Indigent Defense Grant Program

PROPOSAL PACKAGE COVER SHEET

Submitted by:

County of El Dorado Public Defender's Office

Date Submitted:

02/05/2021

Applicant Information Form: Instructions

- A. Applicant: Complete the required information for the agency submitting the form (i.e. <NAME> Public Defender's Office).
- B. Tax Identification Number: Provide the tax identification number of the Applicant.
- **C. Project Title:** Provide the title of the project.
- **D. Project Summary:** Provide a summary (100-150 words) of the proposal. Note: this information will be posted to the BSCC's website for informational purposes.
- E. Grant Funds Requested: See Budget Attachment or last page.
- **F. Project Director:** Provide the name, title and contact information for the individual responsible for oversight and management of the project. This person must be an employee of the Grantee.
- **G. Financial Officer:** Provide the name, title and contact information for the individual responsible for fiscal oversight and management of the project. Typically, this is the individual that will certify and submit invoices. This person must be an employee of the Grantee.
- H. Day-to-Day Project Contact: Provide the name, title and contact information for the individual who serves as the primary contact person for the grant. Typically, this individual has day-to-day oversight for the project. This person must be an employee of the Grantee.
- I. Day-to-Day Fiscal Contact: Provide the name, title and contact information for the individual who serves as the primary contact person for fiscal matters related to the grant. This may be the individual who prepares the invoices for approval by the Financial Officer. This person must be an employee of the Grantee.
- J. Authorized Signature: Complete the required information for the person authorized to sign for the Applicant. This individual must read the assurances under this section, then sign and date in the appropriate fields.

Applicant Information Form

A ADDI IOANT AND DELLE				
A. APPLICANT < Name> Public	Detender's Office	B. TAX IDENT	TIFICATION NUMBE	R
NAME OF APPLICANT		TAX IDENTIF	ICATION #:	
County of El Dorado Public Defe	A STATE OF THE STA	946000511		
STREET ADDRESS	CITY		STATE	ZIP CODE
3976 Durock Road, Suite 104	Shingle Spring	S	CA	95682
MAILING ADDRESS (if different)	CITY		STATE	ZIP CODE
C. PROJECT TITLE: Sena	te Bill 74 Indigent Defen	se Grant Progr	am	
D. PROJECT SUMMARY (100	-150 words):			
A Limited Term Deputy Public Defe	ender and a Limited Ter	m Part-time So	cial Worker can prov	ide early identification
and assessment of clients, evaluated clients who need services from Co	ing if a client is eligible t unty partners and/or co	for any new crin	ninal justice relief and	
E. GRANT FUNDS REQUESTI See Budget Attachment or Last P				
\$ 347,900.00	:			
F. PROJECT DIRECTOR:				
NAME	TITLE		TELEPHONE NUMBE	R
Teri Monterosso	Chief Public Defende	er	530-621-6742	
STREET ADDRESS 3976 Durock Road, Suite 104			FAX NUMBER 530-387-2180	
CITY	STATE	ZIP CODE		ESS
Shingle Springs	CA	95682	teri.monteros	so@edcgov.us
G. FINANCIAL OFFICER:				
NAME	TITLE		TELEPHONE NUMBE	R
Kerri Williams-Horn	Chief Fiscal Officer		530-621-5309	351111111111111111111111111111111111111
STREET ADDRESS 330 Fair Lane			FAX NUMBER 530-663-8450	
CITY Placerville	STATE CA	ZIP CODE 95667	EMAIL ADDRE kerri.williams-h	ESS orn@edcgov.us
PAYMENT MAILING ADDRESS (if d	ifferent) CITY		STATE	ZIP CODE
H. DAY-TO-DAY PROGRAM C	ONTACT:			
NAME	TITLE		TELEPHONE NUMBE	R
Timothy R. Pappas	Assistant Public Defe	ender	530-621-6443	
STREET ADDRESS 3976 Durock Road, Suite 104			FAX NUMBER 530-387-2180	
CITY	STATE	ZIP CODE	EMAIL ADDRE	ESS
Shingle Springs	CA	95682	timothy.papp	as@edcgov.us

I. DAY-TO-DAY	FISCAL C	ONTACT:		
NAME		TITLE	TEI	LEPHONE NUMBER
Forrest Andra		Administrative Analyst	530	0-621-5804
STREET ADDRESS 330 Fair Lane	8.	1		X NUMBER 0-663-8450
CITY Placerville	•	STATE CA	ZIP CODE 95667	EMAIL ADDRESS forrest.andra@edcgov.us

J. AUTHORIZED SIGNATURE By signing this application, I hereby certify and that the grantee and any subcontractor			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
Teri Monterosso	Chief Public Defender	530-621-6742	teri.monterosso@edcgov.us
STREET ADDRESS	CITY	STATE	ZIP CODE
3976 Durock Road, Suite 104	Shingle Springs	CA	95682
EMAIL ADDRESS teri.monterosso@edcgov.us			
APPLICANT'S SIGNATURE (Signed by the OR a wet signature in blue ink.)	e authorized signatory	with a digital signature	DATE
* Tevilly miter	310		2/5/2/

^{*}Authorized Signature: Must be a representative with the authority to sign documents and obligate the applicant*

CONFIDENTIALITY NOTICE

All documents submitted as a part of the Indigent Defense Grant Program application are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC, as a state agency, may have to disclose these documents to the public. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, §§ 6250 et seq.)

Project Description

Provide a one-page description of the proposed project in the space provided below.

In the 50+year history of the department, there have never been enough attorneys to staff the out-of-custody arraignments. We propose to hire a limited term Deputy Public Defender, to be assisted by a limited term, part-time Social Worker, to interview people being arraigned and to evaluate whether those people are eligible for any of the new diversion programs or any of the new criminal justice relief (e.g., S.B. 384, the new misdemeanor diversion, or mental health diversion). The attorney and social worker can also identify those clients who may be served by the new HHSA programs, funded by the Mental Health Services Act (MHSA) money, which specifically assists those persons who are mentally ill and cross over into the criminal justice arena, to help with early identification and intervention. The goal is to help the clients avoid harsh consequences or imprisonment, to leverage existing services and programs, and to help the new MHSA programs flourish.

With the early identification of qualified persons, the department can improve services to the clients and to the entire justice system, by prompt advocacy in the arraignment court. Instead of waiting for multiple pretrial appearances, clients can have a first assessment at arraignment or shortly thereafter. Since most of the out-of-custody arraignments are misdemeanors, early assessment for misdemeanor diversion or mental health diversion is critical to preserve housing, educational rights, and employability.

Our proposal is for a two-year cycle, to maximize the positive impact on the clients and the community, and to provide richer data than a one year proposal would accomplish. We estimate that a Limited Term attorney and a Limited Term, Part-time Social Worker would cost \$361,570 for a two-year project. Our department has identified funding that we can leverage to supplement the grant funding to fully realize the proposed project to that amount. The attorney and the social worker would interview the clients at the arraignment stage, get consent to gather any necessary records or information necessary for a full evaluation, advocate to the bench officer for early diversion into the appropriate court, and even help the clients find the appropriate resources to successfully complete diversion. For those clients identified as having a need for post-conviction relief, the attorney and the social worker would schedule interviews during which the bases for relief could be established and then the appropriate petitions filed.

Appendix A: Project Work Plan

This Project Work Plan identifies measurable goals and objectives, activities and services, the responsible parties and a timeline. Completed plans should (1) identify the project's top goals and objectives (minimum of two); (2) identify how the top goals will be achieved in terms of the activities, responsible staff/partners, and start and end dates; and (3) provide goals and objectives with a clear relationship to the need and intent of the grant. Please provide a project workplan in the below

(1) Goal:	To provide early repres	To provide early representation and coordinate services		
Objectives (A., B., etc.)	A. Early representation B. Earlier diversion that	A. Early representation of out-of-custody clients and screening for available diversion programs. B. Earlier diversion than traditional pretrial structure	e diversion programs.	
	C. Work with Social W	C. Work with Social Worker to find appropriate diversion programs or alternatives to conviction.	natives to conviction.	
Project activities that support the identified goal	oort the identified goal	Responsible staff/partners	Timeline	
and objectives:			Start Date	End Date
1. Attend every Monday arraignment calendar	arraignment calendar	Limited Term Deputy Public Defender (DPD) and Limited Term Part-time Social Worker	Approx. April 2021 Jun	June 30, 2023
2. Interview potential clients	nts	Limited Term DPD and Limited Term Part-time Social Worker	Approx. April 2021	June 30, 2023
3. Discuss cases with Deputy District Attorney	puty District Attorney	Limited Term DPD and Limited Term Part-time Approx. April 2021 Social Worker		June 30, 2023

(2) Goal: To increase diversion opportunities for clients

Objectives (A., B., etc.) A. To partner with court-approved diversion programs	t-approved diversion programs		
B. To leverage resourd	 B. To leverage resources and programs by County partner agencies 		
C. To explore new reso	C. To explore new resources and programs, created by Limited Term Social Worker	ial Worker	
Project activities that support the identified goal	Responsible staff/partners	Timeline	
and objectives:		Start Date End Date	4
1. Obtain agreement regarding early diversion	Limited Term Deputy Public Defender	Approx. April 2021 June 30, 2023	23
or litigate, if objected to by District Attorney	0.6		
2. Contact partner agencies to advocate for	Limited Term Part-time Social Worker	Approx. April 2021 June 30, 2023	
appropriate diversion treatment or programs			
3. Check-ins with clients in diversion, to ensure	Limited Term Part-time Social Worker	Approx. April 2021 June 30, 2023	23
progress and to assess any additional issues			
4. Appear in court as needed, including at	Limited Term Deputy Public Defender and Approx. April 2021	Approx. April 2021 June 30, 2023	23
termination of diversion	Limited Term Part-time Social Worker		

(3) Goal:				
Objectives (A., B., etc.) A.				
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ن ن				
Project activities that support the identified goal	identified goal	Responsible staff/partners	Timeline	
and objectives:			Start Date End Date	ate
2.				
3.				

