



Legislation Details (With Text)

File #: 20-1619 **Version:** 1

Type: Agenda Item **Status:** Approved

File created: 11/24/2020 **In control:** Board of Supervisors

On agenda: 12/2/2020 **Final action:** 12/2/2020

Title: Clerk of the Board recommending the Board retroactively approve and authorize the Purchasing Agent, or designee, to sign the Agreement for Services 5303 with Barbara Kavanaugh, doing business as BK Consult, for a term beginning on October 28, 2020 through April 30, 2021 in the amount of \$4,000.

FUNDING: General Fund.

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - 5303 Agreement 20-1619, 2. B- 5303 Blue Route 20-1619

Date	Ver.	Action By	Action	Result
12/2/2020	1	Board of Supervisors	Approved	Pass

Clerk of the Board recommending the Board retroactively approve and authorize the Purchasing Agent, or designee, to sign the Agreement for Services 5303 with Barbara Kavanaugh, doing business as BK Consult, for a term beginning on October 28, 2020 through April 30, 2021 in the amount of \$4,000.

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DISCUSSION / BACKGROUND

The County determined that it is necessary to obtain a consultant to assist the Board of Supervisors in providing training on effective governance. The scope of work includes individual discussions with each Board member as well as a good governance workshop with the full Board of Supervisors which is scheduled in January 2021. BK Consult has represented to the County that they are specially trained, experienced, and competent to perform the special services required, and has provided these services to the County in the past.

This contract is retroactive due to an immediate governance concern that was raised by one Board member and the Chief Administrative Officer felt it was essential that BK Consulting speak with that individual at the time of the concern rather than wait until the contract was fully executed.

ALTERNATIVES

The Board could decide to not approve this retroactive agreement. If the agreement is not approved, BK Consult would not be paid for services completed to date and it would delay the training.

PRIOR BOARD ACTION

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

The proposed agreement has been approved by County Counsel and Risk Management.

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

Funding is available in the Fiscal Year 2020-21 Board Clerks' budget.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/A

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

Kim Dawson

Clerk of the Board of Supervisors