Agreement #	- Amendment #	Legistar#	

## CONTRACT AMENDMENT ROUTING SHEET

Date Prepared:		Need Date:			
PROCESSING DE Department: Dept. Contact: Phone:	EPARTMENT:		:		
Department Head Signature:		Phone:			
_		Org Code: Project String			
CONTRACTING I Service Requested Description:	d:				
Contract Term:		Contract Value:	Contract Value:		
	<b>EL:</b> (must approve all cont Disapproved:	Date:	By:		
Approved:		Date:	By:		
Approved:  Cotton  Cotton  Cotton  Cotton  Compliance with F	Disapproved:  DUNSEL PLEASE FORWARD  Human Resources requirem	TO HR AND RISK MANAGE	MENT THANKS!		
Approved:  CO  HR APPROVAL: Compliance with F Compliance verifie  RISK MANAGEM	Disapproved:  DUNSEL PLEASE FORWARD  Human Resources requirement  ed by:  ENT APPROVAL: (all cont	TO HR AND RISK MANAGE ents?  Yes:  racts & MOU's except be	MENT THANKS!  No:  Dilerplate grant funding contract		
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