(4) Goal:			
Objectives (A., B., etc.)	Ä.		
	B.		
	ن ن		
Project activities that sup	that support the identified goal	Responsible staff/partners	Timeline

and objectives:	Start Date	End Date
2		
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cri		





TOTAL

TOTAL

\$347,900.00

\$347,900.00

2020 Indigent Defense Grant Program - Project Budget and Budget Narrative

Name of Applicant: County of El Dorado Public Defender's Office

Contract Term: February 15, 2021 to June 30, 2023

The total amount of funding each county is eligible to receive is provided on the Funding Allocation tab. Please request the <u>full amount</u> of funding next to your county name.

Note: Rows 8-15 will auto-populate based on the information entered in the budget line items (Salaries and Benefits, Services and Supplies, etc.)

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Budget Line Item	Total
1. Salaries and Benefits	\$347,900.00
2. Services and Supplies	\$0.00
3. Professional Services or Public Agency Subcontracts	\$0.00
4. Non-Governmental Organization (NGO) Subcontracts	\$0.00
5. Equipment/Fixed Assets	\$0.00
6. Project Evaluation	\$0.00
7. Other (Travel, Training, etc.)	\$0.00
8. Indirect Costs	\$0.00

1a. Salaries and Benefits		
Name and Title	(Show as either % FTE or Hourly Rate) & Benefits	Total
Vacant - Deputy Public Defender Limited Term	100% FTE with Benefits, Limited Term	\$254,680.00
Vacant - Social Worker Part Time Limited Term	50% FTE with Benefits, Part Time Limited Term	\$93,220.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00

1b. Salaries and Benefits Narrative:

We propose to hire a limited term Deputy Public Defender, to be assisted by a limited term, part-time Social Worker, to interview people being arraigned and to evaluate whether those people are eligible for any of the new diversion programs or any of the new criminal justice relief (e.g., S.B. 384, the new misdemeanor diversion, or mental health diversion). The attorney and social worker can also identify those clients who may be served by the new HHSA programs, funded by the Mental Health Services Act (MHSA) money, which specifically assists those persons who are mentally ill and cross over into the criminal justice arena, to help with early identification and intervention. The goal is to help the clients avoid harsh consequences or imprisonment, to leverage existing services and programs, and to help the new MHSA programs flourish.

2a. Services and Supplies		
Description of Services or Supplies	Calculation for Expenditure	Tota
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
	TOTAL	\$0.00

2b. Services and Supplies Narrative:

Enter narrative here. You may expand cell height	if needed.	
3a. Professional Services		STATISTICS
Description of Professional Service(s)	Calculation for Expenditure	Total \$0.00
		\$0.00
£#		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<u> </u>	TOTAL	\$0.00
	* * TOTAL	\$0.00
3b. Professional Services Narrative		
Enter narrative here. You may expand cell height	if needed.	
		The state of the s
4a. Non-Governmental Organizations (P	NGO) Subcontracts	
Description of Subcontract	Calculation for Expenditure	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
	TOTALS	\$0.00
4b. Non-Governmental Organizations (I	VGO) Subcontracts Narrative	VI YOUR
Enter narrative here. You may expand cell height		
5a. Equipment/Fixed Assets		RUS CON
Description of Equipment/Fixed Asset	Calculation for Expense	Tota
= ==== inputs and Addet		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
	TOTALS	\$0.00
	TOTALS	φυ.υυ
5b. Equipment/Fixed Assets Narrative		
		The second secon

Enter narrative here. You may expand c	ell height if needed.		
		Was expected to the property of the party of	CONTRACTOR TO
6a. Project Evaluation			
Description	Calculation for Expense		Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00
₩	.e	l see	\$0.00
			\$0.00
		TOTAL	\$0.00
6b. Project Evaluation Narrative			
Enter narrative here. You may expand o	ell height if needed.		
- 01 /F 1 - 1 · · · ·			
7a. Other (Travel, Training, etc.) Description			
Description	Calculation for Expense		Total \$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
		TOTAL	\$0.00
7b. Other (Travel, Training, etc.)	Narrative:		M. F. State
Enter narrative here. You may expand co			
8a. Indirect Costs			
Indirect costs may be charged to g	grant funds by choosing either Option 1) or 2) listed below:		Total
1) Indirect costs will be charged as Grantee's federally approved Negotiated Indirect Cost Rate (NICR): 0.00%		0.00%	\$0.00
Enter NICR Percentage and Amount: 2) Indirect costs will be charged as the Federal De Minimis (10% of Modified Total Direct Cost):		\$0.00	
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		TOTAL	\$0.00
COSTO PARENCE PROPERTY		TOTAL	\$0.00
8b. Indirect Costs Narrative:			
Enter narrative here. You may expand co	ell height if needed.		
Refore	submission, please verify that you have requested the full amount of funding you	ur county is eligible to receive	
Delote :	sastinesisti, piedec verify that you have requested the full amount of funding you	ar county is original to receive.	