

County of El Dorado

Probation Department
3974 Durock Road, 205
Shingle Springs, CA
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www.edcgov.us/probation

Minutes - Final Delinquency Prevention Commission

Tuesday, February 18, 2020

5:30 PM

3974 Durock Rd.
Suite 205, Shingle Springs, CA

CALL TO ORDER AND ROLL CALL 5:39 PM

Present: 6 - Tiffany Rolston, Larry Berger, Sandra Hurley, Teri Monterosso, Tracy Bunch and Tracy Lauth

ADOPTION OF THE AGENDA

Adoption of the Agenda

No action taken due to lack of quorum.

APPROVAL OF MINUTES

Approval of Minutes from 11-19-19 and 1-21-20

No action taken due to lack of quorum.

PUBLIC COMMENT

No public comment

REPORTS

Judge's Comments

Presiding Juvenile Judge Hon. Michael J. McLaughlin called in to the meeting and shared his thoughts regarding recruitment of additional Commission members. He also shared that he is in the process of setting up an interview with potential Commission member Tom Ewing.

Juvenile Treatment Center (JTC) Superintendent

Kaci Smith, Superintendent for the Juvenile Treatment Center, gave an update on population levels and youth activities.

Chief Probation Officer

None

OLD BUSINESS

1. [20-0262](#) Status of Commission Applications from Tom Ewing and Hailey J. (Tiffany Rolston). (Continued 1-21-20, #20-0130)

Tiffany Rolston reported out that Hailey J. has returned her completed application. Hailey's application has been forwarded to Chief Richart. Judge McLaughlin shared that he is in the process of setting up an interview with Tom Ewing.

2. [20-0263](#) Tracy Lauth to report out on the project: Getting the Big Picture in 2020. This project includes BSCC inspections, meeting with the Board of Supervisors regarding the new Juvenile Hall Construction Project, and recruitment of new Commission members. (Continued 1-21-20, #20-0132)

No Discussion.

NEW BUSINESS

3. [20-0264](#) Review the 3 absence attendance policy, by-laws, and overall Commission health (Tiffany Rolston).
4. [20-0265](#) Discuss Commissioner resignations (Tiffany Rolston).
5. [20-0266](#) Discuss Commission requirements (no less than 7 Commissioners on the Commission) (Tiffany Rolston).

There was a discussion regarding the attendance policy, by-laws, and overall Commission health.

Tiffany Rolston shared that Kelli Watkins and Sage Blackowl resigned their Commissions.

Tracy Lauth shared that she is working on a document that outlines the Commissioner recruitment process and has also prepared a Commissioner Handbook. Both documents are in the draft stage and will be forwarded to the Commission members, Chief Richart, and Judge McLaughlin. Discussion of the draft documents will be added to the agenda for the March meeting.

6. [20-0267](#) Discuss minimum attendance requirements for Commissioners (8 meetings per year) (Tiffany Rolston).

There was a discussion regarding the minimum attendance for Commissioners and the need to recruit additional members that can meet the requirement.

DISCUSSION ITEMS

7. [20-0268](#) Treasury Update - El Dorado Community Foundation "Friends of Juvenile Justice Fund" (Sandra Hurley - Treasurer and authorized non-profit EDCF Fund Advisor). (Continued 1-21-20, #20-0133)

Attachments: [Friends of the Juvenile Justice Fund Balance Sheet 1-1-19 to 12-31-19](#)

Lois Roberts from the El Dorado Community Foundation called in to the meeting to share the news that a dormant endowment fund would be transferred to the Friends of Juvenile

Justice Fund. The Dunlap Juvenile Justice Endowment was created to support at-risk youth and the current balance is \$22,966. The Friends of the Juvenile Justice Fund can utilize \$6,747 in 2020 and then 4% of the fund balance each additional year.

Sandra Hurley reported out on the El Dorado Community Foundation's Friends of the Juvenile Justice Fund. Sandra provided a balance sheet covering the period of January 1, 2019 to December 31, 2019, for the Fund, which reflects a balance of \$941.95. This balance does not reflect the transfer of the endowment, which will occur in 2020.

8. [20-0269](#) Communications Update - Volunteer needed for website updates (Tiffany Rolston). (Continued 1-21-20, #20-0135)

Tracy Lauth volunteered to be in charge of website updates.

9. [20-0270](#) Outreach Update - Tracy Bunch will provide an update of Alateen in schools. (Continued 1-21-20, #20-0134)

Tiffany Rolston and Tracy Bunch reported out on the progress of getting Alateen in the schools. Tracy shared that they are currently piloting the program at the Charter School. Alateen serves youth from ages 12 to 20 and its purpose is not to prevent or address alcoholism, but rather to give youth a safe and confidential place to talk and support each other.

Tiffany introduced a member of the public in attendance, Hannah Ware. Hannah shared her role in helping getting Alateen in schools.

10. [20-0271](#) Education Update - Opportunities from the Juvenile Justice Coalition National Non-Profit (Tiffany Rolston). (Continued 1-21-20, #20-0136)

No Discussion.

11. [20-0272](#) Special Projects Update - Discussion (Tiffany Rolston). (Continued 1-21-20, #20-0137)

Tracy Bunch shared that he is coordinating several activities at the Charter school during March Madness. He has asked for donations from the departments that have contact with the youth, so the kids see a positive connection. He inquired as to whether the Commission would be interested in sponsoring a gift basket and loose items that will be used as prizes. Tiffany Rolston asked Tracy to provide the Commission with a written request for the proposed project. There was concern that the Commission could not vote on the request due to the lack of a quorum. Judge McLaughlin suggested they agree to fund Tracy's request and ratify the decision at the next meeting. There was a discussion regarding a suggestion by Larry Berger that the Commission consider creating a funding mechanism that isn't as restrictive for smaller projects. A Commission member could request the funds and then report out on the project and provide the necessary paperwork at the following meeting.

It was decided that the Commission would authorize \$100 for Tracy's March Madness project and he will report out at the next meeting when the expenditure will be ratified.

12. [20-0273](#) Facility Inspections Update - Inspect out-of-county facilities and 2020 Plan for Inspection Committee (Tracy Lauth). (Continued 1-21-20, #20-0138)

Tracy Lauth reported out on the 2020 Inspection Plan and the intent to use the Board of

State and Community Correction's (BSCC's) standardized form. Kaci Smith shared that the JTC will be inspected by the BSCC during the week of April 4th through the 8th. Tracy will reach out to Kaci after April 8th to schedule the JJDPC inspection. The 2020 JTC inspection will be conducted by Tracy Lauth and Larry Berger. The inspection for group homes will be conducted by Tracy Lauth and Tracy Bunch, and the letters to law enforcement will be handled by Sandra Hurley.

ADJOURNMENT

Meeting adjourned at 6:55 PM