County of El Dorado

330 Fair Lane, Building A
Placerville, CA 95667

Minutes

Thursday, September 17, 2020

3:00 PM

VIRTUAL MEETING (See Below)

Parks and Recreation Commission

Commission Members

Vacant - District V
Wayne Lowrey - District I
Tom Conwell - District II
Kris Payne - District III
Julia McIver - District IV

Staff
Vickie Sanders, Parks Manager
Chelsea Edman, Department Analyst

PUBLIC PARTICIPATION INSTRUCTIONS: To comply with social distancing requirements and the stay at home order from the Governor, the Board Chambers will be closed to members of the public and all public participation will be handled remotely.

The public should call into 530-621-7603 or 530-621-7610. The Webinar ID is 976 0582 6728.

To observe the live stream of the Parks and Recreation Commission meeting go to https://zoom.us/j/97605826728. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The clerk will call you by the last three digits of your phone number when it is your turn to speak. Speakers will be limited to 3 minutes.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Parks and Recreation Commission meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to the Parks Division at vickie.sanders@edcgov.us. Your comment will be placed into the record and forwarded to the Parks and Recreation Commission.

County staff is here to assist you, please call 530-621-5360 if you need any assistance with the above directions to access the meeting.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Parks and Trails Division of the Chief Administrative Office if you require accommodations at (530) 621-5360.

An audio recording of this meeting will be published to the website. Please note that due to technology limitations, the link will be labeled as "Video" although only audio will play. The meeting is not video recorded.
To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the commission is not actively meeting.

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Public comment will be received on each agenda item listed under Discussion Items as called by the Chair. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93 by the Board of Supervisors) Except with the consent of the Commission, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Commission for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Commission for a point of clarification or question by the Commission. The Commission reserves the right to waive said rules by a majority vote.

Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for inspection during normal business hours at the Parks Division Office located in Building A, 330 Fair Lane, Placerville. Such documents are also available on the Parks and Recreation's Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Parks and Recreation Commission is concerned that written information submitted to the Commission the date of the meeting may not receive the attention it deserves. The Parks staff cannot guarantee that any FAX, e-mail, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Commission from taking other action.

3:00 P.M. CALLED TO ORDER AND ROLL CALL

Present: 5 - Payne, McIver, Lowrey, Harper and Conwell

PLEDGE OF ALLEGIANCE

Commissioner Payne led the Pledge of Allegiance to the Flag.

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

A motion was made by Commissioner Lowery, seconded by Commissioner Harper to Adopt the Agenda. The Consent Calendar was not Adopted with this motion instead items 1 and 2 were pulled for Discussion. Item 6 was moved before item 4.

Yes: 5 - Payne, McIver, Lowrey, Harper and Conwell

OPEN FORUM

Open Forum (See attachment)

Attachments: Public Comment#4 PRC rec'vd 9/17/20
Public Comment#3 PRC rec'vd 9/17/20
Public Comment#2 PRC rec'vd 9/17/20
Public Comment#1 PRC rec'vd 9/17/20

Matters not on the agenda may be addressed by the general public during Open Forum. Public comments during Open Forum are limited to three minutes per person and the total amount of time reserved for Open Forum may be limited.

CONSENT CALENDAR

1. Chief Administrative Office, Parks Division, recommending the Commission approve the meeting minutes from the Parks and Recreation Commission meeting of June 18, 2020. (Continued from 8/20/2020).

Attachments: Draft Minutes 6-18-2020
Public Comment PRC Recd 082020
Public Comment 20-0902A
Public Comments 9-16-2020
Public Comment#6 PRC rec'vd 9/17/20
Public Comment#5 PRC rec'vd 9/17/20
Public Comment#4 PRC rec'vd 9/17/20
Public Comment#3 PRC rec'vd 9/17/20
Public Comment#2 PRC rec'vd 9/17/20
Public Comment#1 PRC rec'vd 9/17/20

A motion was made by Commissioner Lowery, seconded by Commissioner Harper to Approve this matter.

Yes: 5 - Payne, McIver, Lowrey, Harper and Conwell

2. Chief Administrative Office, Parks Division recommending the Commission approve the minutes from August 20, 2020 Parks and Recreation Commission meeting.

FUNDING:

Attachments: Draft August 20 minutes

Public Comments 9-16-2020

Public Comment#6 PRC rec'vd 9/17/20

Public Comment#5 PRC rec'vd 9/17/20

Public Comment#4 PRC rec'vd 9/17/20

Public Comment#3 PRC rec'vd 9/17/20

Public Comment#2 PRC rec'vd 9/17/20

Public Comment#1 PRC rec'vd 9/17/20

A motion was made by Commissioner Lowery, seconded by Commissioner Harper to Approve this matter.

