



# County of El Dorado

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## Minutes - Final Board of Supervisors

*Ron Briggs, Chair, District IV*  
*Norma Santiago, First Vice Chair, District V*  
*Ray Nutting, Second Vice Chair, District II*  
*Ron Mikulaco, District I*  
*Brian K. Veerkamp, District III*

*James S. Mitrisin, Clerk of the Board of Supervisors*  
*Terri Daly, Chief Administrative Officer Edward Knapp,*  
*County Counsel*

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Tuesday, November 5, 2013

8:00 AM

Board of Supervisors Meeting Room

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**The Board of Supervisors welcomed the El Dorado County Youth Commission for "Shadow Day"**

### **Vision Statement**

**"El Dorado County will remain the leader in supporting our safe, healthy, and vibrant communities, wisely managing our natural resources, and preserving our local heritage."**

BOARD MEETING ROOM EQUIPPED WITH AN AUDIO INDUCTION LOOP ASSISTIVE LISTENING SYSTEM.

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<http://eldorado.legistar.com/Calendar.aspx>

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Public Testimony will be received on each agenda item listed under Department Matters as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes, and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93) Except with the consent of the Board, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Board for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Board for a point of clarification or question by the Board. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in the foyer of Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

#### **8:02 A.M. - CALLED TO ORDER AND RECESSED TO CLOSED SESSIONS**

**Present:** 3 - Supervisor Briggs, Supervisor Mikulaco and Supervisor Veerkamp

**Absent:** 2 - Supervisor Santiago and Supervisor Nutting

#### **9:30 A.M. - RECONVENED TO OPEN SESSION AND CLOSED SESSION REPORTS**

**Present:** 5 - Supervisor Briggs, Supervisor Santiago, Supervisor Mikulaco, Supervisor Veerkamp and Supervisor Nutting

#### **INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG**

Pastor Dave Cooke of the Cold Springs Community Church gave the Invocation.  
Youth Commissioner Taylor Summers led the Pledge of Allegiance to the Flag.

#### **ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

##### **APPROVAL OF CONSENT CALENDAR 1**

*Public Comment: K. Payne, J. Copeland, S. Koch*

A motion was made by Supervisor Nutting, seconded by Supervisor Mikulaco to adopt the agenda and approve Consent Calendar 1 with the following change and notation: Item 6 was continued off calendar and Supervisor Veerkamp Recused himself from Item 16.

**Yes:** 5 - Briggs, Santiago, Mikulaco, Veerkamp and Nutting

##### **APPROVAL OF CONSENT CALENDAR 2**

A motion was made by Supervisor Veerkamp, seconded by Supervisor Mikulaco, to approve Consent Calendar 2 with the following change: Pull Item 27.

**Yes:** 4 - Briggs, Santiago, Mikulaco and Veerkamp

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item with Department Matters. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

[13-1431](#)

OPEN FORUM

*Public Comment: M. Lane, K. Payne*

### CAO UPDATE

**No Update.**

**CONSENT CALENDAR 1**

1. [13-1399](#) Supervisor Veerkamp requests the Board join him in welcoming this year's El Dorado County Youth Commission members and participate with them in the annual Shadow Day.  
**This matter was Approved on Consent Calendar 1.**
  
2. [13-1402](#) Chief Administrative Office and Veterans Affairs Commission recommending the Board approve a budget transfer increasing use of fund balance and appropriations in the amount of \$6,659 in the Veterans Affairs Commission special revenue fund. (4/5 vote required)  
**This matter was Approved on Consent Calendar 1.**
  
3. [10-1057](#) Chief Administrative Office, Economic Development Division, recommending the Board authorize the Purchasing Agent to sign Amendment I to Agreement No. 527-F1211 with Lake Tahoe South Shore Chamber of Commerce extending the term by 12 months to September 30, 2014, modifying the scope to include hosting of additional events not included in the original scope of services, and increasing compensation by 15 percent over FY 2012-13 contract amount (\$85,783.34) and for the additional events (\$1,250). Additional events include the 2012 State of the South Shore Economy and the 2013 South Shore Economic Forum - Next Steps. (Cont. 10/22/13, Item 5)  
  
**FUNDING:** General Fund/Transient Occupancy Tax (TOT).  
**This matter was Approved on Consent Calendar 1.**
  
4. [13-1385](#) Chief Administrative Office, Procurement and Contracts on behalf of the Economic Development Division, recommending the Board consider the following:
  - 1) Award Request for Proposals (RFP) No. 14-918-008 for grant development and administration services to Grant Management Associates of Chico and South Lake Tahoe; and
  - 2) Authorize the Purchasing Agent to execute an agreement for services for one year in an amount not to exceed \$65,000 following Board approval.  
**FUNDING:** Transient Occupancy Tax.  
**This matter was Approved on Consent Calendar 1.**
  
5. [13-1132](#) Chief Administrative Office recommending the Board receive and file an update on homeless sheltering locations. (Refer 9/10/13, Item 29)  
**This matter was Approved on Consent Calendar 1.**

6. [13-1209](#) Chief Administrative Office, Facilities Division, recommending the Chair be authorized to sign Right of Entry Indemnification and License Agreement No. 104-O1411 with the State of California, Air Resources Board for the term August 1, 2013 and ending on July 31, 2014 for the placement of air monitoring equipment and a trailer at the site located on the northeast corner of the County of El Dorado Jail property, Parcel No. 325-300-32-100.

**This matter was continued off calendar upon approval of Consent Calendar 1.**

**Yes:** 5 - Briggs, Santiago, Mikulaco, Veerkamp and Nutting

7. [13-1247](#) Chief Administrative Office, Risk Management Division, recommending the Board approve the Health Fund return of excess funds via a one-time payment in pay period 24, 2013 for current employees, via a one-time credit on the December 2013 Retiree Health Billing statement for Retirees, and via a one-time accounts payable check to those employees who have separated from County employment but were enrolled in the Health Plan as of June 30, 2012. (Refer 10/22/13, Item 7)

**FUNDING:** Health Fund.

**This matter was Approved on Consent Calendar 1.**

8. [13-1323](#) Chief Administrative Office, Procurement and Contracts Division, presenting a list of County surplus property and recommending the Board so declare and authorize disposal of same in accordance with the procedures outlined in the County's Purchasing Ordinance, Chapter 3.12 and Section 3.12.220 thereof.

**This matter was Approved on Consent Calendar 1.**

9. [13-1348](#) Chief Administrative Office, Procurement and Contracts on behalf of Community Development Agency, Transportation Division, recommending the Board consider the following:
- 1) Award Bid No. 14-292-020 for the purchase of Washoe Sand to the low qualified bidder, Sierra Rental and Transport;
  - 2) Authorize the Purchasing Agent to issue a blanket purchase order in the amount of \$120,000 for a 36-month award period following Board approval; and
  - 3) Authorize the Purchasing Agent to increase the blanket purchase order on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

**FUNDING:** Non-General Fund. (No Federal Funds)

**This matter was Approved on Consent Calendar 1.**

10. [13-0915](#) Chief Administrative Office, Facilities Division, recommending the Board authorize the Chair to sign Agreement for Services No. 144-S1411 with The Gordian Group, Inc., doing business in California as The Mellon Group, to provide Job Order Contracting administration services for a five year term and a not-to-exceed compensation of \$500,000.

**FUNDING:** ACO Fund.

**This matter was Approved on Consent Calendar 1.**

11. [13-1356](#) The Community Development Agency and Human Resources recommending the Board consider the following:
- 1) Approve classification specification for the position of Right of Way Supervisor; and
  - 2) Adopt Resolution **168-2013** establishing salary range and bargaining unit designation for same and amend the Authorized Personnel Allocation Resolution for the Community Development Agency to add 1.0 Right of Way Supervisor.

**FUNDING:** Road Fund, TIM Fees, Developer Fees.

**Resolution 168-2013 was Adopted upon Approval of Consent Calendar 1.**

12. [13-0866](#) Community Development Agency, Development Services Division, is submitting for approval Final Map (TM99-1359-F-17) for West Valley Village Unit 5B, Phase 1 creating a total of 49 lots (44 residential lots, ranging in size from 0.27 acre to 18 acres, and four large lettered lots for future development phases and one road lettered lot) on property identified by APNs 118-140-31, 118-160-06, and 118-160-25, located on the northeast side Royal Oaks Drive at the intersection with Aspen Meadows Drive, in the West Valley Village (Blackstone Master Planned Development) area of the Valley View Specific Plan Area, in the El Dorado Hills area; and recommending the Board take the following actions:
- 1) Approve the Final Map for West Valley Village Unit 5B, Phase 1; and
  - 2) Authorize the Chair to sign the Subdivision Improvement Agreement (SIA). (Supervisorial District 2)

**This matter was Approved on Consent Calendar 1.**

13. [13-1133](#) Community Development Agency, Development Services Division, is submitting for approval Final Map (TM06-1423-F-2) for Promontory Village H, Unit 1 creating 24 residential lots, ranging in size from 3,642 square feet to 5,952 square feet, and five lettered lots for subsequent unit, road lot, and landscaping lots, on property identified by APN 124-390-03, located at the corner of the southern intersection of Sophia Parkway and Alexandra Drive, within the Promontory Specific Plan Area, in the El Dorado Hills area; and recommending the Board take the following actions:
- 1) Approve the Final Map for Promontory Village H, Unit 1 Final Map; and
  - 2) Authorize the Chair to sign the Subdivision Improvement Agreement (SIA). (Supervisory District 1)

**This matter was Approved on Consent Calendar 1.**

14. [13-1044](#) Community Development Agency, Development Services Division, is submitting for approval, Final Map (TM01-1377-F-5) for Serrano Village K1/K2, Unit 5A creating a total of 43 residential lots ranging in size from 0.43 acre to 0.96 acre in size on property identified by APN 123-390-02, located west of Panini Way, west of the intersection of Da Vinci Drive, within the El Dorado Hills Specific Plan Area (Serrano Master Planned Community) in the El Dorado Hills area; and staff recommending the Board take the following actions:
- 1) Approve the Final Map for Serrano Village K1/K2, Unit 5A;
  - 2) Authorize the Chair to sign the Subdivision Improvement Agreement (SIA);
  - 3) Authorize the Chair to sign the Agreement on Conditions for Acceptance of Drainage Easements for Serrano/Village K1/K2, Unit 5A; and
  - 4) Authorize the Chair to sign the Agreement on Conditions for Acceptance of Roads for Serrano/Village K1/K2, Unit 5A. (Supervisory District 1)

**This matter was Approved on Consent Calendar 1.**

15. [09-1542](#) Community Development Agency, Environmental Management Division, recommending the Board authorize the Chair to sign a letter to Waste Connections of California, Inc., dba El Dorado Disposal Services, notifying them that the County of El Dorado is exercising their option to extend the term of the Solid Waste Services Agreement for an additional one (1) year period to December 31, 2014.

**FUNDING:** County Service Area No. 10 - Solid Waste.

**This matter was Approved on Consent Calendar 1.**

16. [13-1011](#) Community Development Agency, Transportation Division, recommending the Board consider the following pertaining to the Pleasant Valley Road (SR 49)/Patterson Drive Intersection Signalization Project, Contract No. PW 09-30425, CIP No. 73320, P&C No. 113-C1499:
- 1) Award the Construction Contract to Western Engineering Contractors, Inc., who submitted the lowest responsive, responsible bid of \$1,747,742.02;
  - 2) Authorize the Chair to sign the Construction Contract, subject to review and approval of the final Contract Documents by County Counsel and Risk Management; and
  - 3) Authorize the Acting Community Development Agency Director to sign an Escrow Agreement, if requested by the Contractor and in accordance with Public Contract Code Section 22300, for the purpose of holding Contract retention funds. (Est. Time 5 Min.) (Refer 9/10/13, Item 19)

**FUNDING:** In-Lieu Fees, SHOPP Funds, State Transportation Impact Mitigation Fee, State-Local Partnership Program (SLPP), and Traffic Impact Mitigation Fee (West Slope) (No Federal Funds associated with this item).

**This matter was Approved on Consent Calendar 1.**

**Yes:** 4 - Briggs, Santiago, Mikulaco and Nutting

**Recused:** 1 - Veerkamp

17. [09-0621](#) Community Development Agency, Transportation Division, recommending the Board authorize the Chair to sign the Fourth Amendment to Subdivision Improvement Agreement AGMT 06-1060 with Silver Springs, LLC., extending the time to complete subdivision improvements for Silver Springs Unit 1 to be on or before September 24, 2014.

**FUNDING:** Developer funds - Silver Springs, LLC.

**This matter was Approved on Consent Calendar 1.**

18. [13-0200](#) Community Development Agency, Transportation Division, recommending the Board authorize the Chair to sign the Second Amendment to the West Valley Village Subdivision Improvement Agreement AGMT 07-1458 with Lennar Communities, Inc., extending the time to complete the subdivision improvements for West Valley Village Unit 4 to be on or before February 7, 2014.

**FUNDING:** Developer funds - Lennar Communities, Inc.

**This matter was Approved on Consent Calendar 1.**

19. [13-0197](#) Community Development Agency, Transportation Division, recommending the Board authorize the Chair to sign the Second Amendment to the West Valley Village Subdivision Improvement Agreement AGMT 07-1493 with Lennar Communities, Inc., extending the time to complete the subdivision improvements for West Valley Village for Unit 1B to be on or before February 7, 2014 .

**FUNDING:** Developer Funds (Lennar Communities, Inc.).

**This matter was Approved on Consent Calendar 1.**

20. [13-1342](#) Health and Human Services Agency recommending the Board consider the following:
- 1) Authorize the Chair to sign Amendment I to Agreement for Services 195-M1011 with the County of Nevada for the purchase of bed days in the County of El Dorado's Psychiatric Health Facility for mandated inpatient psychiatric services for their adult residents, thereby changing the term from perpetual to an end date of June 30, 2014, and increasing the maximum contractual obligation to \$105,000 for the period of July 1, 2012 through June 30, 2014;
  - 2) Authorize the Chair to sign Amendment I to Agreement for Services 034-S1111 with the County of Shasta, for the purchase of bed days in the County of El Dorado's Psychiatric Health Facility for mandated inpatient psychiatric services for their adult residents, thereby changing the term from perpetual to an end date of June 30, 2014, and increasing the maximum contractual obligation to \$200,000 for the period of July 1, 2012 through June 30, 2014; and
  - 3) Authorize the Chief Administrative Office to execute further documents relating to Agreement for Services 195-M1011 and Agreement for Services 034-S1111, including amendments thereto, contingent upon approval by County Counsel and Risk Management, which do not affect the term or maximum compensation.

**FUNDING:** County of Nevada, County of Shasta.

**This matter was Approved on Consent Calendar 1.**

21. [13-1339](#) Health and Human Services Agency, Mental Health Division, recommending the Board approve retroactive Agreement 399-F1311 with the County of Solano for use of the County of El Dorado psychiatric health facility services during the term of January 1, 2013 through June 30, 2015 with a maximum obligation of \$250,000.

**FUNDING:** County of Solano.

**This matter was Approved on Consent Calendar 1.**

22. [13-1341](#) Human Resources Department and Community Development Agency recommending the Board consider the following:
- 1) Approve the reclassification of a Department Analyst I/II position in the Community Development Agency to Senior Department Analyst;
  - 2) Waive the requirement for filling the upgraded position through a competitive examination process allowing the current incumbent to be appointed to the position; and
  - 3) Adopt Resolution **165-2013** to amend the Authorized Personnel Allocation Resolution No. 063-2013 for the Community Development Agency by deleting one (1) FTE Department Analyst I/II and adding one (1) FTE Senior Department Analyst.

**Resolution 165-2013 was Adopted upon Approval fo Consent Calendar 1.**

23. [12-1170](#) Sheriff's Office recommending the Board authorize the Chair to sign the replacement Memorandum of Agreement between the Lake Tahoe Community College District and the El Dorado County Sheriff's South Lake Tahoe Jail to provide education services for Culinary Arts program instruction to Jail inmates for an academic term commencing on September 17, 2013 and ending June 29, 2018.

**This matter was Approved on Consent Calendar 1.**

24. [13-1279](#) Sheriff's Office recommending the Board accept the award for the FY 2013/14 Emergency Management Performance Grant (EMPG) in the amount of \$162,103 from the Governor's Office of Emergency Services (Cal OES) for the term July 1, 2013 to June 30, 2014.

**FUNDING:** EMPG funds and County General Fund match.

**This matter was Approved on Consent Calendar 1.**

25. [13-1328](#) Sheriff's Office, in conjunction with the Probation Department, recommending that the Board authorize the Chair to sign Agreement 227-S1411 with Tri-Signal Integration, Inc., for the term November 1, 2013 - October 31, 2016, for annual fire/life safety test and inspections, as well as annual testing and inspection of the Closed Circuit Television TV Video Surveillance, Intercom and Electronic Door Control systems, for the El Dorado County Jail and the El Dorado County Juvenile Treatment Center in the amount of \$98,000.

**FUNDING:** Sheriff's Office and Probation Department's fiscal year operating budgets.

**This matter was Approved on Consent Calendar 1.**

**CONSENT CALENDAR 2 (Supervisor Nutting did not participate)**

26. [13-0007](#) Clerk of the Board of Supervisors recommending the Board approve the Minutes for the special meeting of Monday, October 28, 2013 and the regular meeting of Tuesday, October 29, 2013.

**This matter was Approved on Consent Calendar 2.**

27. [13-1395](#) Chief Administrative Office, recommending the Board adopt Resolution **167-2013** to appoint the Assistant Chief Administrative Officer, or designee, as the authorizing official to execute and administer Housing, Community and Economic Development State and Federal grant programs.

**FUNDING:** State and Federal Funds.

**A motion was made by Supervisor Mikulaco, seconded by Supervisor Veerkamp, to Approve this matter and Adopt Resolution 167-2013.**

**Yes:** 4 - Briggs, Santiago, Mikulaco and Veerkamp

28. [13-1306](#) Chief Administrative Office, Procurement and Contracts Division on behalf of Risk Management, recommending the Board authorize the Chair to sign Agreement No. 264-S1411 with York Risk Services Group, Inc., in an amount not to exceed \$836,724.96 for a three (3) year term to provide workers' compensation claims third-party administration (TPA) services including administration, investigation, adjustment, utilization review, bill review, and case management.

**FUNDING:** Workers' Compensation Internal Service Fund.

**This matter was Approved on Consent Calendar 2.**

29. [13-0360](#) Community Development Agency, Transportation Division, recommending the Board consider the following:
- 1) Authorize the Chair to sign the Notice of Acceptance with Herback General Engineering for the Boulder Mountain Erosion Control Project, CIP No. 95153; and
  - 2) Authorize the Clerk of the Board to release the Payment and Performance Bonds to the Surety upon notification from the Transportation Division after the one-year guarantee period.

**FUNDING:** United States Forest Service Federal grant funds.

**This matter was Approved on Consent Calendar 2.**

30. [13-1224](#) Community Development Agency, Transportation Division, recommending the following pertaining to the Mt. Aukum Road at North Fork Cosumnes River Bridge Maintenance Project, Contract No. PW 13-30677, CIP No. 77130, P&C No. 162-C1499:
- 1) Approve plans and contract documents and authorize the Chair to sign the plans; and
  - 2) Authorize advertisement for construction bids, subject to authorization of federal funding for construction.

**FUNDING:** Highway Bridge Program and Regional Surface Transportation Program Rural Exchange Funds (Federal funds).

**This matter was Approved on Consent Calendar 2.**

31. [13-0990](#) Community Development Agency, Transportation Division, recommending the Board consider the following:
- 1) Make findings pursuant to Article II, Section 210 b (6) of the El Dorado County Charter that there are specialty skills required for the work performed under this Agreement that are not expressly identified in County classifications, and that the ongoing aggregate of the work performed under this Agreement is not sufficient to warrant the addition of permanent or extra-help staff; and
  - 2) Authorize the Chair to sign Agreement for Services 166-S1411 with Nichols Consulting Engineers, Chtd. in the amount not to exceed \$150,000 for a term of three years to provide specific environmental services for erosion control and water quality projects in the Tahoe Basin in conjunction with the Environmental Improvement Program.

**FUNDING:** Tahoe Regional Planning Agency and United States Forest Service Federal Grant Funds.

**This matter was Approved on Consent Calendar 2.**

32. [13-1390](#) Health and Human Services Agency, Public Health Division, recommending the Board consider the following:
- 1) Authorize the Director to sign a letter to the County of Sacramento relinquishing the County of El Dorado's role as Local Jurisdiction Fiscal Agent for the Ryan White HIV/AIDS Program funds; and
  - 2) Authorize the Director to terminate Cost Reimbursement Agreement 223-F1311 with the County of Sacramento (County of Sacramento No. 7202700-13/15-709) upon execution of perpetual and nonfinancial Memorandum of Understanding 148-M1410 with the County of Sacramento and Sierra Foothills AIDS Foundation, Inc.

**FUNDING:** Federal Ryan White HIV/AIDS Program funds through the County of Sacramento.

**This matter was Approved on Consent Calendar 2.**

**END CONSENT CALENDAR****10:00 A.M. - TIME ALLOCATION**

33. [13-1362](#) Chief Administrative Office, Economic Development Division, recommending the Board receive a presentation from El Dorado County Visitors Authority providing an annual status report for promotional funding. (Est. Time: 15 min.)

*Public Comment: K. Payne, L. Brent-Bumb, W. Nagle*

**Received and Filed.**

34. [13-1401](#) Supervisor Nutting recommending adoption of a Proclamation acknowledging November 2013 as Family Caregiver's Month, and the Second Week of November as In-Home Supportive Services Home Care Workers Recognition Week. (Est. Time: 5 Min.)

**A motion was made by Supervisor Briggs, seconded by Supervisor Santiago, to Adopt the Proclamation.**

**Supervisor Nutting presented the Proclamation.**

**Yes:** 5 - Briggs, Santiago, Mikulaco, Veerkamp and Nutting

35. [13-1403](#) Supervisor Veerkamp recommending the Board adopt a Proclamation recognizing Veterans Day and encouraging all to attend the ceremony honoring our veterans to be held at the El Dorado County Veterans Monument at 11:00 a.m. on November 11, 2013.

**A motion was made by Supervisor Briggs, seconded by Supervisor Santiago, to Adopt the Proclamation.**

**Yes:** 5 - Briggs, Santiago, Mikulaco, Veerkamp and Nutting

**DEPARTMENT MATTERS**

36. [13-1327](#) Chief Administrative Office recommending the Board consider the following related to the policies of the Board of Supervisors:
- 1) Approve the structure and approach to the Board of Supervisors Policy Manual with the conceptual approval of the proposed Introduction, Board of Supervisors Policy Template, Policy A-1, and Policy A-1.1; and
  - 2) Provide direction to the Chief Administrative Office to continue the project to update the Board of Supervisors Policy Manual.

**A motion was made by Supervisor Briggs, seconded by Supervisor Veerkamp, to Approve this matter and direct the CAO to continue the project to update the Board of Supervisors Policy Manual.**

**Yes:** 5 - Briggs, Santiago, Mikulaco, Veerkamp and Nutting

37. [13-1261](#) Human Resources Department recommending the Board adopt Resolution **164-2013** approving the successor Memorandum of Understanding (MOU) between the County of El Dorado and the El Dorado County Employees Association (EDCEA) Local No. 1, representing employees in the General (GE), Professional (PL) and Supervisory (SU) Bargaining Units and authorize the Chairman to sign said MOU, noting the MOU would be effective the first full pay period upon ratification by the Board of Supervisors through June 30, 2016.

*Public Comment: J. Copeland*

**A motion was made by Supervisor Briggs, seconded by Nutting, to approve this matter and Adopt Resolution 164-2013 as amended.**

**Yes:** 5 - Briggs, Santiago, Mikulaco, Veerkamp and Nutting

38. [13-1349](#) Human Resources Department recommending the Board adopt Resolution **166-2013** amending Sections 701 and 1502 of the Salary and Benefits Resolution for Unrepresented Employees, No. 323-2001, pertaining to salary ranges and health/dental benefits, and all amendments thereto.

**A motion was made by Supervisor Santiago, seconded by Supervisor Veerkamp, to Approve this matter and Adopt Resolution 166-2013.**

**Supervisor Nutting recused himself due to a perceived conflict of interest with some Unrepresented Employees.**

**Yes:** 4 - Briggs, Santiago, Mikulaco and Veerkamp

**Recused:** 1 - Nutting

39. [13-1409](#) Chief Administrative Office recommending the Board consider changes to the compensation of Elected Department Heads for current office holders and post-election office holders in 2015 as follows:
- 1) For current Elected Department Heads consider approval of Resolution **169-2013**, amendment to Salary and Benefits Resolution Section 703, to include base salary increases of five percent increase in the next full pay period; and five percent increase on July 1, 2014;
  - 2) Consider the total compensation packages for each Elected Department Head position, in advance of the 2014 election cycle and provide direction to staff to return with any changes to this structure no later than November 27, 2013; and
  - 3) If not directing changes in the compensation structure for future elected office holders, consider approval of Resolution **170-2013**, amendment to Salary and Benefits Resolution Section 703, to include base salary increases of five percent increase in the next full pay period, five percent increase on July 1, 2014 and five percent increase on July 1, 2015 for Elected Department Heads.

**FUNDING:** General Fund.

*Public Comment: K. Payne, C. Brugman, V. Chelseth, W. Nagle*

**A motion was made by Supervisor Santiago, seconded by Supervisor Briggs, to;**

**1) Deny the adoption of Resolution 169-2013.**

**2) Direct staff to return to the Board on November 18, 2013 at 9:00 (New Special Meeting) with proposed changes to the compensation structure of Elected Department Heads.**

**Yes:** 5 - Briggs, Santiago, Mikulaco, Veerkamp and Nutting

40. **13-1391** Supervisor Briggs recommending the Board discuss transitional housing and direct staff to report back with an assessment of current services, community needs, and possible financing options.

**A motion was made by Supervisor Nutting, seconded by Supervisor Santiago, to direct staff to report back by January 14, 2014 with an assessment of current services, community needs, and possible financing options.**

**Yes:** 5 - Briggs, Santiago, Mikulaco, Veerkamp and Nutting

**2:00 P.M. - TIME ALLOCATION**

41. [13-1361](#) Chief Administrative Office, Economic Development Division, recommending the Board receive a presentation on "Business Showcase" by Martin King of Legacy Chillers. (Est. Time: 30 Min.)

**Received and Filed.**

42. [13-1347](#) Hearing to consider a request submitted by Amy L. Anders appealing the approval by the Planning Commission on September 26, 2013 and the validity of the environmental document for Planned Development PD12-0003/Green Valley Convenience Center on property identified by APN 124-301-46, consisting of 2.12 acres, in the El Dorado Hills area; and staff recommending the Board take the following actions:
- 1) Adopt the Mitigated Negative Declaration based on the Initial Study prepared by staff; and
  - 2) Deny the appeal, thereby upholding the approval of Planned Development PD12-0003 by the Planning Commission on September 26, 2013, based on the Findings and subject to the Conditions of Approval listed in Attachment 1. (Supervisory District 1) (Est. Time: 2 Hrs.)

**A motion was made by Supervisor Briggs, seconded by Supervisor Veerkamp, to;**

- 1) Adopt the Mitigated Negative Declaration based on the Initial Study prepared by staff; and**
- 2) Conceptually approve the project, thereby denying the appeal; and**
- 3) Direct staff to return with revised conditions to include a drop lane.**

**Yes:** 5 - Briggs, Santiago, Mikulaco, Veerkamp and Nutting

**ITEMS TO/FROM SUPERVISORS**

**Supervisor Mikulaco attended a Sacramento Placerville Transportation Corridor Joint Powers Authority (SPTC-JPA) meeting held on Monday regarding the Trail Corridor.**

**Supervisor Veerkamp is considering attending a Public Employers conference in late November and will bring back an agenda item for Board direction.**

**Supervisor Veerkamp adjourned the meeting in honor of El Dorado Hills Firefighter, Paul Chenkovich.**

**ADJOURNED AT 5:50 P.M.**

**CLOSED SESSION**

43. [13-1404](#) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:**  
County Negotiator: Director of Human Resources and/or designee, and Jack Hughes of Liebert, Cassidy and Whitmore via teleconference.  
Employee Organization: El Dorado County Employees Association Local No.1 representing employees in the General, Professional, and Supervisory Bargaining Units; Operating Engineers Local No. 3 representing employees in the Trades & Crafts, Probation, and Corrections Bargaining Units; Deputy Sheriffs Association representing employees in the Law Enforcement Unit; El Dorado County Criminal Attorney Association; El Dorado County Deputy County Counsel Association; El Dorado County Managers Association; El Dorado County Law Enforcement Managers Association; and Unrepresented Employees. (Est. Time: 1 Hr.)  
**No Action Reported. The Criminal Attorney's Association and Unrepresented Employees were segregated and those groups were not discussed because of the potential conflict of Supervisor Nutting. Supervisor Nutting participated in the discussion of Local 1, but did not participate in any other part of the Closed Session.**
44. [12-1414](#) Conference with Legal Counsel - **Initiation of Litigation** pursuant to Government Code Section 54956.9(d)(4). Number of potential cases: (1). (Est. Time: 15 Min.)  
**No Action Reported.**
45. [13-1405](#) **Conference with Legal Counsel - Existing Litigation** pursuant to Government Code Section 54956.9(d)(1). Title: Discrimination Complaint of Greg Sly; Number of potential cases: (1). (Est. Time: 10 Min.)  
**No Action Reported. Supervisor Nutting initially attended, however he determined he had a potential conflict and left the room before any substantive discussions took place.**