



## RESOLUTION NO. XXX-2021

### OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

**WHEREAS**, in accordance with Section 604 of the County of El Dorado Personnel Rules Resolution #018- 2019 applicable to represented and unrepresented employees, and Section 601 of the El Dorado County Salary and Benefits Resolution #118-2021 applicable to unrepresented employees, the Board of Supervisors shall by Resolution establish the salary for all authorized positions within the County; and

**WHEREAS**, the wage scale of the unrepresented classification Executive Assistant in the Confidential Unit is set and maintained equal to that of the represented classification Administrative Technician in the General Unit; and

**WHEREAS**, the base wage of the Administrative Technician classification shall be increased three times subject to the provisions of the the successor Memorandum of Understanding between the County of El Dorado and the El Dorado County Employees' Association, Local 1, AFSCME Council 57, representing employees in the General, Professional, and Supervisory bargaining units, for the period September 12, 2020 through December 31, 2023.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Supervisors of the County of El Dorado authorizes the Director of Human Resources to make any technical corrections if needed.

**BE IT FURTHER RESOLVED** that the Board of Supervisors of the County of El Dorado does hereby adopt the revised salary range for the Executive Assistant classification as set forth herein, and amends the salary schedule, effective the pay period following adoption.

Job Class. No.	Classification	Bargaining Unit	Old Salary Range	New Salary Range
2113	EXECUTIVE ASSISTANT	CO	\$24.73 – \$30.06 \$4286.53 – \$5210.40	\$25.84 – \$31.41 \$4478.93 – \$5444.40

**BE IT FURTHER RESOLVED** that the Board of Supervisors of the County of El Dorado does hereby further revise the salary range for the Executive Assistant classification and amends the salary schedule, such that the Executive Assistant shall receive a 2.0% base wage increase effective the first full pay period in January 2022, and a 2.0% base wage increase effective the first full pay period in January 2023.

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PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the 16th day of November, 2021 by the following vote of said Board:

Attest:  
Kim Dawson  
Clerk of the Board of Supervisors

Ayes:  
Noes:  
Absent:

By: \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_   
John Hidahl, Chair, Board of Supervisors