

Department of California Highway Patrol Cannabis Tax Fund Grant Program Request for Application



California Code of Regulations **1890.07. Toxicology Laboratories**

Eligible Applicants:

California County and City Crime Laboratories (California Code of Regulations 1890.00)

Project Performance Period:

July 1, 2021, to June 30, 2023

California Code of Regulations **1890.05. Law Enforcement**

Eligible Applicants:

Law Enforcement Agencies (California Code of Regulations 1890.00)

Project Performance Period:

July 1, 2021, to June 30, 2022

Application(s) Due:

February 23, 2021

This Request for Application (RFA) provides specific information for the 2021/2022 state fiscal year (FY) grant cycle including important deadlines and details for available opportunities. The RFA does not specifically address all program processes and regulations for the 2021/2022 FY grant cycle. Applicants shall review the **California Code of Regulations (Title 13, Division 2, Chapter 13) and other program information posted on the California Highway Patrol’s (CHP) Web site** to ensure all eligibility requirements are met for successful participation in the program.

IMPORTANT DATES

Activity	Date
Grant Workshop(s)	January 6, 2021
Application Submission Period	January 7, 2021 – February 23, 2021
Application Filing Deadline	February 23, 2021, 5:00pm Pacific Time
Application Review	February 24, 2021 – May 10, 2021
Award Announcements	May 11 – 16, 2021
Grantee Agreement Execution	May 17 – 31, 2021
Division Agreement Execution	June 1, 2021 – June 30, 2021
Start of Project Period	July 1, 2021

Funding

Organizations may only submit one application for each grant opportunity and shall only request the amount of funds necessary to complete the project. The Cannabis Tax Fund Grant Program (CTFGP) cannot support an existing project already funded by a separate grant or contract. **Applicants may either implement new activities or expand existing activities; but may not supplant existing funds.**

Eligible Indirect Costs

Indirect costs are costs that do not directly result in the completion of the project but are still related to the project. These costs include regular operating costs incurred for common or joint purposes. Indirect cost requests on projects should not exceed 10 percent (10%) of the **total direct costs**.

Match Requirements

The CTFGP grants do not require matching funds for this grant cycle.

Eligible Costs

The expenses and costs eligible for reimbursement are those costs detailed in the approved grant budget and approved activities in the grant agreement. To be permissible, costs must be reasonable, necessary, allowable, and expended according to the CTFGP policies, procedures, and regulations. Projects are required to have a realistic and prudent budget that avoids unnecessary expenditures unrelated to the objectives and activities stated in the project application.

OPPORTUNITIES FOR 2021/2022 GRANT CYCLE

Opportunities

The CHP has selected the following funding opportunities for the 2021/2022 FY grant cycle. The information below provides applicants with funding amounts, project requirements, and cost guidelines. Project requirements and costs may vary depending on opportunity type.

<u>Opportunity 1:</u>	Toxicology Driving Under the Influence (DUI)/Driving Under the Influence of Drugs (DUID) Laboratory
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Project Funding

Approximate available funding is \$10 million with no funding cap per application. Applicant must provide strong justification, measurable results, and immediate need for all budget items requested.

Project Requirements

Toxicology projects shall focus on the following:

- Eliminating backlog in the analysis of forensic science evidence, including toxicology/forensic alcohol and controlled substances/drug chemistry for driving under the influence and/or driving under the influence of drugs prosecution.
- Reducing turnaround time for sample testing.
- Purchasing and/or upgrading high-tech equipment to improve testing capabilities.
- Reducing or eliminating the need for outsource testing by private laboratories.

Eligible Costs

The categories listed below are provided as examples but do not constitute all eligible costs.

- **Personnel:** Personnel costs include direct compensation for salaries and fringe benefits such as annual leave and sick leave, which may include:
 - Salaries for forensic scientists.
 - Overtime for processing of samples and reducing backlog.
 - Backfill for approved training.
- **Travel:** Funds may be used for travel costs associated with in and out-of-state project related meetings, conferences, seminars, workshops, and trainings. The most economical mode of travel, in terms of direct expenses to the project and the employees time away from the project, must be used. Reimbursement is allowed for the cost of commercial airline fares, parking, bridge tolls, taxi, bus, etc. Out-of-state travel is only allowed in exceptional situations. For additional information on travel restrictions, please see: <https://oag.ca.gov/ab1887>.

