



# County of El Dorado

330 Fair Lane, Building A  
Placerville, CA 95667

## Minutes Parks and Recreation Commission

### *Commission Members*

*John Arenz - District V*  
*Wayne Lowrey - District I*  
*Charles Callahan - District II*  
*Kris Payne - District III*  
*Julia McIver - District IV*

### *Staff*

*Vickie Sanders, Parks Manager*  
*Chelsea Edman, Department Analyst*

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Thursday, June 18, 2020

3:00 PM VIRTUALLY - See Agenda for Details to View and Participate

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PUBLIC PARTICIPATION INSTRUCTIONS: To comply with social distancing requirements and the stay at home order from the Governor, the Board Chambers will be closed to members of the public and all public participation will be handled remotely.

The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 917 3426 7086 and the Meeting Password is 720854.

To observe the live stream of the Parks and Recreation Commission meeting go to <https://zoom.us/j/91734267086?pwd=QTJjYk0rZUJTTzRoY2Z0b3B0NXBxdz09>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. The clerk will call you by the last three digits of your phone number when it is your turn to speak. Speakers will be limited to 3 minutes.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Parks and Recreation Commission meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to the Parks Division at [chelsea.edman@edcgov.us](mailto:chelsea.edman@edcgov.us) and [vickie.sanders@edcgov.us](mailto:vickie.sanders@edcgov.us). Your comment will be placed into the record and forwarded to the Parks and Recreation Commission.

County staff is here to assist you, please call 530-621-5360 if you need any assistance with the above directions to access the meeting.

An audio recording of this meeting will be published to the website. Please note that due to technology limitations, the link will be labeled as "Video" although only audio will play. The meeting is not video recorded.

To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the commission is not actively meeting.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Parks and Trails Division of the Chief Administrative Office if you require accommodations at (530) 621-5360.

Public comment will be received on each agenda item listed under Discussion Items as called by the Chair. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93 by the Board of Supervisors) Except with the consent of the Commission, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Commission for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Commission for a point of clarification or question by the Commission. The Commission reserves the right to waive said rules by a majority vote.

Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for inspection during normal business hours at the Parks Division Office located in Building A, 330 Fair Lane, Placerville. Such documents are also available on the Parks and Recreation's Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Parks and Recreation Commission is concerned that written information submitted to the Commission the date of the meeting may not receive the attention it deserves. The Parks staff cannot guarantee that any FAX, e-mail, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Commission from taking other action.

### **CALL TO ORDER 3:01 PM AND ROLL CALL**

**Present:** 3 - Payne, Mclver and Lowrey

**Absent:** 2 - Callahan and Arenz

### **PLEDGE OF ALLEGIANCE**

**Commissioner Payne led the Pledge of Allegiance.**

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

A motion was made by Commissioner Lowery, seconded by Commissioner Mclver to adopt the agenda and approve the consent calendar.

**Yes:** 3 - Payne, Mclver and Lowrey

**Absent:** 2 - Callahan and Arenz

**OPEN FORUM**

**Public Comment: M. Lane**

[20-0837](#) OPEN FORUM (See Attachment)

**Attachments:** [A - Public Comment Recd 061820](#)

[B - Public Comment Recd 061820](#)

[C - Public Comment Recd 061920](#)

Matters not on the agenda may be addressed by the general public during Open Forum. Public comments during Open Forum are limited to three minutes per person and the total amount of time reserved for Open Forum may be limited.

**CONSENT CALENDAR**

1. [20-0399](#) Chief Administrative Office, Parks Division recommending the Commission approve the meeting minutes from the Parks and Recreation Commission meeting of March 2, 2020.

**FUNDING: N/A**

**Attachments:** [A - PRC Meeting Minutes 030220](#)

A motion was made by Commissioner Lowery, seconded by Commissioner Mclver to approve the meeting minutes from March 2, 2020.

**Yes:** 3 - Payne, Mclver and Lowrey

**Absent:** 2 - Callahan and Arenz

**DISCUSSION ITEMS**

2. [20-0397](#) Chief Administrative Office, Parks Division, recommending the Commission appoint a Chairperson and Vice Chairperson for 2020-21, effective March 2020 per El Dorado County Ordinance Article X Section 2.20.690. Please note that this item was delayed due to cancelled meetings resulting from COVID-19. (Est. Time: 15 Mins)

**FUNDING: N/A**

Attachments: [A - County Ordinance Article X Section 2.20.660 - 2.20.750](#)

**A motion was made by Commissioner Lowery, seconded by Commissioner Mclver to continue this item to the next regularly scheduled meeting.**

**No public comment.**

**Yes:** 3 - Payne, Mclver and Lowrey

**Absent:** 2 - Callahan and Arenz

**3. [20-0777](#)**

Chief Administrative Office, Parks Division recommending the Parks and Recreation Commission consider the following:

- 1) Receive a presentation from the Consultant team, Helix Environmental Planning, Inc., regarding on the Old Depot Bike Park Project;
- 2) Provide a recommendation to the Board of Supervisors on the draft conceptual plan for the Old Depot Bike Park; and
- 3) Recommend that the Board of Supervisors authorize staff to move forward with Helix Environmental Planning, Inc., on the environmental review process. (Est. Time: 15 mins)

**FUNDING:** State Parks and Recreation, Statewide Park Program Prop 68 Grant Funding

Attachments: [A - Old Depot Bike Park Conceptual Plan](#)  
[B - Old Depot Bike Park Presentation](#)

**A motion was made by Commissioner Mclver, seconded by Commissioner Lowery to recommend that the Board proceed with the draft conceptual plan and that the Board authorize staff to move forward with Helix Environmental Planning, Inc. on the environmental review process.**

**A second motion was made by Commissioner Mclver, seconded by Commissioner Lowery that the Commission recommend to the Board of Supervisors that the Board direct the Department of Transportation to give the parking facility adjacent to this priority in construction to preferably match the construction schedule of the park or, if that is not possible, to at least be done as soon as possible after the park is constructed.**

**Public Comment: M. Cory, G. McCormick**

**Yes:** 3 - Payne, Mclver and Lowrey

**Absent:** 2 - Callahan and Arenz

**COMMISSION MEMBER ANNOUNCEMENTS AND COMMENTS**

**Commissioner Lowery reported on the Black Lives Matter movement in District I, Community Service District (CSD) closures, CSD projects, and bike trail on Silva Valley**

Commissioner McIver requested status on staffing at Henningsen Lotus Park and Chili Bar. Commissioner McIver reported on private river use and the fire at Cronan Ranch.

Commissioner Payne reported on community use of the El Dorado Trail.

#### **STAFF COMMENTS AND ANNOUNCEMENTS**

Vickie Sanders, Parks Manager, reported on the following:

- BOS Agenda Items scheduled for 06/23/20 (Chili Bar, Monroe Trail, Institutionals)
- River use: Commercial use opened on Friday, June 12, 2020
- River Staff and education of private boaters
- Henningsen Lotus Park staffing
- FEMA projects for Latrobe and River Bank Stabilization
- Commissioner Arenz resignation
- Introduced Extra Help Admin Tech, Trish Sweeney

**ADJOURNMENT 4:13 PM**