			•	El Dorado	
:		Prop	erty Tran	isfer Request	
Surplus			Trade-In	Int	er-Department Transfer
Transfer from OR	G code:			Transfer to ORG code:	
Department: HH	ISA			Department:	
Approved (Dept H	lead)	Dat	te	Approved (Dept Head)	Date
Don Servon (Aug 6, 2021-1)	h.16 PDT)	Aug 6, 2021	i		
Specific location ((address): 3057	Briw Rd Ste A Placer	rville, CA 95	5667	2000
Where in facility?	Room 16 or Par	tio			
First contact perso	n: Grant Webbe	er		- 300	Phone: 530-642-7222
Second contact pe	rson: Amy Higo	lon			Phone: 530-642-4836
Ctr. To - #	Ι	D		C-1-INTN #	G. Pat
Cty Tag #		Description/Commen	IES	Serial/VIN #	Condition
105597	Dell Optiplex 7	*******		H2NJRW1	Functional Expired Warranty
104910	Dell Optiplex 7			4D8LMS1	Functional Expired Warranty
103928	Dell Optiplex 7			2Y1PDP1	Functional Expired Warranty
105833	Dell Optiplex 7	777.2		71MMDX1	Functional Expired Warranty
105509	Dell Optiplex 7			H3SJRW1	Functional Expired Warranty
107307	Dell Optiplex 9			JQPHS22	Functional Expired Warranty
105256	Fujitsu FI-6130			447472	Functional Expired Warranty
104855	Dell Optiplex 7	147		9H68MS1	Functional Expired Warranty
106181	Dell Optiplex 7			HRDQBZ1	Functional Expired Warranty
105343	Dell Optiplex 7	****		3JTRYV1	Functional Expired Warranty
107353	Dell Latitude 1	4 5000		2QZ0P32	Functional Expired Warranty
109083	Dell Latitude 5	480		G0XJ4M2	Broken
109380	Dell Latitude 5	590 XCTO		H3NXWT2	Broken
N/A	SAMSUNG G	ALAXY S5			Functional Expired Warranty
N/A	DELL 1908WF	PPF MONITORS		(2 TOTAL)	Functional Expired Warranty
N/A	ELECTRONIC	SIGNATURE PAD			Broken
N/A	LOGITECH H	390 HEADSET			Broken
N/A	GALAXY S10	E SMART PHONE			Broken
N/A	LG COSMOS	2 PHONE	100.50	WAY	Functional Expired Warranty
N/A	DELL P190ST	MONITOR			Broken
N/A	KYOCERA SN	MART PHONE			Functional Expired Warranty
		Tanana air a	1 1		
Routing of PTR		N/A or Date	1 1	Remarks:	
Sent to Auditor/P		8/12/21		L84G6A673A	
Posted to Intranet		8/13/21			
Board Approval	Direct Control of Cont	-			
Pick-up by Contra	actor			20 30205 20 30 30 3000	
Copy to Auditor				Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

		County of			
		Property Tra	ansfer l	Request	
Surplus		☐ Trade-In	-	☐ Inter-Depa	rtment Transfer
Transfer from ORG	G code:		Transfe	er to ORG code:	
Department: HH	SA		Depart	ment:	
Approved (Dept H	lead)	Date	Approv	ved (Dept Head)	Date
Don Serv. 11 Aug 6, 2	2021 15 16 PDT)	Aug 6, 2021			
Specific location (address): 1360	Johnson Blvd Suite103	•		
Where in facility?	front office next	t to the employee mailboxes			
First contact perso	n: Caprice Ram	sey		Phone:	530-919-5301
Second contact per	rson: Grant Web	bber		Phone:	530-642-7222
Ch. To - #					
Cty Tag #		Description/Comments		Serial/VIN #	Condition
102289	HP Color Laser	Jet 5550 Printer		JPSC85502R	Functional/Expired Warranty
<u></u>					
		<u> </u>			
		*			
	20070				
		42			
		300 Sept.			
			-		
			-		
	200000				
Routing of PTR F		N/A or Date	Remar	·ks:	
Sent to Auditor/Pu	rchasing	8/12/21			
Posted to Intranet	7	8/13/21			
Board Approval					
Pick-up by Contract	ctor				
Copy to Auditor			Auditor	records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

			County of	El Dorado	Nº FK - 0/0221
E			250	nsfer Request	
Surplus		П	Trade-In		
Transfer from Ol	P.G. code:			Transfer to ORG code:	Department Transfer
Department: H	W 10				
Approved (Dept		Da		Department:	
		Aug 6, 2021		Approved (Dept Head)	Date
	2021 15 16 POT)				
			nent) and 30	57 Briw Rd Ste A Placerville, CA	95667
		ent and Briw Patio		ni .	
First contact pers					none: 530-642-7222
Second contact p	cison. Amy n	iguon	2.55		none: 530-642-4836
Cty Tag #		Description/Comme	nts	Serial/VIN#	Condition
N/A	BLACK KE	YBOARD TRAY	***		Broken
N/A	BLACK KE	YBOARD TRAY			Broken
N/A	GREEN ME	SH-BACK OFFICE CH	AIR		Broken
N/A	FOOTREST				Broken
N/A	3' X 2' GRA	Y DESK W DESKTOP	COMP MOU	INT	Functional
N/A	3' X 2' GRA	Y DESK W DESKTOP	COMP MOU	NT	Functional
N/A	BLACK FO	LDING WORKSTATIO	N 28" X 28"		Functional
N/A	BLACK FO	LDING WORKSTATIO	N 28" X 28"		Functional
N/A	KENMORE	ELITE CLOTHES DRY	/ER		Broken
N/A	BLACK LA	PTOP BAG	**		Broken
N/A	D-BEST QU	IK-CART			Broken
N/A	RED OFFIC	E CHAIR			Broken
N/A	BOXES OF	USED BINDERS	*****		Functional
N/A	BOXES OF	USED FILE FOLDERS			Functional
N/A	STEELCAS	E METAL KEYBOARD	TRAY		Broken
N/A	USED DELI	VENUE CASE			Functional
N/A	(7) NEW DE	LL VENUE CASES			New/Unopened
N/A	SQUARE TA	ABLE			Broken
N/A	WOODEN C	CHAIR			Broken
N/A	WOODEN C	CHAIR			Broken
2,000,000					
		Transfer was	1 5	03	# • • • • • • • • • • • • • • • • • • •
Routing of PTR		N/A or Date		Remarks:	
Sent to Auditor/P		8/12/21			
Posted to Intrane	t	8/13/21	_		
Board Approval	2002				
Pick-up by Contr	actor			8 89 W v	
Copy to Auditor	2007			Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

	15 SEC		County of perty Tra			
☐ Surpl	us			7	Inter-Department Transfe	er
Transfer from	n index cod	le: 5430300		Transf	fer to index code: 1040000	**************************************
Department:	HHSA	5,000		Depar	tment: IT	
Approved (D	ept Head)		Date	Appro	ved (Dept Head)	Date
Don Semon (Aug	6, 2011 15-16 PDT)	Aug 6, 202	21		Tonya Digiorno	Aug 6, 2021
	- 30W/2 #/6	ss): 3057 Briw Rd. Ste	. A			
Where in fac					NAME OF THE PERSON OF THE PERS	
First contact					Phone: 642-7222	
Second conta	act person:	Amy Higdon	7 40		Phone: 642-4836	3
Cty Tag #		Description/Com	ments		Serial/VIN #	Condition
108229	Dell Optiplex				52YR482	Functional Expired Warranty
						Functional Expired Warranty
-						
						1

Routing of PTR		N/A or Date	Remar	ks:		
Sent to Auditor/F		8/12/21				
Posted to Intrane	t	8/13/21				
Board Approval		,,				******
Pick-up by Contr	ractor					
Copy to Auditor			Auditor	records up	odated by:	Date:

	action					$N^{\underline{o}}$	TR 040121B
			County of				
		P	roperty Tra	nsfer Re	quest		
☐ Surpl	us			✓ In	iter-Department	Transfer	
Transfer from	n index cod	e: 5110100		Transfe	r to index code:	1040000	
Department:	HHSA		W	Departn	nent: IT		
Approved (I	ept Head)		Date	Approv	ed (Dept Head)		Date
Aug 6, 2021 Tonya Digiorno Aug 6, 2021				g 6, 2021			
		ss): 3057 Briw Rd. 9	Ste. A				
Where in fac	ility? Room	n 16					
First contact					Phone:	642-7222	
Second conta	act person:	Amy Higdon			Phone:	642-4836	
G: T "		T 1 1 /0	3		1		
Cty Tag #	D-II O-II-I	Description/Co	mments		Serial/VI	N #	Condition
108169	Dell Optiplex	3333 9.754			3H3V382		Functional Expired Warranty
107670	Dell Optiplex				DBB2F42		Functional Expired Warranty
108178	Dell Optiplex				3H6R382		Functional Expired Warranty
107120	Dell Optiplex				G2DPR22		Functional Expired Warranty
107613	Dell Optiplex				BZCSD42		Functional Expired Warranty
107623	Dell Optiplex	Total State of the Control of the Co			BZDPD42		Functional Expired Warranty
107116	Dell Optiplex				G2F1S22		Functional Expired Warranty
107622	Dell Optiplex	A STATE OF THE STA			BZDND42		Functional Expired Warranty
107487	Dell Optiplex				5PZ8C42		Functional Expired Warranty
108177	Dell Optiplex	- mark the Company of the			3H6P382		Functional Expired Warranty
107490	Dell Optiplex				5PZ7C42		Functional Expired Warranty
107363	Dell Optiplex Dell Optiplex	And a poor control of the control of			J6YM942		Functional Expired Warranty
107604	Dell Optiplex				D9C5F42		Functional Expired Warranty
107611	Dell Optiblex	. 3020			BZFPD42		Functional Expired Warranty
							+
							T
					-		
-				-			
Routing of PTR	Form	N/A or Date	Remarl	<u>us</u> :			
Sent to Auditor/I	Purchasing	8/12/21					
Posted to Intrane	t	8/13/2/					
Board Approval		7.77					
Pick-up by Contr	actor						

