



## Legislation Details (With Text)

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**File created:** 11/2/2018      **In control:** Board of Supervisors

**On agenda:** 11/13/2018      **Final action:** 11/13/2018

**Title:** Supervisor Ranalli recommending the Board:  
1) Receive and file a presentation provided by William E. Schultz, El Dorado County Registrar of Voters, Elections Department, recognizing the community volunteers who dedicate their time to serve as volunteer Election Precinct Officers every primary and general election to support the El Dorado County Elections Department; and  
2) Approve and authorize the signatures of all five Board members on a Proclamation recognizing these community volunteers for their service. (Est. Time: 15 Min.)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - Proclamation-Election Volunteers, 2. B - Executed Proclamation Election Volunteers

Date	Ver.	Action By	Action	Result
11/13/2018	1	Board of Supervisors	Approved	Pass

Supervisor Ranalli recommending the Board:

- 1) Receive and file a presentation provided by William E. Schultz, El Dorado County Registrar of Voters, Elections Department, recognizing the community volunteers who dedicate their time to serve as volunteer Election Precinct Officers every primary and general election to support the El Dorado County Elections Department; and
- 2) Approve and authorize the signatures of all five Board members on a Proclamation recognizing these community volunteers for their service. (Est. Time: 15 Min.)

The El Dorado County Elections Department provides elections services to all County residents for Federal, State, County, City, School and Special District elections. The Department is responsible for assuring compliance with laws related to the Fair Political Practices Commission (FPPC) and voter outreach programs. Also, the Registrar must comply with the Help America Vote Act (HAVA) and comply and work with the Secretary of State to ensure compliance with voting machines and procedures.

The Elections Department is also responsible for the processing of initiative, referenda, recall and candidate nomination petitions; precinct and district boundary maintenance and locating polling places that are accessible to all voters.

The community volunteers who serve as Election Precinct Officers during each primary and general election support the work of the Registrar of Voters and the dedicated staff of the El Dorado County Elections Department that ensures the successful compliance with federal and state law, and in support of the efforts that ensure that election services are available to all El Dorado County residents.

Every election, El Dorado County Election Officers make sure polling place operations run smoothly

and that elections are carried out fairly, honestly and accurately. Election Officers are responsible for supervising the conduct inside polling places and helping voters.

**To be eligible to serve as an election officer, one must be:**

A U.S. citizen

18 years of age

A registered voter in the State of California

Able to serve from 6:00 a.m. until approximately 9:30 p.m. when all closing duties are complete

Able to speak, read and write English

Understand and be capable of performing the duties of an election officer

**Election Officers Responsibilities**

Election officers have may responsibilities and perform several tasks on Election Day, including:

Opening the polling place at 7:00 a.m. sharp and closing it at 8:00 p.m.

Setting up election equipment

Providing assistance to voters

Signing in voters

Verifying voter qualifications

Distributing ballots

Activating cards for touch screen machines

Operating voting equipment

Filling out forms

Returning all voting equipment to the Elections Department

**Election Officers Reimbursements**

INSPECTORS: \$120.00

Must attend training class

CLERK: \$95.00

Must attend training class

**Student Officer Program Qualifications**

16 years of age

Grade point average 2.5

Must have permission of parents/guardians and government teacher

For this 2018 Election, over 100 students have volunteered to help serve El Dorado County polling places.

Supervisor Ranalli recommends Board approve Proclamation that recognizes these community volunteers for their efforts that support the Registrar of Voters and the dedicated staff of the El Dorado County Elections Department, ensuring that election services are carried out fairly, honestly and accurately and are available to all El Dorado County residents.