

# AGREEMENT CONTRACT ROUTING SHEET

**Date Prepared:** 12/28/2020

**Need Date:** 01/22/2021

**PROCESSING DEPARTMENT:**

**CONTRACTOR:**

Department: Planning and Building Department  
Dept. Contact: C.J. Freeland  
Phone: ext. 5159 or (530) 391-6449 cell  
Department Head Signature: Tiffany Schmid Digitally signed by Tiffany Schmid  
Date: 2021.01.01 16:56:04 -08'00'

Name: CA Dept. of Housing & Community Development  
Address: 2020 W. El Camino Ave, Suite 130  
Sacramento CA 95833  
Phone: 916-263-6928  
Org Code: 3730300  
Project #  
(if applicable): \_\_\_\_\_  
Funding Source: General Fund

**CONTRACTING DEPARTMENT:** Planning and Building Department

Service Requested: Review Standard Agreement for Board Approval on 2/23/20

Description: LEAP grant funding award contract

Contract Term: to 6/30/24 Contract Value: \$ 500,000.00

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 01/08/2021 By: Kathleen Digitally signed by Kathleen  
Date: 2021.01.08 09:43:36  
-08'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

This is a non-standard agreement for the County but it is the standard agreement for state grant funding  
Please be aware of all of the various time deadlines. There are many timelines and deadlines for reimbursement requests and reporting.  
Please also be aware of the Remedies for Non-performance  
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\_\_\_\_\_

**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL SIGNED DOCUMENT TO:** cynthia.freeland@edcgov.us

**Thank you!**