (Items in this category may be called at any time)****16. 20-0900**

Community Corrections Partnership (CCP) Executive Committee recommending the Board consider the following:

- 1a) Reject the proposed Community Corrections (AB109) Public Safety Realignment Budget for Fiscal Year 2020-21 as presented and return to the Community Corrections Partnership for revision and removal of the Indirect Costs amounts for the Probation Department and Sheriff Department; or
- 1b) Review and accept the recommended Community Corrections (AB109) Public Safety Realignment Budget and related Implementation Plan for Fiscal Year 2020-21, in the amount of \$4,768,614; and
- 2) Review and approve the recommended distributions from the Board of State and Community Corrections Planning and Training Grant Programs, referred to as the "Community Corrections Planning and Training Budget for Fiscal Year 2020-21," in the amount of \$153,909.

A 4/5 vote would be required to reject the budget as presented by the CCP.

**FUNDING:** California State Budget Fiscal Year 2020-21, Community Corrections Sub-account within the Law Enforcement Services Account in the Local Revenue Fund 2011 and Budget Act of 2020.

*Public Comment: K. Greenwood*

**A motion was made by Supervisor Hidahl, seconded by Supervisor Frentzen to:**

- 1) Accept the recommended Community Corrections (AB109) Public Safety Realignment Budget and related Implementation Plan for Fiscal Year 2020-21, in the amount of \$4,768,614; and**
- 2) Approve the recommended distributions from the Board of State and Community Corrections Planning and Training Grant Programs, referred to as the "Community Corrections Planning and Training Budget for Fiscal Year 2020-21," in the amount of \$153,909.**

**Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

**17. 20-0909**

Probation Department recommending the Board receive and file a report on the outcome of transportation of youth from the West Slope to the Tahoe Juvenile Treatment Center subsequent to the closure of the Placerville Juvenile Hall on June 30, 2019.

**FUNDING:** N/A

*Public Comment: K. Payne*

**The Board received a report on the outcome of transportation of youth from the West Slope to the Tahoe Juvenile Treatment Center.**

**10:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)****18. 20-0887**

Health and Human Services Agency recommending the Board:

- 1) Recognize and acknowledge A.L. Hamilton upon his retirement from the County of El Dorado Health and Human Services Agency, and
- 2) Approve and authorize the Chair to sign a Proclamation recognizing Al's service and dedication to the Older Adults of El Dorado County and to the Health and Human Services Agency.

*Public Comment: A. Nevis, T. White, K. Greenwood, M. Lane, K. Payne***Supervisor Veerkamp read the Proclamation.****A motion was made by Supervisor Veerkamp, seconded by Supervisor Frentzen to Approve this matter.****Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin**19. 20-0872**

HEARING - Library Department recommending the Board:

- 1) Conduct a public hearing to consider public comment on the annual written report of benefit assessment/service charges for Zone of Benefit D within County Service Area 10 for library services at the Cameron Park Library; and
- 2) Adopt and authorize the Chair to sign Resolution **118-2020** confirming the annual written report and authorizing the benefit assessment/service charges to be collected in the same manner as the County's ad valorem real property taxes for the 2020-2021 fiscal year, noting that the pre-existing benefit assessment/service charges have been in place and collected since prior to the effective date of Proposition 218, with no increases in the amounts and no change in the methodology for calculating the amounts.

**FUNDING:** County Service Area Benefit Assessments/Service Charges. The Cameron Park Library is funded primarily from benefit assessments/service charges and Zone D fund balance (65%), and charges for services and donations (5%) with a Net County Cost of \$139,042 (30%) which is included in the Fiscal Year 2020-2021 Recommended Budget.

**Supervisor Veerkamp opened the public hearing and after hearing staff and public input closed the public hearing.****A motion was made by Supervisor Frentzen, seconded by Supervisor Novasel to Approve this matter and Adopt Resolution 118-2020.****Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

**20. 20-0910**

Planning and Building Department, Economic Development Division, recommending the Board receive a presentation from Debbie Manning of the El Dorado Hills Chamber of Commerce on activities completed for Fiscal Year 2019-20, pursuant to the existing Funding Agreement that has a term from July 1, 2019 through June 30, 2021 in an amount not to exceed \$220,640 for the two-year term.

**FUNDING:** Transient Occupancy Tax. (General Fund)

*Public Comment: Bill O'Neil*

**The Board received a presentation from the El Dorado Hills Chamber of Commerce on activities completed for Fiscal Year 2019-20.**

**1:00 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)****21. 20-0994**

Chief Administrative Office recommending the Board:

- 1) Receive a presentation from Dr. Ed Manansala, Superintendent of Schools, and Dr. Nancy Williams on the impacts the COVID-19 pandemic is having on the education system, the guidelines for reopening schools from Governor Newsom and the California Department of Public Health, and current planning being done relative to how El Dorado County schools will resume operations in Fall 2020; and
- 2) Receive an update from Dr. Williams and other County Department Heads on the impact of COVID-19 on other county operations and community impacts, and provide additional direction if needed.

**FUNDING: N/A**

*Public Comment: D. Byer, R. Rich, J. Gainsborough, E. Griffin, D. Roth, T. White, Fox, D. Marsh, S. Perry, Mandi R., M. Lane, Mike, Liz, Nasser, G. Willyard, Alex, A. Bertrum. Sam, Stacey, J. Brown, C. Cuellar, L. Velasco, J. Abbott, Kate, J. Brownfield, P. Woll, S. Roberts, Michele, Silva/RH Parent, M. Peterson, M. Hendren, SB, J. Yancey, Piper U, P. Wcir*

**The Board received a presentation from Dr. Ed Manansala, Superintendent of Schools, and Dr. Nancy Williams on the impacts the COVID-19 pandemic is having on the education system, the guidelines for reopening schools from Governor Newsom and the California Department of Public Health, and current planning being done relative to how El Dorado County schools will resume operations in Fall 2020.**



**ITEMS TO/FROM SUPERVISORS**

Supervisor Novasel reported on the following:  
Tahoe Regional Planning Agency meeting.  
Tahoe Summit being held virtually.  
Highway 50 closure update.  
Local Housing and Government Committee meeting.  
Tahoe Conservancy meeting.  
Pollock Pines Park - Bike Trail project.

Supervisor Parlin reported on the following:  
Emergency Housing Ad Hoc Committee meeting.  
Local cattle ranchers meeting.  
County Counsel monthly update.  
Georgetown Fire Chief meeting.  
Upcoming fire season and evacuation routes.

Supervisor Frentzen reported on the following:  
Joint Planning Commission meeting.  
Local Agency Formation Committee meeting.  
Local Agency Formation Board meeting.  
Department Head meetings.  
Constituent meetings.

Supervisor Hidahl reported on the following:  
Joint Planning Commission meeting.  
Heaven Park in El Dorado Hills.  
Community Service District meeting.  
Community Action Council meeting.  
Cooperative COVID-19 meeting.  
Creighton Avila farewell.  
Behavioral Health Commission meeting.  
Department of Transportation Director monthly meeting.  
County Counsel monthly meeting.  
CAL Office of Emergency Services meeting.  
Tax Payer's Association meeting.  
Chief Administrative Officer meeting.

Supervisor Veerkamp reported on the following:  
Chamber Award winners video.  
COVID-19 meeting.  
Housing Ad Hoc meeting.  
Facilities meeting.  
CCI grant meeting.  
SOFAR Steering Committee meeting.  
Local Agency Formation Committee meeting.  
Joint Planning Commission meeting.  
Chief Administrative Officer meeting.  
Folsom Lake College meeting.  
Long Range Planning meeting.  
Agenda Review.

**CAO UPDATE**

Don Ashton, Chief Administrative Officer, reported on the following:  
Department Head recommendation.

**ADJOURNED AT 4:00 P.M. in honor of former Sacramento County Sheriff Robbie Waters.**

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.

**ADDENDUM****Department Matters (Items in this category may be called at any time)**

- 22. 20-1003** Planning and Building Department, Economic Development Division, recommending the Board approve Urgency Ordinance **5126**, adopting Amendments to the Zoning Ordinance to temporarily ease restrictions on outdoor dining and outdoor retail sales areas, and providing a County of El Dorado Temporary Outdoor Dining and Retail Sales Program.

**FUNDING:** N/A

*Public Comment: Mandi R., D. Manning*

A motion was made by Supervisor Frentzen, seconded by Supervisor Novasel to Adopt Urgency Ordinance 5126 with the following changes to Exhibit A of the Ordinance:

- 1) Under "Use of Tents, Shade Structures or Umbrellas Section 1 bullet point 1" remove Size limited to no larger than 400 square feet;
- 2) Under "Use of Tents, Shade Structures or Umbrellas Section 1 bullet point 2" change language to read A property may have more than one Shade Structure but each Shade Structure must comply with the standards herein";
- 3) Under "General Requirements Section 3" include bike paths as an additional means to maintaining unobstructed access; and
- 4) Direct staff to communicate with Tahoe Regional Planning Agency the terms of the Ordinance.

**Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin