

Agreement # 5708

Registrar # 21-0856

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: \_\_\_\_\_

Need Date: \_\_\_\_\_

## PROCESSING DEPARTMENT:

Department: CAO - Procurement & Contracts

Dept. Contact: Kristen Germond

Phone: x5974

Department Head Signature: Jon Manning Digitally signed by Jon Manning  
Date: 2021.05.19 15:58:38  
-07'00'

Jon Manning, CPPB  
Administrative Analyst Supervisor

## CONTRACTOR:

Name: Inspireworks LLC

Address: 785 Oak Grove Road, E2 #271

Concord, CA 94518

Phone: \_\_\_\_\_

Org Code: 028400

Project # \_\_\_\_\_

(if applicable): \_\_\_\_\_

Funding Source: n/a

## CONTRACTING DEPARTMENT: CAO - Facilities

Service Requested: Review & Approve

Description: Facility Use Agreement for Movie Production

Contract Term: Thirty (30) Days Contract Value: \$ 0.00

## COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 05/26/2021 By: Sharon Carey-Stronck Digitally signed by Sharon Carey-Stronck  
Date: 2021.05.26 07:36:07 -0700'

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved as to form, with edits. -scs

HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW

PLEASE EMAIL DOCUMENT TO cao-contracts-newrequests@edcgov.us

UPON COMPLETION

Thank you!