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

Auditor records updated by:

Copy to Auditor

Date:

$N^{\underline{o}}$	TR	-	0401210

						TR 040121C		
	County of El Dorado Property Transfer Request							
☐ Surple	us			✓ In	nter-Department Transfer			
Transfer from	n index cod	le: 5000000		Transfe	er to index code: 1040000			
Department:	HHSA			Departr	nent: IT			
Approved (D	ept Head)		Date	Approv	red (Dept Head)	Date		
Existensia Aug 6 1021	15:16 FEET	Aug 6, 20	21	70.	nya Digiorno Aug	6, 2021		
		ss): 3057 Briw Rd. St	te. A					
Where in fac			E 2044-0945-000					
First contact					Phone: 642-7222			
Second conta	ict person:	Amy Higdon			Phone: 642-4836			
Cty Tag #		Description/Con	nmante		Serial/VIN #	Condition		
108243	Dell Optiplex		iments		D1GBFB2	Functional Expired Warranty		
107100	Dell Optiplex				DH3PR22	Functional Expired Warranty		
107358	Dell Optiplex				2584B42	Functional Expired Warranty		
				,				
						9		
						T		
Routing of PTR	Form	N/A or Date	Remark					
Sent to Auditor/P		8/12/21						
Posted to Intrane		8/13/21						
Board Approval		0115/01						
Pick-up by Contr	actor							
Copy to Auditor			Auditor	records upd	lated by:	Date:		

			County of	El Dor	****	
			operty Tra			
☐ Surpl	us		Sales and the sa		Inter-Department Transf	er
Transfer from	n index cod	e: 5310100		Transf	fer to index code: 1040000	
Department:	HHSA			Depar	tment: IT	
Approved (I	Dept Head)		Date		ved (Dept Head)	Date
Dog 3	emon (Aug 6, 7031 15:16 PDT)	Aug 6, 2	021	111	Tonya Digiorno	Aug 6, 2021
		ss): 3057 Briw Rd. Ste	e. A			
Where in fac						
First contact					Phone: 642-7222	2
Second cont	act person:	Amy Higdon	*		Phone: 642-483	6
Ctv Tog #		December 10 miles			Serial/VIN #	G 1'4'
Cty Tag #	Dell Optiplex	Description/Com	iments		2ZQ0FB2	Condition Functional Expired Warranty
108301	Dell Optiplex				2ZP0FB2	Functional Expired Warranty
					121 01 22	
						4
	- X - X-2000000000					
Routing of PTR		N/A or Date	Remark	<u>(s</u> :		
Sent to Auditor/		8/12/21				
Posted to Intrane	t	8/13/21				
Board Approval						
Pick-up by Cont			ys rom		36 3 3 4	
Copy to Auditor			Auditor	records up	odated by:	Date:

	N- IK 040121E					
	County of El Dorado Property Transfer Request					
	Тюр	129				
Surplus		✓	Inter-Department Transfer	•		
Transfer from index co	de: 5310150	Tra	ansfer to index code: 1040000			
Department: HHSA	- 19 (196.0) (196.294294-1)	De	partment: IT			
Approved (Dept Head)		Date Ap	proved (Dept Head)	Date		
Dun Seman (Aug 8, 2021 15.56 PD	Aug 6, 202	21	Tonya Digiorno Tonya Oglorno (Aug. 10. 2023 11. 13 PDT)	Aug 6, 2021		
	ess): 3057 Briw Rd. Ste.	Α				
Where in facility? Roo						
First contact person: (Grant Webber		Phone: 642-7222			
Second contact person	Amy Higdon		Phone: 642-4836			
	PART N SS CONT		8944 & T040000 00000 000			
Cty Tag #	Description/Comm	ients	Serial/VIN #	Condition		
108326 Dell Optipl			G3ZHFB2	Functional Expired Warranty		
107669 Dell Optipi			D9C6F42	Functional Expired Warranty		
108329 Dell Optipi			G3ZGFB2	Functional Expired Warranty		
108374 Dell Optipi			JJ65GB2	Functional Expired Warranty		
107668 Dell Optipi			D9C7F42	Functional Expired Warranty		
108327 Dell Optipi			G3ZFFB2	Functional Expired Warranty		
108331 Dell Optipi	ex 3020		G3YKFB2	Functional Expired Warranty		
Routing of PTR Form	N/A or Date	Remarks:				
Sent to Auditor/Purchasing	8/12/21					
Posted to Intranet	8/12/21					
Board Approval	0113/01					
Pick-up by Contractor						
Copy to Auditor	- Jews	Auditor record	ds updated by:	Date:		

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		Pı	County of roperty Tra			
☐ Surpl	us			\checkmark	Inter-Department Transfe	r
Transfer from	n index cod	le: 5440400		Tran	sfer to index code: 1040000	
Department:	HHSA	A CONTRACTOR		Depa	urtment: IT	
Approved (D	Pept Head)		Date	Appı	oved (Dept Head)	Date
Dan Serie Aug I	L 3021 15 16 PBT)	Aug 6, 2	2021		Tonya Digiorno	Aug 6, 2021
		ss): 3057 Briw Rd. S	te. A			
Where in fac		() () () () () () () () () ()				
First contact					Phone: 642-7222	
Second conta	act person:	Amy Higdon			Phone: 642-4836	
Cty Tag #		Description/Cor	nments		Serial/VIN #	Condition
107157	Dell Optiplex				7NPWR22	Functional Expired Warranty
		3.00				
		www.				
			28410000	-		
		78.9.1				
	4					
			1			
-						
			397.30			
	-		******			
		E NEW YE	2 - 1884.00			
L	*					
Routing of PTR	. Form	N/A or Date	Remar	ks:		
Sent to Auditor/F	Purchasing	8/12/21				
Posted to Intrane	t	8/13/21				
Board Approval	4					
Pick-up by Conti	ractor					
Copy to Auditor			Auditor	records	updated by:	Date:

PATO	TR		040121	0
-	117	that and	040121	U

County of El Dorado Property Transfer Request							
☐ Surpl	us		✓ In	nter-Department Transfer			
Transfer from index code: 5210101			Transfe	r to index code: 1040000			
Department: HHSA			Departr	nent: IT			
Approved (Dept Head) Date			Approv	ed (Dept Head)	Date		
Aug 6, 2021			70	onya Digiorno profisiona (Mg 6, 2021 1 13 POT)	Aug 6, 2021		
Specific location (address): 3057 Briw Rd. Ste. A							
Where in facility? Room 16							
First contact person: Grant Webber				Phone: 642-7222			
Second contact person: Amy Higdon Phone: 642-4836							
Cty Tag #	Descript	tion/Comments		Serial/VIN #	Condition		
107135	Dell Optiplex 3020			6QNQQ22	Functional Expired Warranty		
				1			
					4		
					T		
Routing of PTR Form N/A or Date Remark			rks:				
Sent to Auditor/I	0/10/2						
Posted to Intrane	8/13/	21					
Board Approval							
Pick-up by Contractor			50. 50.	× 8			
Copy to Auditor		Audite	or records upd	ated by:	Date:		

County of El Dorado Property Transfer Request								
☐ Surpl	us [Trade-In	✓ Inter-Depart	tment Transfer				
Transfer from ORG code: 0200000			Transfer to ORG code: 0700000					
Department:	CAO Admin & Budget	Dep	Department: County Counsel					
Approved (D	es for	7/13/2/1	Approved (Dept Head) Date					
	tion (address): 330 Fair Lane							
Where in facility? County Counsel Conference Room								
	person: Emma Owens		Phone: (530) 621-5122					
Second conta	act person: Lisa Blake		Phone: (530) 621-57	81				
Cty Tag #	Descrip	tion	Serial/VIN #	Condition				
N/A	Square Dell Monitor		cn-od319j-74261-92a-76jl t	Good				
Routing of PTR Form N/A or Date Remark								
Sent to Auditor/Purchasing 8/12/21			()					
Posted to Intranet 8/13/21								
Board Approval								
Pick-up by Cont	ractor			375370 W 27				
Copy to Auditor		Auditor records	or records updated by: Date:					