



County of El Dorado

Board of Supervisors
Department
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Minutes - Final Board of Supervisors

Sue Novasel, Chair, District V
Brian K. Veerkamp, First Vice Chair, District III
John Hidahl, Second Vice Chair, District I
Shiva Frentzen, District II
Lori Parlin, District IV

James S. Mitrising, Clerk of the Board of Supervisors
Don Ashton, Chief Administrative Officer
Michael J. Ciccozzi, County Counsel

Wednesday, January 30, 2019

1:00 PM

Child Support Services
3883 Ponderosa Road, Shingle Springs, CA

Special Meeting - Board Governance Session

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

This institution is an equal opportunity provider and employer.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017 the Board adopted the following protocol relative to public comment periods:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be modified.

A total of 20 minutes will be allocated for public comment during Open Forum and for each agenda item to be discussed. Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions.

- Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may ask the Clerk to turn off the speaker's microphone.
- Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.
- Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

1:01 P.M. - CALLED TO ORDER

Present: 5 - Supervisor Veerkamp, Supervisor Frentzen, Supervisor Novasel, Supervisor Hidahl and Supervisor Parlin

PLEDGE OF ALLEGIANCE TO THE FLAG

Supervisor Parlin led the Pledge of Allegiance to the Flag.

ADOPTION OF THE AGENDA

A motion was made by Supervisor Frentzen, seconded by Supervisor Veerkamp to Adopt the Agenda.

Yes: 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

1:00 P.M. - TIME ALLOCATION

1. [19-0176](#) Board of Supervisors participation in a discussion facilitated by BK Consult to review the Board's Governance Handbook. (Est. Time: 4 Hr.)

No formal action taken. Representatives of BK Consult led a discussion regarding the Governance Handbook.

The Board participated in an exercise to review current Protocols and provided direction to staff to make minor amendments to the following:

- Interactions with El Dorado County Staff
- Board Meeting Agenda Development
- Public Comment in Board Meetings
- Self Monitoring of Board Effectiveness
- Handling Complaints from the Community.

All Protocol's and the Governance Handbook will be considered for adoption at a future regular meeting of the Board.

ADJOURNED AT 5:01 P.M.