

# AGREEMENT CONTRACT ROUTING SHEET

**Date Prepared:** 10/28/2020

**Need Date:** 11/13/2020

**PROCESSING DEPARTMENT:**

**CONTRACTOR:**

Department: Health and Human Services Agency

Name: Pallco Enterprises, Inc., dba Orion Outdoor Media

Dept. Contact: Zhana Mc Cullough

Address: 3161 Cameron Park Drive, #221

Phone: Ext. 7154

Cameron Park, CA 95682

Department Head Signature: Yvonne Kollings  
Digitally signed by Yvonne Kollings  
DN: cn=Yvonne Kollings, o, ou,  
email=yvonne.kollings@edcgov.us, c=US  
Date: 2020.10.28 15:42:31 -0700

Phone: \_\_\_\_\_

Yvonne Kollings, CFO

Org Code: 5440

Project # \_\_\_\_\_

(if applicable): \_\_\_\_\_

Funding Source: Federal and State

**CONTRACTING DEPARTMENT:** Health and Human Services Agency

Service Requested: Review of Amended and Restated Agreement

Description: Contractor to print, install, and maintain outdoor media posters for Public Health and for Adult Protective Services

Contract Term: 02/27/2019 - 01/31/2022 (unchanged) Contract Value: \$ 90,000.00

(Increased)

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 11/25/2020 By: Paula Frantz  
Digitally signed by Paula Frantz  
Date: 2020.11.25 13:41:45  
-0800

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

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**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 11/18/2020

Need Date: 11/27/2020

**PROCESSING DEPARTMENT:**

Department: Health and Human Services Agency  
Dept. Contact: Zhana Mc Cullough  
Phone: Ext. 7154  
Department  
Head Signature: \_\_\_\_\_  
Yvonne Kollings, CFO

**CONTRACTOR:**

Name: Pallco Enterprises, dba Orion Outdoor Media  
Address: 3161 Cameron Park Dr., #221  
Cameron Park, CA 95763  
Phone: \_\_\_\_\_  
Org Code: 5440  
Project String  
(if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Health and Human Services Agency

Service Requested: Review of Amended and Restated Agreement 3560

Description: Increases the not to exceed amount and updates various articles.

Contract Term: 02/27/2019 - 01/31/22 (unchanged) Contract Value: \$90,000 (\$30,000 increase)

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**A separate CRS was sent to Counsel**

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements?

Compliance verified by: Lauren Montalvo

Yes:  No:   
Digitally signed by Lauren Montalvo  
Date: 2020.11.19 08:36:27 -08'00'

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 11/18/2020 By: Robert R. Schroeder  
Digitally signed by Robert R. Schroeder  
Date: 2020.11.18 13:05:10 -08'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**PLEASE EMAIL FOR PICK-UP [hhsa-contracts@edcgov.us](mailto:hhsa-contracts@edcgov.us) Thank you!**