



Legislation Details (With Text)

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File created: 4/2/2024 **In control:** Board of Supervisors

On agenda: 4/30/2024 **Final action:** 4/30/2024

Title: Health and Human Services Agency, Community Services Division, recommending the Board approve the following:

- 1) Award Bid 24-0041 for the purchase of fiber food trays, sealing film and sealing equipment rental to the sole qualified bidder, Oliver Packaging & Equipment of Walker, MI.;
- 2) Authorize the Purchasing Agent to issue a purchase contract in the amount of \$150,000 for a thirty-six month term following Board approval; and
- 3) Authorize the Purchasing Agent to increase the purchase order contract on an "as needed" basis during the awarded period, as long as funding is available within the requesting department's budget.

FUNDING: Area Agency on Aging Senior Nutrition funding comprised of 15.3% Federal and 36.5% State Funding, 41.3% General Fund, 6.8% Charges for Services and 0.1% Donations.

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - Award Letter, 2. B - Oliver Packaging Bid Document

Date	Ver.	Action By	Action	Result
4/30/2024	1	Board of Supervisors	Approved	Pass

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DISCUSSION / BACKGROUND

The Procurement and Contracts Division issued an Invitation to Bid for fiber food trays, sealing film and sealing equipment rental for product and equipment to be used by the Community Services Division, Senior Nutrition Program for the distribution of well-balanced, cost-effective meals to eligible adults. Oliver Packaging & Equipment of Walker, MI. was the sole qualified bidder.

Established under the Older Americans Act of 1965, the Senior Nutrition Program promotes community health and wellness by providing eligible seniors access to well-balanced, cost-effective meals. The County is home to eight Senior Dining Centers, which prepare and serve meals in a group setting Monday through Friday. For homebound or isolated older adults, hot or frozen meals are packaged and home-delivered daily. These community meal services support the nutritional

needs of older adults and their caregivers, while also providing opportunities for social interaction and wellness checks. The Senior Nutrition Program distributes 500-800 meals per day countywide. The product and equipment will be used in the Placerville and South Lake Tahoe locations of the Senior Nutrition Program.

ALTERNATIVES

Should the Board decline to approve this bid award, limited packaging availability may disrupt the Senior Nutrition Program's ability to provide meals to eligible older adults in the County.

PRIOR BOARD ACTION

November 14, 2023, Legistar ID #23-1897 - Oliver Packaging and Equipment Company

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Procurement and Contracts Division issued the Invitation to Bid.

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

There is no additional Net County Cost associated with this Agenda item above what is currently budgeted.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/A

STRATEGIC PLAN COMPONENT

N/A

CONTACT

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