



## Legislation Details (With Text)

**File #:** 24-0070      **Version:** 1

**Type:** Agenda Item      **Status:** Approved

**File created:** 12/27/2023      **In control:** Board of Supervisors

**On agenda:** 1/9/2024      **Final action:** 1/9/2024

**Title:** Chief Administrative Office recommending the Board:  
 1) Make findings in accordance with Purchasing Policy C-17, section 3.4 (5) that the attached Amendment 1 to Agreement 7814, with Citiguard Inc. for security services is exempt from competitive bidding as the contract amendment is necessary in order to avoid the interruption of County business; and  
 2) Authorize the purchasing agent to sign Amendment 1 to Agreement 7814 with Citiguard Inc, increasing the contract value by \$60,000 for a new not to exceed amount of \$141,635. There are no changes to the term or rates of the contract. The contract expires on June 26, 2024.

**FUNDING:** General Fund.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - 7814 Amendment 1, 2. B - County Counsel Approval, 3. C - 7814 Original Agreement

Date	Ver.	Action By	Action	Result
1/9/2024	1	Board of Supervisors	Approved	Pass

Chief Administrative Office recommending the Board:  
 1) Make findings in accordance with Purchasing Policy C-17, section 3.4 (5) that the attached Amendment 1 to Agreement 7814, with Citiguard Inc. for security services is exempt from competitive bidding as the contract amendment is necessary in order to avoid the interruption of County business; and  
 2) Authorize the purchasing agent to sign Amendment 1 to Agreement 7814 with Citiguard Inc, increasing the contract value by \$60,000 for a new not to exceed amount of \$141,635. There are no changes to the term or rates of the contract. The contract expires on June 26, 2024.

**FUNDING:** General Fund.

### DISCUSSION / BACKGROUND

With the Fiscal Year 2022-23 Recommended Budget, the Board approved \$250,000 in General Fund appropriations for potential security enhancements for government facilities to address ongoing concerns about security at County facilities. In December, 2022, the Board approved the addition of four Sheriff's Security Officer allocations to patrol the Placerville Government Center. Four allocations will allow for two Sheriff Security Officers patrolling the Government Center primarily during the hours of 7 a.m. to 6 p.m. The Sheriff's Security Officer classification can enforce security and safeguards and protects County property, buildings, and equipment. The classification may not issue citations or receive prisoners and does not have arrest powers or perform active law enforcement duties.

The recruitment process has been very lengthy with a very small candidate pool. The County has been utilizing a private security firm, Citiguard, to provide temporary security services in the interim

until Sheriff Security Officer's can be hired. With no Sheriff Security officers on board yet, the Chief Administrative Office is recommending an amendment to the Citiguard contract to increase the contract value from \$81,635 to \$141,635. Funding is available from the general fund security enhancement funds. The Chief Administrative Office is recommending that the Board make findings in accordance with Purchasing Policy C-17, section 3.4 (5) that these services are exempt from competitive bidding as the contract amendment is necessary in order to avoid interruption of County business.

### **ALTERNATIVES**

If the contract is not amended, security services will be halted.

### **PRIOR BOARD ACTION**

22-2271 - December 13, 2022 - Add four Sheriff Security Officers

23-0487 - March 21, 2023 - Modify Sheriff Security Officer job specification

### **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

Sheriff's Office

County Counsel

### **FINANCIAL IMPACT**

This amendment does not change the rates of the original agreement. The monthly cost of two full time security officers during the hours of 6:30 a.m. to 6:30 p.m., Monday thru Friday, is approximately \$18,000 per month.

### **CLERK OF THE BOARD FOLLOW UP ACTIONS**

N/A

### **STRATEGIC PLAN COMPONENT**

N/A

### **CONTACT**

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