

Agreement # \_\_\_\_\_

Legistar # 21-0654

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 04/14/2021

Need Date: 04/28/2021

## PROCESSING DEPARTMENT:

Department: Transportation

Dept. Contact: Kyle Lassner

Phone: x5316

Department Head Signature: Matthew Smeltzer

Digitally signed by Matthew Smeltzer  
Date: 2021.04.16 15:19:00 -07'00'

Matt Smeltzer

Deputy Director, Engineering

## CONTRACTOR:

Name: Irene Mazzoni

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Org Code: 3610100

Project # \_\_\_\_\_

(if applicable): 36105053-36ROWENG-36GENERAL-36RR12

Funding Source: CIP

## CONTRACTING DEPARTMENT: Transportation

Service Requested: Review and Approve

Description: Addendum to Acquisition Agreement for Mailbox Compensation (see attached memo)

Contract Term: \_\_\_\_\_ Contract Value: \_\_\_\_\_

## COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved:

Disapproved:

Date: 04/20/2021

By: Daniel Vandekoolwyk

Digitally signed by Daniel Vandekoolwyk  
Date: 2021.04.20 08:50:41 -07'00'

Approved:

Disapproved:

Date: \_\_\_\_\_

By: \_\_\_\_\_

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HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW

PLEASE EMAIL SIGNED DOCUMENT TO:

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Thank you!