Yes: 5 - Payne, McIver, Lowrey, Harper and Conwell

DISCUSSION ITEMS

3. Chief Administrative Office, Parks Division, recommending the Commission appoint a Chairperson and Vice Chairperson for 2020-21, effective September 2020 per El Dorado County Ordinance Article X Section 2.20.690. Please note that this item was delayed due to cancelled meetings resulting from COVID-19. (Est. Time: 15 Mins).

Attachments: A - County Ordinance Article X Section 2.20.660 - 2.20

A motion was made by Commissioner Payne, seconded by Commissioner Harper to appoint Commissioner Lowery as Chair of the Parks and Recreation Commission.

Yes: 5 - Payne, McIver, Lowrey, Harper and Conwell

A motion was made by Commissioner Lowery, seconded Commissioner Harper to appoint Commissioner McIver as Vice-Chair of the Parks and Recreation Commission.

Yes: 5 - Payne, McIver, Lowrey, Harper and Conwell

Commissioner McIver left the meeting at approximately 4:00 P.M.

4. Chief Administrative Office, Parks Division, is recommending the ad hoc committee on Lime Scooters provide options for the Commission to

make a recommendation to staff on how to move forward regarding Lime Scooters. The Board of Supervisors requested the Parks and Recreation Commission discuss and make a recommendation regarding the use of Lime Scooters in response to Board of Supervisors Agenda Item 19-1015. (Cont. 08/15/19, Item 2) (Est. Time: 20 Min) (Cont. from Parks and Recreation Commission from March 2, 2020, 19-1234).

FUNDING: N/A

Attachments: A
CHAPTER 10.32. VEHICLE REGULATIONS ON TRAIL FACILITIES
B - Shared Mobility Ordinance SLT
Lime Scooter email
Lime Scooters-notes from meeting 3-2-20 (1)

A motion was made by Commissioner Payne, seconded by Commissioner Conwell to Continue this matter to the next Parks and Recreation meeting of October 22, 2020 contingent upon the response from the Sheriff.

Yes: 4 - Payne, Lowrey, Harper and Conwell

Absent: 1 - McIver

5. Chief Administrative Office, Parks Division recommending the Commission prepare for the 2021/2022 budget.

Attachments: Public Comment#3 PRC rec'vd 9/19/20
Public Comment#2 PRC rec'vd 9/19/20
Public Comment#1 PRC rec'vd 9/19/20

No Action Taken

6. Chief Administrative Office, Parks Division recommending the Commission discuss the recording of the meetings and make recommendations moving forward.

FUNDING: N/A

Attachments: Public Comments 9-16-2020

Public Comment#9 PRC rec'vd 9/17/20

Public Comment#8 PRC rec'vd 9/17/20

Public Comment#7 PRC rec'vd 9/17/20

Public Comment#6 PRC rec'vd 9/17/20 - audio recordings

Public Comment#5 PRC rec'vd 9/17/20

Public Comment#4 PRC rec'vd 9/17/20

Public Comment#3 PRC rec'vd 9/17/20

Public Comment#2 PRC rec'vd 9/17/20

Public Comment#1 PRC rec'vd 9/17/20

No Action Taken.

COMMISSION MEMBER ANNOUNCEMENTS AND COMMENTS

Commissioner Lowery reported on the following:
1. Proud of the El DoradoHills Park System & will give tour to other Commissioners. Will review funding
2. Would like to have a meeting in Tahoe

Commissioner Conwell reported on the following:
1. Looking forward to working on the Parks and Recreation Commission

Commissioner Harper reported on the following:
1. Thanked the County for purchasing the Forebay Park and gave update on the playground and mountain bike/walking trail.

Commissioner Payne reported on the following:
1. Appreciated the productive meeting in August and is happy with the future plan
2. Reported that the Marshall Foundation owns the land that the commission would like to build the Sports Complex on.
3. More development projects at the Hospice on Highway 49 that will be mixed use
4. Rail Park is getting a lot if use.

STAFF COMMENTS AND ANNOUNCEMENTS

Vickie Sanders, Parks Manager, reported on the following:
1. Rubicon is closed since the National Forest is closed due to the Fork Fire until September 21. Staff is at the Kiosk to advice of closure and to perform maintenance.
2. Rubicon Springs is closed for the season.
3. River is slowing, releases only happening on weekends.Extra help staff will be released in the coming weeks at Henningsen Lotus Park.
4. Interviewing on Friday, September 18 for the vacant Administrative Technician position.

ADJOURNED AT 5:05 P.M.