

Agreement # OR20-0001

Legistar # Tennative 12/2/2020

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 11/09/2020

Need Date: 11/20/2020

**PROCESSING DEPARTMENT:**

Department: Planning and Building Department  
Dept. Contact: C.J. Freeland  
Phone: ext. 5159 or (530) 391-6449 cell  
Department Head Signature: Tiffany Schmid Digitally signed by Tiffany Schmid  
Date: 2020.11.18 12:22:08 -08'00'

**CONTRACTOR:**

Name: N/A  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Org Code: 37301004  
Project #  
(if applicable): \_\_\_\_\_  
Funding Source: General Fund

**CONTRACTING DEPARTMENT:** Planning and Building Department

Service Requested: Review 3rd Draft Urgency Ordinance for use of Recreational Vehicles as temporary housing option  
Description: \_\_\_\_\_  
Contract Term: \_\_\_\_\_ Contract Value: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 11/18/2020 By: Kathleen Digitally signed by Kathleen  
Date: 2020.11.18 16:20:05 -08'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

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**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL SIGNED DOCUMENT TO:** cynthia.freeland@edcgov.us

Thank you!