

Cal-ID Remote Access Network Board Background and Budget

Source: California Penal and Government Code, El Dorado County FENIX Accounting System

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Cal – ID Remote Access Network Board

Background

In 1986, legislation was passed enacting Penal Code Sections 11112.1 – 11112.7 to allow remote access to the California Identification System (Cal-ID). The California Department of Justice was charged with creating a master plan for equipment to access Cal-ID via a Remote Access Network (RAN) and developing policy guidelines and administrative procedures to facilitate the implementation and use of the network.

Counties that elected to participate in RAN were required to establish a local Cal-ID RAN Board to determine the placement of RAN equipment within the County and develop any procedures necessary to regulate the ongoing use and maintenance of equipment.

In March 1990, the El Dorado County Board of Supervisors approved the participation in RAN, appointed the local Cal-ID RAN Board and added the Chief Administrative Officer and the Chief Probation Officer as ex-officio members.

In November 1997, the Board of Supervisors authorized a \$1 fee to be added to vehicle registrations to “fund programs that enhance the capacity of local law enforcement to provide automated mobile and fixed location fingerprint identification” pursuant to Vehicle Code (VC) 9250.19. These funds are currently being collected and deposited into the Fingerprint Identification Special Revenue Fund.

In October 2012, the Cal-ID RAN Board voted to recommend the Board of Supervisors suspend the \$1 fee due to a significant fund balance in the special revenue fund.

In February 2016, the Board of Supervisors authorized the reinstatement of the \$1 fee to be added to vehicle registrations. These funds will also be deposited into the Fingerprint Identification Special Revenue Fund.

Reporting Requirements

Pursuant to California VC Section 9250.19, each county that has authorized the collection of this fee is required to issue a fiscal year-end report to the State Controller on or before November 1st of each year, summarizing the following:

- Revenues received
- Total expenditures and encumbered funds
- Any unexpended or unencumbered fee revenues
- The estimated annual cost of the purchase, operation and maintenance of automated mobile and fixed location fingerprint equipment
- How the use of the funds benefit the motoring public

In addition, if any funds are not expended or encumbered by the close of the fiscal year in which the funds were received, the Controller shall notify the Department of Motor Vehicles to suspend the fee for the county for one year.

It should be noted that for the purposes of this section, 'encumbered funds' means funding that is scheduled to be spent pursuant to a determined schedule and for an identified purchase.

Current Use

Through the use of these funds and with the cooperation of the Department of Justice, El Dorado County currently has 13 Live Scan machines at the following facilities:

- Placerville Probation
- South Lake Tahoe Probation
- Sheriff Headquarters/Placerville Records (3)
- Placerville Detectives
- Placerville Jail
- South Lake Tahoe Sheriff's Office Records
- South Lake Tahoe Jail
- Placerville Police Department
- South Lake Tahoe Police Department
- Office of Education
- County HR

Maintenance

Since the inception of the program, the Cal-ID RAN Board authorized a portion of these funds be used to pay for the maintenance costs of the Live Scan equipment. In FY 2021/22, the cost of maintenance for the live scan equipment will be roughly \$50,000.00. The program also includes on-going maintenance for software and other equipment, which costs roughly \$20,000.

Use of Funds to Off-Set Staff Costs

Until FY 2010/11, funds generated through the Vehicle License Fee were also used to offset salary costs for employees who operate the equipment. However, based on a review of VC Section 9250.19(c), it was determined that using funds to off-set staff costs would not be a practice the El Dorado County Cal-ID RAN Board would use until a time study was conducted. The issue revolves around not being able to isolate the exact time staff is engaging in live scan activities directly related to benefitting the motoring public. Until we conduct a time study using the California State Controller's Office guidelines that include a time study plan, a time study period, time study activities, and time study participants, we do not have sufficient information to calculate the amount of staff hours available to be reimbursed with Cal-ID RAN Board Funds.

Per VC Section 9250.19 (c), Cal-ID RAN Board Funds "shall be expended exclusively to fund programs that enhance the capacity of local law enforcement to provide automated mobile and fixed location fingerprint identification of individuals who may be involved in driving under the influence of alcohol or drugs..., vehicular manslaughter..., or any

combination of those and other vehicle-related crimes, and other crimes committed while operating a motor vehicle.”

Suspension of fees

On October 2, 2012 at the Cal-ID RAN Board Meeting a motion was raised and approved to suspend the collection DMV fees pursuant VC 9250.19 due to the significant fund balance that has accumulated and the lack of projects planned to justify the need for additional revenue. On October 19, 2016 the Cal-ID RAN Board voted to reinstate this fee due to a low fund balance.

Recommendations

At this time the Sheriff's Office has not finalized the FY 2020/21 year-end report to the State Controller. Before the report can be completed, the Cal-ID RAN Board will need to finalize the FY 2021/22 Budget and encumber the remaining funds in the Fingerprint ID fund. The FY 2020/21 beginning balance is approximately \$548,296. The Cal-ID RAN Board is required to identify how these funds will be spent so that the information can be included in the fiscal year end report. The recommended additions to the FY 21-22 Budget, above and beyond the normal maintenance, include the purchase of additional replacement Live Scan Machines. Guidance from the Cal-ID RAN Board will be needed to budget and encumber the remaining funds, which are roughly \$190,296.

	Actuals FY 2020-21		
1	Livescan Machines	\$92,170.84	
2	Maintenance	\$49,524.02	
	Total	\$141,694.86	
	Proposed FY 2021/22 Budget		
	Maintenance		
1	Live Scan Maintenance	\$50,000.00	
2	CTMC & Quick ID Maintenance (FY21/22)	\$20,000.00	
	Computer Deductions Inc.		
	Total Maintenance Costs		\$70,000.00
	Equipment and Software		
3	Replacement Livescan Machines (8)	\$273,000.00	

4	Records Management Integration	\$10,000.00	
5	General program supplies (toners and comm lines)	\$5,000.00	
6	Handheld Units (place holder for \$190,296.83)		
	Total Equipment Costs		\$288,000.00
		Total	\$358,000.00
	Beginning Balance FY 2021/22	\$548,296.83	
	Proposed FY 2021/22 Budget	\$358,000.00	
	Amount yet to be encumbered	\$190,296.83	