



# County of El Dorado

## Minutes - Final Board of Supervisors

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
FAX 530-622-3645  
[www.edcgov.us/bos](http://www.edcgov.us/bos)

*John Hidahl, Chair, District I*  
*Lori Parlin, First Vice Chair, District IV*  
*Wendy Thomas, Second Vice Chair, District III*  
*George Turnboo, District II*  
*Sue Novasel, District V*

*Kim Dawson, Clerk of the Board of Supervisors*  
*Don Ashton, Chief Administrative Officer*  
*David Livingston, County Counsel*

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Tuesday, January 12, 2021

9:00 AM

<https://zoom.us/j/91679805709>

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**Virtual Meeting - [Click here to view meeting](#)**

**PUBLIC PARTICIPATION INSTRUCTIONS:** To comply with physical distancing requirements and the stay at home order from the Governor, the Board Chambers will be closed to members of the public and all public participation will be handled remotely.

The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 91679805709.

To observe the live stream of the Board of Supervisors meeting go to <https://zoom.us/j/91679805709>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

To view Board of Supervisors meetings via Facebook Live, go to <https://www.facebook.com/EIDoradoCountyNews>. Please note the Board will not be using this function and therefore will not see any comments posted during the livestream.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record and forwarded to the Board of Supervisors.

The Clerk of the Board is here to assist you, please call 530-621-5390 if you need any assistance with the above directions to access the meeting or if you would like to participate in the meeting from a conference room at the Government Center in Bldg. A

**Vision Statement**

**Safe, healthy and vibrant communities, respecting our natural resources  
and historical heritage**

**This institution is an equal opportunity provider and employer.**

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at:  
<http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us), preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on February 26, 2019, incorporated herein:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue. It is the practice of the Board to allocate 20 minutes for public comment during Open Forum and for each agenda item to be discussed. (Note: Unless designated on the agenda, there is no Open Forum period during Special Meetings.)

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions:

- Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may turn off the speaker's microphone.
- Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.
- Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

**9:00 A.M. - CALLED TO ORDER**

**Present:** 5 - Supervisor Novasel, Supervisor Hidahl, Supervisor Parlin, Supervisor Thomas and Supervisor Turnboo

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG**

Rabbi Evon Yakar of Temple Bat Yam gave the Invocation.  
Supervisor Novasel led the Pledge of Allegiance to the Flag.

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

*Public Comment: K. Greenwood, R. Michelson*

**A motion was made by Supervisor Novasel, seconded by Supervisor Parlin to Adopt the Agenda and Approve the Consent Calendar with the following changes:**

**Pull items 2, 3 and 7 for discussion.  
Supervisor Turnboo abstained from item 4.**

**Yes:** 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

**OPEN FORUM**

*Public Comment: C. Felton, J. Liggett, K. Greenwood, L. Gerry, M. Lane, F. Porter, R. Michelson, J. Elder, J. Worsnop, J. McGinnis*

**21-0084**      OPEN FORUM (See attachment)

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

**CONSENT CALENDAR**

1. **21-0049** Clerk of the Board recommending the Board Approve the Minutes from the regular meeting of January 5, 2021.

**This matter was Approved on the Consent Calendar.**

**GENERAL GOVERNMENT - CONSENT ITEMS**

2. **20-1684** Chief Administrative Office, Procurement and Contracts Division and Information Technologies Department, recommending the Board authorize the Purchasing Agent to increase FENIX purchase contract 2075 for the countywide purchase of laptops by \$250,000 bringing the purchase contract value to \$1,815,000. This increase is primarily related to the purchase of laptops to allow for teleworking, enabling compliance with COVID-19 public health precautions and Cal/OSHA guidelines.

**FUNDING:** Various General Fund and Non-General Fund or CARES act funding.

*Public Comment: K. Greenwood, K. Payne*

**A motion was made by Supervisor Novasel, seconded by Supervisor Thomas to Approve this matter.**

**Yes:** 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

3. **21-0020** Director of Human Resources recommending the Board:
- 1) Approve and adopt Board of Supervisors Policy E-13: COVID-19 Prevention Program; and
  - 2) Grant the Director of Human Resources the authority to:
    - a) Make any changes necessary to update hyperlinks within the Policy should they change over time;
    - b) Make revisions to memos that are referenced in this Policy that are advisable, in the judgment of the Director of Human Resources, to further the goals of the Policy ; and
    - c) Make changes to the Policy that are either non-substantive or necessary to accord with changes to relevant statutes or regulations.

**FUNDING:** N/A

*Public Comment: R. Michelson*

**A motion was made by Supervisor Novasel, seconded by Supervisor Parlin to Approve this matter.**

**Yes:** 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

**4. 21-0042**

Director of Human Resources recommending the Board adopt and authorize the Chair to sign Resolution **206-2021** to approve the salary increase for the Treasurer-Tax Collector.

**FUNDING:** General Fund.

**Resolution 206-2021 was Adopted upon Approval of the Consent Calendar.**

**Supervisor Turnboo abstained from this matter.**

**HEALTH AND HUMAN SERVICES - CONSENT ITEMS****5. 20-1324**

Health and Human Services Agency recommending the Board:

- 1) Make findings in accordance with El Dorado County Ordinance Code, Chapter 3.13.030 (B) that specialty skills and qualifications not expressly identified in County classifications are involved in the performance of the work;
- 2) Approve and authorize the Chair to sign Agreement for Services 5327 with Progress House, Inc., for the provision of "as-needed" substance abuse treatment services, for the term of 3 years from February 1, 2021 through January 31, 2024, with a maximum obligation of \$1,000,000;
- 3) Approve upon execution of this Agreement for Services 5327, the existing Agreement for Services 2071 and all amendments thereto shall automatically terminate, and Agreement 5327 shall supersede the Agreement 2071 in its entirety; and
- 4) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 5327, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** Federal, State, & 1991/2011 Realignment.

**This matter was Approved on the Consent Calendar.**

**6. 20-1677**

Health and Human Services Agency recommending the Board approve and ratify the Chief Administrative Officer's signature on Amendment 1 to Agreement for Services 5078 with Avellino Lab USA, and on Amendment 1 to Agreement for Services 5075 with WestPac Labs, Inc., for COVID-19 testing and lab results, thereby extending the expiration date of each agreement to June 30, 2021 and continuing thereafter on a month-to-month basis until terminated, or until thirty (30) days after termination/expiration of the Governor's Shelter-in-Place Order (N-33-20), whichever occurs first.

**FUNDING:** Federal and State: Possible CARES Act, and/or Federal Emergency Management Agency; with potential use of Realignment based on FEMA reimbursement.

**This matter was Approved on the Consent Calendar.**



**LAND USE AND DEVELOPMENT - CONSENT ITEMS**

- 7. **21-0033** Planning and Building Department recommending the Board recognize Lauri Stutts upon her retirement from El Dorado County and authorize the Chair to sign a Proclamation recognizing Lauri's service and dedication to the County and community.

**FUNDING:** N/A

*Public Comment: K. Greenwood, L. Stutts, K. Payne*

**Supervisor Hidahl read the Proclamation.**

**A motion was made by Supervisor Hidahl, seconded by Supervisor Novasel to Approve this matter.**

**Yes:** 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

- 8. **20-0975** Planning and Building Department, Airports Division, recommending the Board approve and authorize the Chair to sign County of El Dorado Airport Ground Leases for Portable Hangars, which require a rental fee to be paid at commencement of the lease and paid annually thereafter in accordance with fees established by Board Resolution in effect at the time payment is due, and providing upon Board execution a lease term of ten years, as follows:

- 1) Lease 2012, between the County and Lessee, Michael Alan Gennis, for a privately owned Rectangular Hangar located on Space H-08 at the Placerville Airport, representing use of 1,512 square feet of Airport ground, with a commencement rental fee due of \$1,487.81 (Attachment B);
- 2) Lease 2013, between the County and Lessee, Michael L. Turney and Janice R. Turney, for a privately owned Twin "T" Hangar located on Space TP-19 at the Placerville Airport, representing use of 1,086 square feet of Airport ground, with a commencement rental fee adjusted upward from \$1,068.00 to \$2,137.25, representing the calculated commercial rate when hangar is used for rental purposes to others, per Lease Section 12(A) (Attachment D); and
- 3) Lease 2014, between the County and Lessee, Trevor A. Haun and Jennifer L. Haun, for a privately owned Twin "T" Hangar located on Space TP-10 at the Placerville Airport, representing use of 1,086 square feet of Airport ground, with a commencement rental fee due of \$1,068.00 (Attachment F). (4/5 vote required)

**FUNDING:** Placerville Airport Enterprise Fund - Fee Revenue.

**This matter was Approved on the Consent Calendar.**

**END CONSENT CALENDAR**

**DEPARTMENT MATTERS (Items in this category may be called at any time)**

- 9. 20-0526 Chief Administrative Office recommending the Board receive an update from County Departments on the operational impacts of COVID-19 and provide direction to staff if necessary. (Cont. 1/5/2021, Item 21)

**FUNDING:** N/A

*Public Comment: K. Payne, A. Bertram, K. Link, L. Green-Jones, A. Nevis, R. Michelson, T. Doyle, M. Lane, K. Greenwood, A. Blanchard, Susan P., A. Ross, L. Cauchon, R. Ferrero, M. Rodriguez, Gay, R. Merritt*

**The Board received an update from County Departments on the operational impacts of COVID-19.**

- 10. 21-0015 Supervisor Hidahl recommending the Board approve and authorize the Chair to sign a Proclamation recognizing National Blood Donor Awareness Month.

