

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 01/19/2021

Need Date: 02/02/2021

**PROCESSING DEPARTMENT:**

Department: CAO - Procurement & Contracts  
Dept. Contact: Kristen Germond  
Phone: x5974  
Department Head Signature: S. R. Ewert Digitally signed by S. R. Ewert  
Date: 2021.01.19 10:52:21  
-08'00'  
Sandy Ewert  
Administrative Analyst Supervisor

**CONTRACTOR:**

Name: Liebert Cassidy Whitmore  
Address: 6033 W. Century Blvd. Suite 500  
Los Angeles, CA 90045  
Phone: (310) 463-7198  
Org Code: 0800000  
Project String  
(if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Human Resources

Service Requested: Review and Approve

Description: Second Amendment to Agreement for Legal Services on Employment and Labor Relations Matters and Training

Contract Term: Three (3) Years Contract Value: \$430,000 (as amended)

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 02/05/2021 By: Stephen L. Mansell Digitally signed by Stephen L. Mansell  
Date: 2021.02.05 08:32:07 -08'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Lauren Montalvo Digitally signed by Lauren Montalvo  
Date: 2021.02.09 09:18:24 -08'00'

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 02/08/2021 By: Michael Andersen Digitally signed by Michael Andersen  
Date: 2021.02.08 16:35:33 -08'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_