- **Equipment:** Equipment costs include non-expendable, tangible, personal property having a normal useful life of more than one year, and an acquisition cost of at least \$5,000. Funds should be used to upgrade or purchase forensic laboratory equipment, that meet the following standards:
 - Minimally test for National Safety Council's (NSC) Tier I drug list.
 - Meet NSC analytical thresholds for testing.

It is recommended equipment item(s) improve laboratory testing capabilities and efforts in the following areas:

- Testing for concentration of cannabinoids, to include tetrahydrocannabinol (THC), hydroxy-THC, and carboxy-THC.
 - Testing of all DUI cases for NSC Tier I compounds, regardless of blood alcohol content (BAC).
 - Testing of all DUI cases regardless of BAC when drug testing is specifically requested by the arresting agency.
 - Testing of all Drug Recognition Expert (DRE) samples regardless of charge
 - Confirmation of all positive results.
- **Consultants/Contracts:** Consultants/Contracts costs may include professional services necessary to carry out the project objectives that are clearly outlined in the grant application.
 - **Other Direct Costs:**
 - Operational costs, may include, but are not limited to:
 - Testing supplies, testing software, upgrading/replacing/purchasing computer hardware and software for forensic analyses and data management.
 - Approved training courses, which may include attendance at the following:
 - Drug Evaluation Classification (DEC) approved training curriculum.
 - Traffic Safety Resource Prosecutor Traffic College.
 - Appropriate alcohol and drug courses.
 - Participation in professional organization meetings at the state or national level (e.g., California Association of Toxicologists, International Association for Chemical Testing, Society of Forensic Toxicology).
 - Training classes related to the purchase of new equipment.

Opportunity 2:

Law Enforcement Opportunity Driving Under the Influence (DUI)/Driving Under the Influence of Drugs (DUID)

Project Funding

Approximate available funding is \$16 million with a \$1 million funding cap per application. Applicant must provide strong justification, measurable results, and an immediate need for all budget items requested.

Project Requirements

Law enforcement projects shall focus on the following:

- Innovative public education and outreach programs.
- Increasing DUI/DUID enforcement efforts.
- Training that assists officers in detecting and removing impaired drivers from the roadway.

Eligible Costs

The categories listed below are provided as examples but do not constitute all eligible costs.

- **Personnel:** Personnel costs include direct compensation for salaries and fringe benefits such as annual leave and sick leave, which may include:
 - Overtime for additional DUI/DUID patrols, saturation patrols, peak hour enforcement, checkpoints, Drug Recognition Evaluator (DRE) court appearances on behalf of the prosecution, etc.
 - Backfill for approved training related to impaired driving.
- **Travel:** Funds may be used for travel costs associated with in and out-of-state project related meetings, conferences, seminars, workshops, and trainings. The most economical mode of travel, in terms of direct expenses to the project and the employees time away from the project, must be used. Reimbursement is allowed for the cost of commercial airline fares, parking, bridge tolls, taxi, bus, etc. Out-of-state travel is only allowed in exceptional situations. For additional information on travel restrictions, please see: <https://oag.ca.gov/ab1887>.
- **Equipment:** Equipment costs include non-expendable, tangible, personal property having a normal useful life of more than one year, and an acquisition cost of at least \$5,000. Funds may be used to upgrade or purchase equipment items necessary to complete grant activities.
- **Consultants/Contracts:** Consultants/Contracts costs may include professional services necessary to carry out the project objectives that are clearly outlined in the grant application.

- **Other Direct Costs:**
 - Operational costs, which may include, but are not limited to:
 - Grant-related materials/supplies, educational/outreach materials, social media costs, software, minor equipment, equipment maintenance
 - Approved training courses, which may include:
 - California Drug Evaluation Classification (DEC) approved training curriculum
 - Effective DUID testimony, breath-testing and oral fluid equipment/testing, data collection and analysis.

Additional Information

References:

- Revenue and Taxation Code Section 34019
- California Code of Regulations, Title 13, Division 2, Chapter 13

For additional questions, please contact the Cannabis Grants Unit for assistance at (916) 843-4360 or via email at CGUGrants@chp.ca.gov.

