



## Legislation Details (With Text)

**File #:** 21-0584      **Version:** 1

**Type:** Agenda Item      **Status:** Approved

**File created:** 4/1/2021      **In control:** Board of Supervisors

**On agenda:** 5/4/2021      **Final action:** 5/4/2021

**Title:** Human Resources Department recommending the Board:  
 1) Approve and adopt the new department specific class specification: Information Security Analyst; and  
 2) Adopt and authorize the Chair to sign Resolution 041-2021 to approve the job class number, bargaining unit, and salary range for the new classification of Information Security Analyst.

FUNDING: N/A

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - Resolution 5-4-21, 2. B - Job Spec Information Security Analyst 5-4-21, 3. C - Approved Blue Route 5-4-21, 4. Executed Resolution 041-2021

Date	Ver.	Action By	Action	Result
5/4/2021	1	Board of Supervisors	Approved	Pass

Human Resources Department recommending the Board:  
 1) Approve and adopt the new department specific class specification: Information Security Analyst; and  
 2) Adopt and authorize the Chair to sign Resolution **041-2021** to approve the job class number, bargaining unit, and salary range for the new classification of Information Security Analyst.

**FUNDING:** N/A

**DISCUSSION / BACKGROUND**

The information technologies (IT) threat landscape is continually evolving and expanding. Specifically, there is an escalating occurrence of cyber security attacks targeting governmental agencies and departments. This fact, in addition to growing State and Federal security compliance management and reporting requirements, has significantly increased the County IT department's security office workload. As a result, there exists an important need to expand the County's capabilities for managing and mitigating cyber risks associated with information security threats.

The County's IT Department requested that the Human Resources Department create the new classification of Information Security Analyst. The IT Department's Fiscal Year 2021-22 Budget Request includes the addition of staff in the Information Security Analyst classification. There was not a current classification that fulfills the needs of IT, as it relates to providing professional level support in IT activities related to the coordination and implementation of County-wide cyber security compliance activities and operations. As such, the Human Resources Department created, in consultation with the IT Department, a new classification of Information Security Analyst.

**ALTERNATIVES**

The Board could choose not to approve any of the recommendations herein and direct Human Resources to make revisions or conduct additional analysis.

**PRIOR BOARD ACTION**

N/A

**OTHER DEPARTMENT / AGENCY INVOLVEMENT**

El Dorado County Employees' Association, Local 1  
Information Technologies Department

**CAO RECOMMENDATION**

Approve as recommended.

**FINANCIAL IMPACT**

There is no financial impact related to adding the classification.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

Upon Board adoption and approval, please provide a copy of the fully executed Resolution to Lauren Montalvo in Human Resources.

**STRATEGIC PLAN COMPONENT**

Good Governance

**CONTACT**

Joseph Carruesco, Interim Director of Human Resources  
Tonya Digiorno, Director of Information Technologies