



# County of El Dorado

Charter Review Committee  
330 Fair Lane, Building "A"  
Placerville, CA 95667

## Minutes - Final Charter Review Committee

*Richard Ross, District 1*  
*Cherie Raffety, District 2*  
*Jim Mitrisin, District 3*  
*Jeanne Harper, District 5*  
*Bill Carey, District 4*

*Alternate Members:*  
*Tim White, District 1*  
*Mindy Jackson, District 3*

*Paula Frantz, Sr. Deputy County Counsel*  
*Emma Owens, Principal Management Analyst*  
*Kaylee Runkle, Sr. Deputy Clerk of the Board of Supervisors*

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Monday, September 19, 2022

5:00 PM

<https://edcgov-us.zoom.us/j/81543270890>

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330 Fair Lane, Building A  
Placerville, CA

OR

Live Streamed - [Click here to view](#)

**PUBLIC PARTICIPATION INSTRUCTIONS:** The Committee meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom.

Members of the public may address the Committee in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 815 4327 0890. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Committee meeting go to  
<https://edcgov-us.zoom.us/j/81543270890>.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

By participating in this meeting, you acknowledge that you are being recorded.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have three minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

**CALLED TO ORDER AT 5:00 P.M.****ROLL CALL**

**Present:** 5 - Member Ross, Member Mitrisin, Member Carey, Member Harper and Member Raffety

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

*There was no public comment.*

**A motion was made by Member Harper, seconded by Member Raffety to Adopt the Agenda and Approve the Consent Calendar**

**Yes:** 5 - Member Ross, Member Mitrisin, Member Carey, Member Harper and Member Raffety

**CONSENT CALENDAR**

*There was no public comment.*

1. [22-1360](#) Charter Review Committee recommending as a result of ongoing concerns related to COVID-19, approve the following finding pursuant to Government Code subsection 54953(e)(3) in order to allow for the continued use of virtual or hybrid Charter Review Committee meetings as authorized under Assembly Bill 361: Pursuant to Government Code subsections 54953(e)(3)(A) and (e)(3)(B)(ii), the Charter Review Committee has reconsidered the circumstances of the Governor's proclaimed state of emergency resulting from COVID-19 and finds that the El Dorado County Public Health Officer continues to recommend measures to promote social distancing, as documented in the September 30, 2021 "Public Health Officer's Recommendations for Safe Board and Commission Meetings During COVID-19 Pandemic".

**This matter was Approved on the Consent Calendar.**

**Yes:** 5 - Member Ross, Member Mitrisin, Member Carey, Member Harper and Member Raffety

2. [22-1560](#) Approval of the Minutes from the regular meeting on August 1, 2022.

**This matter was Approved on the Consent Calendar.**

**Yes:** 5 - Member Ross, Member Mitrisin, Member Carey, Member Harper and Member Raffety

**END OF CONSENT CALENDAR**

**OPEN FORUM**

*There was no public comment.*

Open Forum is an opportunity for members of the public to address the Committee on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Committee Chair may limit public comment during Open Forum.

**AGENDA ITEMS****3. [22-1688](#)**

Chief Administrative Office recommending the Committee:

- 1) Receive a presentation on the variance between the Civil Service Commission appointment process in Charter Section 502 and Ordinance Code Section 2.16.030;
- 2) Receive Human Resources' recommended process for Civil Service Commission appointments from the Director of Human Resources; and
- 3) Determine if the Committee recommends a revision to Section 502.2 of the Charter

*There was no public comment.*

**A motion was made by Member Raffety, seconded by Member Carey to keep the Civil Service appointment process the same as it currently is according to El Dorado County Charter Section 502.2.**

**Yes:** 5 - Member Ross, Member Mitrisin, Member Carey, Member Harper and Member Raffety

**4. [22-1689](#)**

Chief Administrative Office recommending the Committee receive information on Assembly Bill 759's impacts on staggering elected officer terms and provide direction on staggering elected officer terms through a charter revision.

*Public Comment: T. White*

**A motion was made by Member Ross, seconded by Member Harper to table this item to the next regular meeting.**

**Yes:** 5 - Member Ross, Member Mitrisin, Member Carey, Member Harper and Member Raffety

**5. [22-1690](#)**

Charter Review Committee to receive copies of other California County Charters.

*There was no public comment.*

**All members received copies of 13 California County Charters.**

6. [22-1691](#) Charter Review Committee to determine the date for their next meeting and, if appropriate, establish a standing meeting every third Monday of the month at 5 p.m.

*Public Comment: T. White*

**A Motion was made by Member Ross, seconded by Member Raffety to establish a standing meeting every third Monday of the month at 5 P.M.**

**Yes:** 5 - Member Ross, Member Mitrison, Member Carey, Member Harper and Member Raffety

**A Motion was made by Member Mitrison, seconded by Member Ross to rescind the original motion.**

**Yes:** 5 - Member Ross, Member Mitrison, Member Carey, Member Harper and Member Raffety

**A Motion was made by Member Ross, seconded by Member Harper to establish a standing meeting every second Monday of the month at 5 P.M.**

**Yes:** 5 - Member Ross, Member Mitrison, Member Carey, Member Harper and Member Raffety

7. [22-1692](#) Charter Review Committee to determine the topics for the next meeting.

**The Committee provided direction to staff to include the following items on the next regular meeting agenda:**

**1) Solicit input from the public and stakeholders on a possible revision to the Charter that would stagger terms for Elected Department Heads, no decision on this possible revision will be taken during this meeting.**

**2) Solicit input from the public and stakeholders on a possible revision to the Charter that would consolidate some Elected Department Head positions, no decision on this possible revision will be taken during this meeting.**

**3) Solicit input from the public and stakeholders on a possible revision to the Charter that would add an additional third term in office for Board of Supervisor members excluding current sitting Board members, no decision on this possible revision will be taken during this meeting.**

**4) Solicit input from the public and stakeholders on a possible revision to the Charter that would increase the number of Board of Supervisor members from five (5) to seven (7) members, no decision on this possible revision will be taken during this meeting.**

## MEMBER REPORTS

There were no member reports.

## STAFF/COUNSEL REPORTS

There were no staff or counsel reports.

## **FUTURE AGENDA ITEMS**

Committee to provide direction to staff as needed regarding future agenda items

Future agenda items were established in agenda item 7.

**ADJOURNED AT 6:28 P.M.**