

# RESOLUTION ROUTING SHEET

Date Prepared: 10/22/21

Need Date: 10/22/21

**PROCESSING DEPARTMENT:**

Department: Human Resources

Contact Name: Michael Reddin

Phone: 5531

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Department Head Signature: Bill Edwards Digitally signed by Bill Edwards  
Date: 2021.10.26 11:30:24 -07'00'

Requesting Department: Human Resources Org Code: 0800000

Service Requested: Resolution Review

Description:  
Resolution review to add 1.0 Property Transfer Specialist, 1.0 Office Assistant I/II, and 0.2 Assessment Technician I/II/Sr.

**COUNTY COUNSEL:**

Approved:  Disapproved:  Date: 10/26/2021

County Counsel Signature: Stephen L. Mansell Digitally signed by Stephen L. Mansell  
Date: 2021.10.26 14:40:13 -07'00'

County Counsel Comments:

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)

PLEASE EMAIL CHANGES/APPROVAL TO DEPARTMENT CONTACT