



## Legislation Details (With Text)

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**Title:** Chief Administrative Office requesting the Board consider approving the initial permanent assignment and overnight retention of County owned vehicles for the District Attorney's office; and receive an update on the current status of the permanent assignment and overnight retention of County owned vehicles that meet the criteria set forth in Policy D-4, the Vehicle Use, Standards, Procurement and Disposal policy. (Refer 3/17/09, Item 13)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 3.A Annual Authorization Log, 2. 3.B1 D.A. Summary, 3. 3.B2 D.A. User Agreements, 4. 3.C Sheriff's Department Log, 5. A-Authorization Forms, 6. B-Take Home Veh.List, 7. C-Policy D-4, 8. D-Interoffice Memo from J. Ware

Date	Ver.	Action By	Action	Result
6/16/2009	3	Board Of Supervisors	Approved	Pass
3/17/2009	1	Board Of Supervisors	Approved	Pass

Chief Administrative Office requesting the Board consider approving the initial permanent assignment and overnight retention of County owned vehicles for the District Attorney's office; and receive an update on the current status of the permanent assignment and overnight retention of County owned vehicles that meet the criteria set forth in Policy D-4, the Vehicle Use, Standards, Procurement and Disposal policy. (Refer 3/17/09, Item 13)

The District Attorney is requesting authorization for 14 of his employees to have permanent assignment and overnight retention of 14 vehicles. At the Board's March 17, 2009 meeting the information provided with the District Attorney's request was not sufficient for the Board to make a determination at that time. The Chief Administrative Office has received additional information (Attachments 3.B1 & 2 DA) and requests the Board consider approving the list of 14 take-home vehicles for the District Attorney's office.

**Background:** The initial permanent assignment and overnight retention of County-owned vehicles was approved by the Board of Supervisors at their regular meeting of March 17, 2009 (Item #13) with the exception of the District Attorney's office. Each employee assigned a vehicle has provided the CAO's office with an "Authorized Take Home Vehicle User Agreement" signed by the employee, department head and the Chief Administrative Officer except for the Sheriff's Department. The Sheriff's Department elected not to provide signed authorization forms for their 59 vehicles (Attachment 3 C) stating the Sheriff considers the vehicles as being assigned to his Department and therefore under his authority to be assigned. The attached list of authorized take home vehicles will be reviewed on an annual basis.

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