

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: \_\_\_\_\_

Need Date: \_\_\_\_\_

**PROCESSING DEPARTMENT:**

Department: P&C  
Dept. Contact: Matthew Potter  
Phone: x5417  
Department Head Signature: Jon Manning  
Digitally signed by Jon Manning  
Date: 2021.09.15 16:20:32 -07'00'  
Jon Manning, CPPB  
Administrative Analyst Supervisor

**CONTRACTOR:**

Name: York Risk Services Group, Inc  
Address: 8125 Sedgwick Way  
Memphis, TN 38125  
Phone: 916.749.5877  
Org Code: 0920000  
Project String  
(if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Risk Management

Service Requested: Review and Approve

Description: Third Amendment to Agreement for Services #3360 for Third Party Workers Compensation Claims

Contract Term: Perpetual Contract Value: \$122,033

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 10/05/2021 By: Roger A. Runkle  
Digitally signed by Roger A. Runkle  
Date: 2021.10.05 11:13:54 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Lauren Montalvo  
Digitally signed by Lauren Montalvo  
Date: 2021.10.07 09:00:09 -07'00'

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 10/07/2021 By: Michael Andersen  
Digitally signed by Michael Andersen  
Date: 2021.10.07 09:08:48 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE EMAIL SIGNED DOCUMENT TO: