



# County of El Dorado

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
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www.edcgov.us/bos

## Minutes - Final Board of Supervisors

*Sue Novasel, Chair, District V*  
*Brian K. Veerkamp, First Vice Chair, District III*  
*John Hidahl, Second Vice Chair, District I*  
*Shiva Frentzen, District II*  
*Lori Parlin, District IV*

*James S. Mitrising, Clerk of the Board of Supervisors*  
*Don Ashton, Chief Administrative Officer*  
*Michael J. Ciccozzi, County Counsel*

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Tuesday, January 29, 2019

9:00 AM

330 Fair Lane, Placerville, CA

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### Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources  
and historical heritage**

**This institution is an equal opportunity provider and employer.**

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The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

### **PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017 the Board adopted the following protocol relative to public comment periods:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be modified.

A total of 20 minutes will be allocated for public comment during Open Forum and for each agenda item to be discussed. Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions.

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may ask the Clerk to turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

**9:00 A.M. - CALLED TO ORDER**

**Present:** 5 - Supervisor Veerkamp, Supervisor Frentzen, Supervisor Novasel, Supervisor Hidahl and Supervisor Parlin

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG**

Father Sean Cox of the Faith Episcopal Church gave the Invocation.  
Supervisor Frenzen led the Pledge of Allegiance to the Flag.

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

A motion was made by Supervisor Hidahl, seconded by Supervisor Veerkamp to Adopt the Agenda and Approve the Consent Calendar with the following changes:  
Pull item 19 for discussion.  
Open item 27 for public comment and Continue to February 5, 2019.  
Continue item 34 to February 5, 2019.

**Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

**OPEN FORUM**

*Public Comment: T. Kayes, S. Miller, K. Greenwood, M. Lane*

[19-0196](#) OPEN FORUM (See Attachment)

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

**CONSENT CALENDAR**

1. [19-0146](#) Clerk of the Board recommending the Board approve the Minutes from the regular meeting of the Board on January 15, 2019.

**This matter was Approved on the Consent Calendar.**

**GENERAL GOVERNMENT - CONSENT ITEMS**

2. [18-1276](#) Auditor-Controller recommending the Board adopt and authorize the Chair to sign Resolution **009-2019** permitting certain property tax refunds to be made without a refund claim being filed by the Taxpayer.

**Resolution 009-2019 was Adopted upon Approval of the Consent Calendar.**

3. [16-0305](#) Chief Administrative Office recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of unprecedented tree mortality due to drought conditions and related bark beetle infestations. (Cont. 1/15/18, Item 2)

**This matter was Approved on the Consent Calendar.**

4. [18-1912](#) Chief Administrative Office, Procurement and Contracts Division and Facilities Division, recommending the Board consider the following pertaining to the Health and Human Services Agency El Dorado Center Campus Project:

- 1) Adopt the plans and specifications concerning the tenant improvements needed at the 3368 Sandy Way, South Lake Tahoe location;
- 2) Approve and authorize the Chair to sign the construction bid documents; and
- 3) Authorize advertisement for construction bids (Bid Number: 19-968-041).

**FUNDING:** Public Health fund balance.

**This matter was Approved on the Consent Calendar.**

5. [19-0103](#) Clerk of the Board, based upon the recommendation of the Building Industry Advisory Committee, recommending the Board appoint James Bayless to the Building Industry Advisory Committee as an At-Large Alternate Member for a term expiring on January 1, 2020.

**FUNDING:** N/A

**This matter was Approved on the Consent Calendar.**

6. [19-0105](#) Clerk of the Board, based upon the recommendation of the El Dorado County Child Abuse Prevention Council, recommending the Board make the following appointments to the El Dorado County Child Abuse Prevention Council:  
Reappoint Kristen Patterson, Parent Representative, Term Expiration 1/1/2021.  
Reappoint Gina Laspina, Parent Representative, Term Expiration 1/1/2021.

**This matter was Approved on the Consent Calendar.**

7. [19-0135](#) Clerk of the Board, based upon the recommendation of the In-Home Supportive Services Advisory Committee, to make the following reappointment to the In-Home Supportive Services Advisory Committee:  
Reappoint Jody Bailey, Consumer Representative, Term Expiration 1/29/2021.

**This matter was Approved on the Consent Calendar.**

8. [18-1970](#) Human Resources Department recommending the Board adopt and authorize the Chair to sign the negotiated Letter of Agreement to the Memorandum of Understanding between the County of El Dorado and El Dorado County Probation Officers Association representing the Probation bargaining unit.

**FUNDING:** N/A

**This matter was Approved on the Consent Calendar.**

9. [19-0074](#) Human Resources Department recommending the Board approve and authorize the Chair to sign Resolution **010-2019** to amend Section 1212 (a) of the Salary and Benefits Resolution 260-2018, in order to ensure that, in compliance with State law, compensation for elected department heads is not reduced during the elected department heads' respective term of office.

**FUNDING:** General Fund.

**Resolution 010-2019 was Adopted upon Approval of the Consent Calendar.**

10. [19-0039](#)

Information Technologies recommending the Board:

- 1) Approve continuation of the perpetual hardware maintenance and software license/support agreements for the dates and approximate annual payment amounts indicated in attachment A;
- 2) Authorize all actions necessary for the continuation of the perpetual agreements including extension of the software maintenance as required by the agreements; and
- 3) Authorize the Purchasing Agent to encumber funds for the Fiscal Year 2018-19 and Fiscal Year 2019-20 hardware and software maintenance payments required for each perpetual agreement.

**FUNDING:** General Fund, with cost recovery in future years through the A-87 Cost Plan.

**This matter was Approved on the Consent Calendar.**

11. [19-0165](#)

Supervisor Parlin recommending the Board:

- 1) Reappoint William Scrivani as the District 4 Representative to the Veterans Affairs Commission for a 4-year term ending January 1, 2023;
- 2) Reappoint Tim Page as the Alternate District 4 Representative to the Veterans Affairs Commission for a 4-year term ending January 1, 2023; and
- 3) Appoint Sol Nisbet as the District 4 Representative to the Community and Economic Development Advisory Committee for a 4-year term ending January 1, 2023.

**This matter was Approved on the Consent Calendar.**

**HEALTH AND HUMAN SERVICES - CONSENT ITEMS**

12. [19-0026](#)

Health and Human Services Agency recommending the Board:

- 1) Approve and authorize the Chair to sign Amendment 1 to Agreement for Services 432-S1710 (FENIX 824) with Green Valley Mortuary, Ltd, for the provision of mortuary services for indigent persons, increasing the maximum obligation by \$45,000 for a new total of \$110,000 effective upon final signature, for the existing term of three (3) years that began April 1, 2017 through March 31, 2020;
- 2) Make findings in accordance with County Ordinance 3.13.030 that it is more economical and feasible to contract with Green Valley Mortuary, Ltd, for services provided under this Agreement for Services 432-S1710 because the County has neither the staff nor facilities to perform said services; and
- 3) Authorize the Purchasing Agent to execute further documents relating to Agreement for Services 432-S1710, including amendments that do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** A portion of birth and death certificate fees (approximately 6%) and General Fund (approximately 94%).

**This matter was Approved on the Consent Calendar.**

13. [19-0027](#)

Health and Human Services Agency recommending the Board:

- 1) Approve and authorize the Chair to sign non-financial Memorandum of Understanding 3449 (MOU) with California Health & Wellness Plan, establishing the roles and responsibilities in the provision of Substance Abuse Disorder services for the beneficiaries of the Medi-Cal Managed Care program administered by California Health and Wellness Plan, for a perpetual term beginning upon final execution of the MOU;
- 2) Authorize the Chair to execute further documents relating to the MOU, including amendments that do not increase the maximum dollar amount or term of the MOU, and contingent upon approval by County Counsel; and
- 3) Authorize the Director of the Health and Human Services Agency, or designee, to execute any administrative documents relating to said MOU including required fiscal and programmatic reports.

**FUNDING:** This is a non-financial MOU.

**This matter was Approved on the Consent Calendar.**



**LAND USE AND DEVELOPMENT - CONSENT ITEMS**

14. [19-0051](#) Community Development Services, Administration and Finance Division, recommending the Board approve and authorize the Chair to sign a budget transfer adjusting the budget for Fiscal Year 2018/19 to include funding that was originally approved for Fiscal Year 2017/2018 related to the Crack Seal, Joint Seal & Mark Runway, Taxiways, Aprons & T-Hangar Taxilanes; Change Runway End ID Project at the Georgetown Airport, PW 17-31164, CIP 93527. (4/5 vote required)

**FUNDING:** Federal Aviation Administration Grant Funds (Federal).

**This matter was Approved on the Consent Calendar.**

15. [18-1543](#) Department of Transportation recommending the Board consider the following:
- 1) Approve and authorize the Chair to sign the Notice of Acceptance with Martin Brothers Construction, for the 2018 Grizzly Flats Section 1 Pavement Rehabilitation Project, Contract PW 18-31212, Contract 3183; and
  - 2) Approve and authorize the Clerk of the Board to release the Payment and Performance Bonds to the Surety upon notification from the Department of Transportation, after the one-year guarantee period.

**FUNDING:** SB1 - Gas Tax.

**This matter was Approved on the Consent Calendar.**

**16.** [18-1692](#)

Department of Transportation (Transportation), recommending the Board authorize Transportation to proceed with ordering title reports, certified appraisals, and to enter into negotiations with the owners, or their designated representatives and commence with the acquisition process for the Enterprise Drive/Missouri Flat Road Signalization Project, CIP 73365 affecting portions of the following subject parcels:

- 1) APN 329-260-06, Placerville Fruit Growers Association;
- 2) APN 329-270-10, Pacific Gas & Electric Co.;
- 3) APN 329-261-17, Frances G. Shenefield;
- 4) APN 329-261-18, Frances G. Shenefield;
- 5) APN 329-261-23, John Keller Meyer and Catherine C. Meyer, Trustees of The John Keller Meyer and Catherine Crow Meyer Revocable Trust, Dated November 6, 1991;
- 6) APN 329-261-19, John Keller Meyer and Catherine C. Meyer, Trustees of The John Keller Meyer and Catherine Crow Meyer Revocable Trust, Dated November 6, 1991; and
- 7) APN 329-261-22, Jeffrey R. Gutierrez.

**FUNDING:** Funding for this Project is provided by Tribe Funds (80%) and Traffic Impact Mitigation Fees - Zones 1 through 7 (20%) (Local Funds).

**This matter was Approved on the Consent Calendar.**

17. [18-1702](#)

Department of Transportation (Transportation), recommending the Board authorize Transportation to proceed with ordering title reports, certified appraisals, enter into negotiations with the owners, or their designated representatives, and commence with the acquisition process for the Industrial Drive/Missouri Flat Road Signalization Project, CIP 73366, affecting portions of the following subject parcels:

- 1) APN 327-260-37, Bort Springs Industrial;
- 2) APN 329-260-01, Irene Mazzoni;
- 3) APN 329-261-12, Robert S. Moore and Deborah J. Moore, Trustees, or their successors in trust, under the Moore Family Trust, dated September 5, 2014, and any amendments thereto;
- 4) APN 329-261-13, Estelle C. Gibb, Trustee of the Estelle C. Gibb Living Trust, dated November 30, 2010;
- 5) APN 329-261-15, Troy Vukovich and Carissa Vukovich, Trustees, The Troy and Carissa Vukovich Trust dated September 12, 2007;
- 6) APN 329-261-22, Jeffrey R. Gutierrez, a married man, as his sole and separate property;
- 7) APN 329-260-25, David R. Warwick and Marianne Warwick, Co-Trustees of the D-M Warwick Living Trust;
- 8) APN 327-270-09, Randall C. Robinson, Trustee of the Randall C. Robinson Revocable Trust dated March 2, 2011; and
- 9) APN 327-270-08, Missouri Station, LLC, a California Limited Liability Company.

**FUNDING:** Funding for this Project is provided by Tribe Funds (7%), Sheriff Contribution (58%) and Accumulative Capital Outlay Funds (35%).

**This matter was Approved on the Consent Calendar.**

18. [18-1830](#) Department of Transportation recommending the Board:
- 1) Award Request for Proposal 19-961-024 to the successful proposer, Drake Haglan & Associates, Inc.;
  - 2) Make findings in accordance with Section 3.13.030 of the County Ordinance that it is more economical and feasible to engage an independent contractor for structural design and geotechnical support services; and
  - 3) Approve and authorize the Chair to sign Agreement for Services 3551 with Drake Haglan & Associates, Inc. to provide structural design and geotechnical services in the not-to-exceed amount of \$140,158.44 for a period beginning upon execution and expiring upon completion of the project for the Newtown Road at South Fork Weber Creek Bridge Replacement Project, CIP 77122/36105030.

**FUNDING:** Highway Bridge Program (87% Federal) and Regional Surface Transportation Program (13% State).

**This matter was Approved on the Consent Calendar.**

19. [18-1837](#) Department of Transportation, recommending the Board:
- 1) Award Request for Proposal 18-918-041 to the successful proposer, Nichols Consulting Engineers, Chtd.;
  - 2) Make findings in accordance with Section 3.13.030 of the County Ordinance that it is more economical and feasible to engage an independent contractor for environmental and geotechnical support services; and
  - 3) Approve and authorize the Chair to sign Agreement for Services 3354 with Nichols Consulting Engineers, Chtd. to provide environmental, geotechnical, and design support services in the not-to-exceed amount of \$657,060.45 for a term commencing upon execution and expiring three years thereafter for the Pioneer Trail/US 50 Intersection Safety Improvement Project, CIP 72379.

**FUNDING:** Tahoe Regional Planning Agency Air Quality Mitigation Funds (25.74%), Congestion Mitigation and Air Quality Program (15.05%), Highway Safety Improvement Program (59.21%). (Local and Federal Funds)

*Public Comment: K. Payne, T. Kayes, K. Greenwood*

**A motion was made by Supervisor Parlin, seconded by Supervisor Frentzen to Approve this matter and direct staff to return to the Board to review the design with a detailed discussion to include the three alternatives of no action, a signal or a roundabout with an emphasis on safety.**

**Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

20. [18-1954](#) Department of Transportation recommending the Board approve and authorize the Chair to sign First Amendment to Agreement to Make Subdivision Improvements for Class 1 Subdivision between County and Owner, Meritage Homes of California, Inc. for West Valley Village Unit 5B, Phase 2, TM 99-1359R, extending the performance period to July 14, 2019.

**FUNDING:** Developer Funded.

**This matter was Approved on the Consent Calendar.**

21. [18-1967](#) Department of Transportation recommending the Board consider the following pertaining to the Green Valley Road Slipout Repair Project, CIP 78707 / 36102008, Contract 2776:
- 1) Reject the bid submitted by Trinity River Construction, Inc. for failing to submit a sufficient bidder's security;
  - 2) Award the Construction Contract to Drill Tech Drilling & Shoring, Inc. who was determined to be the lowest responsive, responsible bidder;
  - 3) Approve and authorize the Chair to sign the Construction Contract, subject to review and approval by County Counsel and Risk Management; and
  - 4) Authorize the Director of Transportation to sign an Escrow Agreement, if requested by the Contractor and in accordance with Public Contract Code Section 22300, for the purpose of holding Contract retention funds.

**FUNDING:** Federal Highway Administration anticipated reimbursement (88.64%), California Disaster Assistance Act anticipated reimbursement (8.52%), Road Fund (2.84%). (Local, State, and Federal Funds)

**This matter was Approved on the Consent Calendar.**

22. [19-0017](#) Department of Transportation recommending the Board consider the following pertaining to the Bassi Road at Granite Creek - Bridge Replacement Project, CIP 77128/36105001, Contract 2777:
- 1) Approve and adopt the Plans and Contract Documents and authorize the Chair to sign the Plans; and
  - 2) Authorize advertisement for construction bids.

**FUNDING:** Highway Bridge Program (100%). (Federal Funds)

**This matter was Approved on the Consent Calendar.**

**23.** [18-1959](#)

Department of Transportation recommending the Board approve and authorize the Chair to sign Funding Agreement 3612 with El Dorado County Transit Authority in the amount of \$41,903.50 for a retroactive term from August 21, 2018 through November 30, 2018 for providing additional shuttle services for the 2018 Apple Farms Shuttle Project.

**FUNDING:** Economic Development - Transient Occupancy Tax. (Local Funds)

**This matter was Approved on the Consent Calendar.**

**LAW AND JUSTICE - CONSENT ITEMS**

24. [19-0047](#) Probation Department recommending the Board:
- 1) Adopt and authorize the Chair to sign a Memorandum of Understanding 3571 between the El Dorado County Probation Department and Superior Court of California regarding Collaborative Justice Courts Substance Abuse Focus Grant Program award in the amount of \$14,000.00 for Probation to provide services of alcohol monitoring, urine testing, saliva testing and other technologies to monitor offenders compliance in collaboration with Superior Court of California for Fiscal Year 2018/19 aligning the term to match the retroactive grant award of July 1, 2018 through August 31, 2019; and
  - 2) Authorize the Purchasing Agent, or designee, to execute further documents relating to Memorandum of Understanding 3571, including amendments which do not increase the maximum dollar amount or term of the Agreement, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** State Funding - Judicial Council of California.

**This matter was Approved on the Consent Calendar.**

25. [19-0052](#) Public Defender's Office and Chief Administrative Office, Facilities Division, recommending the Board approve and authorize the Chair to sign a budget transfer in the amount of \$23,800 moving funds that are the result of unanticipated salary savings from the Public Defender's budget to the ACO fund for planned leasehold improvements to the Public Defender's offices. (4/5 vote required)

**FUNDING:** General Fund.

**This matter was Approved on the Consent Calendar.**

**END CONSENT CALENDAR**

**DEPARTMENT MATTERS (Items in this category may be called at anytime)**

26. [19-0022](#)

Chief Administrative Office (CAO) recommending the Board:

- 1) Approve and authorize the Chair to sign Resolution **014-2019** adopting the Manager, Emergency Medical Services, Preparedness and Response job class number, salary range, bargaining unit, and department-specific class specification;
- 2) Approve and authorize the Chair to sign Resolution **015-2019**, amending the Authorized Personnel Allocation Resolution 132-2018, as follows, in order to begin the reorganization of the County's Emergency Preparedness and Response program and the Emergency Medical Services (EMS) program (including oversight of Ambulance services), and prepare for the transfer of the two programs to the Chief Administrative Office:
  - a) Delete 1.0 FTE EMS Agency Administrator position (vacant) from the Health & Human Services personnel allocation;
  - b) Add 1.0 FTE Manager, Emergency Medical Services, Preparedness & Response to the Health and Human Services personnel allocation; and
  - c) Add 1.0 FTE Deputy Chief Administrative Officer to the CAO personnel allocation.
- 3) Direct staff to incorporate the transfer of the two programs as part of the Fiscal Year 2019-20 budget process. (Est. Time 15 Min.)

**FUNDING:** Combination of CSA, State, and General Fund.

*Public Comment: B. George, T. Kayes*

**A motion was made by Supervisor Veerkamp, seconded by Supervisor Frentzen to Approve this matter and Adopt Resolutions 014-2019 and 015-2019.**

**Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin



**10:00 A.M. - TIME ALLOCATION****27. [19-0170](#)**

Chief Administrative Officer and Chief Probation Officer recommending the Board approve one of the following two options for the continued development of the Placerville Juvenile Detention and Treatment facility, located at the previously identified and approved construction site located on Fair Lane, Placerville:

- 1) Authorize the construction of a 20-bed facility, confirming the previously approved scope of the facility, and increasing the current General Fund cost by \$4.8 million, for a total not to exceed cost of \$15.5 million, OR
- 2) Authorize the construction of a 30-bed facility, configured as outlined in the staff report, increasing the currently approved scope of the facility by 10 beds, and increasing the General Fund cost by \$7.3 million, for a total not to exceed cost of \$18 million.

Additionally, it is recommended the Board provide conceptual approval to move forward with the following:

- 3) Closure of the existing Juvenile Detention Facility in Placerville, effective June 30, 2019;
- 4) A reduction in force commensurate with the closure of the Juvenile Detention Facility in Placerville and direct staff to return to the Board with the specific amendment to the Authorized Personnel Resolution and related budget transfer;
- 5) The subsequent closure of the South Lake Tahoe Juvenile Treatment Center upon completion of the new Placerville Juvenile Detention and Treatment facility; and
- 6) Direct staff to explore alternative uses of the South Lake Tahoe Juvenile Treatment Center which would remain in compliance with allowable uses of that facility based on grant restrictions associated with the original construction of the facility, as discussed in the staff report.  
(Est. Time: 1 Hr.)

**FUNDING:** SB 81 Funds and General Fund.

*Public Comment: J. Abram, K. Payne, T. Kayes, K. Greenwood*

**Supervisor Novasel opened this item for public comment.**

**A motion was made by Supervisor Frentzen, seconded by Supervisor Veerkamp to Continue this matter to February 5, 2019.**

**Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

**11:00 A.M. - TIME ALLOCATION**

28. [19-0024](#) Child Support Services recommending the Board:
- 1) Recognize Donna Bray, Child Support Specialist III, on her retirement from El Dorado County after 26 years of service; and
  - 2) Approve and authorize the Chair to sign a Proclamation recognizing Donna Bray's dedication to public service and to congratulate her on her retirement. (Est. Time: 10 Min.)

**FUNDING:** N/A

**Supervisor Novasel read the Proclamation.**

**A motion was made by Supervisor Frentzen, seconded by Supervisor Hidaahl to Approve this matter.**

**Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidaahl and Parlin

29. [19-0060](#) Environmental Management Department recommending the Board consider the following:
- 1) Approve and authorize a one-time budget transfer in the amount of \$40,000, adjusting the budget for Fiscal Years 2018-2019, 2019-2020, and potentially 2020-2021 to allow for an increase in the budget for West Slope Mosquito Control Program operations with an offset to the Health and Human Services, State Health Sales Tax revenue funds; and
  - 2) Approve and authorize the Environmental Management Department to designate a portion of the budgeted amount, estimated at \$25,000, as deferred funding to be used for future years' budgets for West Slope Mosquito Control Program operations until such funds are exhausted. (Est. Time: 5 Min.)

**FUNDING:** Public Health Realignment funds (100%).

**A motion was made by Supervisor Veerkamp, seconded by Supervisor Frentzen to Approve this matter.**

**Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidaahl and Parlin

30. [19-0079](#)

HEARING - Chief Administrative Office and Department of Planning and Building recommending the Board of Supervisors adopt and authorize the Chair to sign Resolution **008-2019**, combining fees for vacation home rental permitting. (Est. Time: 10 Min.)

Supervisor Novasel opened the hearing and upon conclusion of the public comment period, closed the hearing.

A motion was made by Supervisor Veerkamp, seconded by Supervisor Hidahl to Approve this matter and correct portions of Resolution 008-2019 as shown below:

4th WHEREAS shall read as follows:

WHEREAS, the Zoning Ordinance requires an Administrative Permit (at a cost of \$119), in order to process a Vacation Home Rental Permit; and

NOW, THEREFORE, BE IT RESOLVED shall read as follows:

NOW, THEREFORE, BE IT RESOLVED, that effective February 7, 2019, the initial application fee provided for in Chapter 5.56.050 shall be \$162.00, and the annual renewal fee for the permit shall be \$152.00. The fee for modifying the permit and sign at the owner's discretion, at any time other than the renewal date, shall be \$10.00.

Yes: 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

**1:00 P.M. - TIME ALLOCATION**

31. [19-0033](#) Chief Administrative Office and Planning and Building recommending the Board:
- 1) Receive and file a presentation on Transient Occupancy Tax (TOT) funding sources and expenditures;
  - 2) Adopt and authorize the Chair to sign Resolution **012-2019**, deleting 1.0 Full Time Equivalent (FTE) Principal Management Analyst from the Chief Administrative Office, adding 1.0 FTE Economic Development & Business Relations Manager, and transferring 1.0 FTE Administrative Assistant I/II (assigning that position to the General Unit), to the Planning & Building Department, resulting in the reassignment of Economic Development from the Chief Administrative Office to the Department of Planning and Building, effective February 2, 2019, and approve the related Budget Transfer Form (4/5 vote required);
  - 3) Adopt and authorize the Chair to sign Resolution **013-2019**, adding one Administrative Technician to the Chief Administrative Office (assigning that position to the Confidential Unit), effective February 2, 2019, and approve the related Budget Transfer Form (4/5 vote required); and
  - 4) Conceptually approve the reorganization and addition of staffing resources to the Economic Development Program as outlined below and direct the Planning and Building Director to return to the Board with the necessary personnel resolutions and budget adjustments for the reorganization. (Est. Time: 30 Min.)

**FUNDING:** Economic Development (Transient Occupancy Tax); General Fund.

*Public Comment: K. Payne, T. Kayes*

**A motion was made by Supervisor Veerkamp, seconded by Supervisor Hidaahl to approve this matter and Adopt Resolutions 012-2019 and 013-2019. Direction was provided to the Budget Ad Hoc Committee to discuss agreements for the Tourism Director and Film Commission.**

**Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidaahl and Parlin

**1:30 P.M. - TIME ALLOCATION**

32. [19-0104](#) Supervisor Novasel recommending the Board approve and authorize the Chair to sign a Proclamation recognizing Patricia Charles-Heathers, Director of Health & Human Services, for her service to the County of El Dorado. (Est. Time: 10 Min.)

*Public Comment: J. Abram, D. Semon, T. Kayes*

**Supervisor Novasel read the Proclamation.**

**A motion was made by Supervisor Novasel, seconded by Supervisor Frentzen to Approve this matter.**

**Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

33. [19-0068](#) Chief Administrative Office recommending the Board receive informational presentations from the listed Departments as part of the preparation for the Fiscal Year 2019-20 Budget development process:
- 1) Health and Human Services Agency;
  - 2) Department of Transportation;
  - 3) Child Support Services; and
  - 4) Assessor (Est. Time: 1 Hr.)

*Public Comment: T. Kayes*

**The Board Received and Filed the following presentations in preparation for the Fiscal Year 2019-20 Budget development process:**

- 1) Health and Human Services Agency;
- 2) Department of Transportation;
- 3) Child Support Services; and
- 4) Assessor.

**ITEMS TO/FROM SUPERVISORS**

Supervisor Veerkamp reported on the following:

- Local Fire Safe Council meeting.
- Fire District sustainability meeting.
- Airport Commission meeting.
- Sacramento Area Council of Government workshop.
- MORE event.
- Vegetation Management meeting.
- Water Agency Ad Hoc meeting.
- New Hire Orientation.
- Housing Panel.
- Vegetation Management Plan workshop.

Supervisor Parlin reported on the following:

- Rural County Representatives of California meeting.
- Cool community hall monthly meeting.
- Community and Economic Development Advisory Committee appointment.
- Senior Center tour.
- Human Rights Commission meeting.
- Commission on Aging meeting.

Supervisor Frentzen reported on the following:

- Fire District sustainability meeting.
- Local Agency Formation Commission and legislative committee meeting.
- Water Agency Ad Hoc meeting.
- Broadband meeting.

Supervisor Hidahl reported on the following:

- Commission on Aging meeting.
- Veterans Commission.
- Commercial cannabis meeting.
- El Dorado Hills Community Service District meeting.
- Community Action Council.
- Cemetery Advisory committee.
- Local Agency Formation Commission meeting.
- Strategic Plan preparation.
- Connector Joint Powers Authority.

Supervisor Novasel reported on the following:

- Tahoe Regional Planning Agency meeting.
- Recreation Joint Powers Authority.
- Traffic congestion in Tahoe.
- Tahoe Prosperity meeting.
- Tahoe Transportation District meeting.
- Broadband meeting.
- Human Rights Commission.

**CAO UPDATE**

Don Ashton, Chief Administrative Officer, reported on the following:

- Special Meeting of the Board on Wednesday.
- Meetings up in Tahoe.

**ADJOURNED AT 3:56 P.M.**

**CLOSED SESSION**

34. [19-0110](#) **Conference with Legal Counsel - Initiation of Litigation** pursuant to Government Code section 54956.9(d)(4) Number of potential cases: (1). (Est. Time: 15 Min.)  
**This matter was Continued to February 5, 2019 upon Approval of the Consent Calendar.**
35. [19-0153](#) **Conference with Legal Counsel - Initiation of Litigation** pursuant to Government Code Section 54956.9(d)(4). Number of potential cases: (1). (Est. Time: 15 Min.)  
**No Action Reported. All five Supervisors participated.**
36. [19-0158](#) **Conference with Legal Counsel - Initiation of Litigation** pursuant to Government Code Section 54956.9(d)(4). Number of potential cases: (1). (Est. Time: 15 Min.)  
**No Action Reported. All five Supervisors participated.**
37. [19-0154](#) **Conference with Legal Counsel - Existing Litigation** pursuant to Government Code Section 54956.9(d)(1). Title: Serrano Associates Appeal of Park Impact Fees, Number of potential cases: (1). (Est. Time: 10 Min.)  
**No Action Reported. All five Supervisors participated.**
38. [19-0167](#) **Pursuant to Government Code Section 54956.9(d)(1)- Existing Litigation.** Title: Workers' Compensation Settlement Joshua Perry v. County of El Dorado York Risk Services Group, Inc., Claim ELAG-548635. (Est. Time: 5 Min.)  
**No Action Reported. All five Supervisors participated.**
39. [19-0168](#) **Pursuant to Government Code Section 54956.9(d)(1)- Existing Litigation.** Title: Workers' Compensation Settlement, Matt Reid v. County of El Dorado York Risk Services Group, Inc. Claim ELOV-332521. (Est. Time: 5 Min.)  
**No Action Reported. All five Supervisors participated.**
40. [19-0169](#) **Conference with Legal Counsel - Existing Litigation** pursuant to Government Code Section 54956.9(d)(1). Title: Kelly Webb v. El Dorado County et al.; District Court Case Number 2:15-cv-02551. (Est. Time: 5 Min.)  
**No Action Reported. All five Supervisors participated.**