

Agreement # _____

Legistar # _____

AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: _____

Need Date: _____

PROCESSING DEPARTMENT:

CONTRACTOR:

Department: _____

Name: _____

Dept. Contact: _____

Address: _____

Phone: _____

Phone: _____

Department _____

Head Signature: _____

Org Code: _____

Project # _____

(if applicable): _____

Funding Source: _____

CONTRACTING DEPARTMENT: _____

Service Requested: _____

Description: _____

Contract Term: _____ Contract Value: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

HR APPROVAL:

RISK MANAGEMENT:

PLEASE EMAIL SIGNED DOCUMENT TO:

Thank you!

**Justene Cline** <justene.cline@edcgov.us>

Re: DI21023 OTS Grant Agreement Blue Route

1 message

Kerri Williams-Horn <kerri.williams-horn@edcgov.us>

Thu, Aug 20, 2020 at 12:59 PM

To: Justene Cline <justene.cline@edcgov.us>

Cc: Audra Anderson <audra.anderson@edcgov.us>

Approved.

Kerri Williams-Horn
Chief Fiscal Officer
Chief Administrative Office
County of El Dorado
530-621-5309
kerri.williams-horn@edcgov.us

On Thu, Aug 20, 2020 at 12:34 PM Justene Cline <justene.cline@edcgov.us> wrote:

Hi Kerri

Can you please review and electronically sign the attached Blue Route and return it back to me?

I will be sending the approved blue route with the OTS grant agreement to CoCo (attached here for reference). This is scheduled for board review on 9/22/20.

Thank you,

Justene Cline
Administrative Analyst
Chief Administrative Office
County of El Dorado
Phone: 530.621.5640
Fax: 530.295.2537