



# County of El Dorado

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## Legislation Details (With Text)

**File #:** 07-1598      **Version:** 4

**Type:** Agenda Item      **Status:** Approved

**File created:** 9/26/2007      **In control:** Board Of Supervisors

**On agenda:** 1/8/2008      **Final action:** 1/8/2008

**Title:** Chief Administrative Officer recommending reorganization of the General Services Department.  
(Cont'd 11/27/07, Item 60)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Final General Services Reorg, 2. email from M. Bean rcvd 10-2-07.pdf, 3. Letter from Melba Ray-Leal rcvd 10-2-07.pdf, 4. Letter from S. Yonker 11-26-07.pdf, 5. Reorg Memo for 1-8-08- rcvd 1-3-08.pdf, 6. Letter from Georgetown Airport Advisory Committee rcvd 1-7-08.pdf, 7. Letter from S. Porter rcvd 1-8-08.pdf, 8. Power Point Presentation rcvd 1-8-08.pdf

| Date       | Ver. | Action By            | Action    | Result |
|------------|------|----------------------|-----------|--------|
| 1/8/2008   | 4    | Board Of Supervisors | Approved  | Pass   |
| 11/27/2007 | 2    | Board Of Supervisors | Approved  | Pass   |
| 10/2/2007  | 1    | Board Of Supervisors | Continued | Pass   |

Chief Administrative Officer recommending reorganization of the General Services Department.  
(Cont'd 11/27/07, Item 60)

|                           |    |    |
|---------------------------|----|----|
| <b>BUDGET SUMMARY:</b>    |    |    |
| Total Estimated Cost      |    | \$ |
| Funding                   |    |    |
| Budgeted                  | \$ |    |
| New Funding               | \$ |    |
| Savings                   | \$ |    |
| Other                     | \$ |    |
| Total Funding Available   | \$ |    |
| Change To Net County Cost |    | \$ |

Fiscal Impact/Change to Net County Cost: None. The FY 2007-08 Budget will remain unchanged by the reorganization. Any budgetary changes will be implemented with the development of the FY 2008-09 Proposed Budget.

### Background:

The General Services Department was created in 1993, when it was separated from the Chief Administrative Office. At that time, the department's responsibilities included functions providing support to other County departments - building and grounds maintenance, real property management, mail service, printing services, and building construction management. Over time, a

number of functions were transferred to the General Services Department, including airports, fleet management, and parks and trails development.

**Reason for Recommendation:**

Over time, the General Services Department has taken on a variety of service delivery responsibilities. As a result, the department has a number of competing missions for the provision of support to county departments and the provision of services to the public. The purpose of the reorganization is to provide the department with a single mission - to provide quality and responsive facility and fleet support to County departments. The attached document outlines the reorganization and the transfer of several functions to other County departments.

**Action to be taken following Board approval:** Upon conceptual approval, staff will provide the Board with a implementation plan and timeline.

**Contact:** Laura S. Gill - ext. 5530

**Concurrences:**