**Supervisor Hidahl read the Proclamation.**

**A motion was made by Supervisor Hidahl, seconded by Supervisor Parlin to Approve this matter.**

**Yes:** 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

- 11. 21-0046 Chief Administrative Office recommending the Board:
  - 1) Receive a presentation on the budget process and structure, and provide direction to staff if needed;
  - 2) Approve an update to the Fiscal Year 2021-22 Master Budget Calendar reflecting moving the Budget Workshop from January 25, 2021 to January 12, 2021; and
  - 3) Cancel the special meeting of the Board of Supervisors scheduled for January 25, 2021.

**FUNDING:** N/A

*Public Comment: A. Nevis, R. Miller*

**A motion was made by Supervisor Parlin, seconded by Supervisor Turnboo to:**

- 1) Receive a presentation on the budget process and structure;**
- 2) Approve an update to the Fiscal Year 2021-22 Master Budget Calendar reflecting moving the Budget Workshop from January 25, 2021 to January 12, 2021; and**
- 3) Cancel the special meeting of the Board of Supervisors scheduled for January 25, 2021.**

**Yes:** 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

**12. 20-1687**

Department of Transportation recommending the Board receive and file a presentation regarding Road Fund Operating Budget Revenue Options, and provide direction to staff if needed.

**FUNDING:** N/A

The Board received and filed a presentation regarding Road Fund Operating Budget Revenue Option.

**ITEMS TO/FROM SUPERVISORS (May be called at any time during the meeting)**

Supervisor Novasel reported on the following:  
Tahoe Regional Planning Agency land use forum.  
Good Governance workshop.

Supervisor Parlin reported on the following:  
COVID-19 cooperative call.  
Director of Department of Transportation monthly meeting.  
Agricultural Commissioner meeting.  
Good Governance workshop.  
Planning & Building Department and County Counsel staff meeting.  
Rural Counties Representatives of California meeting.  
Hemp Ad Hoc meeting.

Supervisor Thomas reported on the following:  
Good Governance workshop.  
Tahoe Regional Planning Agency land use forum.  
Department Head meetings.

Supervisor Turnboo reported on the following:  
Good Governance workshop.  
Department Head meetings.  
Constituent meetings.  
Newsletter coming soon.

Supervisor Hidahl reported on the following:  
West Slope Traffic Advisory Committee meeting.  
Director of Planning and Building monthly meeting.  
California Office of Emergency Services meeting.  
Governor's budget live stream.  
Chief Administrative Office monthly meeting.  
Good Governance workshop.

**CAO UPDATE (May be called at any time during the meeting)**

Don Ashton, Chief Administrative Officer, reported on the following:  
Comments on the Board and new Board members.

**ADJOURNED AT 3:27 P.M.**

**CLOSED SESSION**

- 13. 21-0008**      **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2). Number of potential cases: (1). (Est. Time: 15 Min.)  
**No Action Reported. All five Supervisors participated.**
  
- 14. 21-0012**      **Conference with Legal Counsel - Initiation of Litigation** pursuant to Government Code Section 54956.9(d)(4). Title: Sierra Forest Legacy, et al. v. U.S. Fish & Wildlife Service, et al. (U.S. District Court, Northern District of California, Case No. 5:20-cv-05800-BLF), Number of potential cases: ( 1 ). (Est. Time: 15 Min.)  
**On a 5-0 vote, the Board of Supervisors (1) authorized the County to participate in a coalition of agencies to intervene in the matter of Sierra Forest Legacy v. U.S. Fish & Wildlife Service in support of the U.S. Fish & Wildlife Service and (2) authorized County Counsel to execute an agreement to join the coalition.**
  
- 15. 21-0064**      **Conference with Legal Counsel - Existing Litigation** pursuant to Government Code Section 54956.9(d)(1). Title: Rural Communities United (BIO) v. County of El Dorado, et al., El Dorado County Superior Court Case Number PC20170536. Number of potential cases: (1). (Est. Time: 15 Min.)  
**No Action Reported. All five Supervisors participated.**

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.