

# RESOLUTION ROUTING SHEET

Date Prepared: 2/24/21

Need Date: 3/2/21

**PROCESSING DEPARTMENT:**

Department: Human Resources

Contact Name: Jordan Meyer

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Department Head Signature: Tameka Usher

Digitally signed by Tameka Usher  
Date: 2021.02.25 13:38:44 -08'00'

Requesting Department: HR

Org Code: 0800000

Service Requested: Resolution Review

Description:  
Creation new classification: Alternate Public Defender; Adoption of JCN, BU & Salary;  
Add to Alternate Public Defender's Office: 1.0 FTE Alternate Public Defender; 2.0 FTE  
Deputy Public Defender I-IV; 1.0 Investigator (PD); 1.0 FTE Legal Secretary

**COUNTY COUNSEL:**

Approved:

Disapproved:

Date: 2/24/2021

County Counsel Signature: Stephen L. Mansell

Digitally signed by Stephen L. Mansell  
Date: 2021.02.25 16:58:16 -08'00'

County Counsel Comments:

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)