

RESOLUTION ROUTING SHEET

Date Prepared: 2/19/21

Need Date: 2/22/21

PROCESSING DEPARTMENT:

Department: Human Resources

Contact Name: Michael Reddin

Phone: 5531

Email Address: michael.reddin@edcgov.us

Department Head Signature: Tameka Usher

Digitally signed by Tameka Usher
Date: 2021.02.19 12:39:42 -08'00'

Requesting Department: Human Resources

Org Code: 0800000

Service Requested: Resolution Review

Description:
Creating two new job classes, Payroll Manager and Property Tax Manager, and reclassifying two of Auditor's staff into the new classes.

COUNTY COUNSEL:

Approved:

Disapproved:

Date: 2/23/2021

County Counsel Signature: Stephen L. Mansell

Digitally signed by Stephen L. Mansell
Date: 2021.02.23 14:31:53 -08'00'

County Counsel Comments:

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)

PLEASE EMAIL CHANGES/APPROVAL TO DEPARTMENT CONTACT