



Legislation Details (With Text)

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File created: 7/26/2017 **In control:** Board of Supervisors

On agenda: 8/8/2017 **Final action:** 8/8/2017

Title: Chief Administrative Office recommending the Board approve revisions to Board of Supervisors Policy F-4, Lowering of Flags, to clarify the situations and procedure for lowering the County and United States flag, and to update the format of the policy.

FUNDING: N/A

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - Policy F-4 Flag Clean 8-8-17, 2. B - Policy F-4 Flag with Changes 8-8-17

Date	Ver.	Action By	Action	Result
8/8/2017	1	Board of Supervisors	Approved	Pass

Chief Administrative Office recommending the Board approve revisions to Board of Supervisors Policy F-4, Lowering of Flags, to clarify the situations and procedure for lowering the County and United States flag, and to update the format of the policy.

FUNDING: N/A

DEPARTMENT RECOMMENDATION

Chief Administrative Office recommending the Board approve revisions to Board of Supervisors Policy F-4, Lowering of Flags, to clarify the situations and procedure for lowering the County and United States flag, and to update the format of the policy. (Est. Time: 5 Min.)

DISCUSSION / BACKGROUND

On October 22, 1991, the Board of Supervisors adopted F-4, Lowering of Flags, to establish the times and procedures for lowering the United States and County flags.

As part of Objective 2.2 of the Good Governance Goal in the Board-approved Strategic Plan, policies are undergoing review and update. The proposed revisions to the policy specify the time and manner in which the County will lower the United States flag to ensure the County complies with the United States Flag Code. The proposed Revisions to Policy F-4 were routed to department heads and Veteran's Services for review and comment, with changes incorporated into the recommended version.

Changes were also included for the lowering of the County flag to honor current employees and elected officials upon their death, as well as the death of a former employee who retired from El Dorado County. The revisions clarify the number of days the flag will fly at half-mast and include all current and past county employees and elected officials. The policy was also reformatted and restructured slightly to differentiate between the purpose, policy, and procedure sections.

Lastly, no sunset date was originally assigned to Policy F-4, but a sunset date for review of the policy has been identified as August 15, 2021, four years from the recommended approval date, in accordance with Policy A-1.

A version showing the changes to the policy is included as Attachment B.

ALTERNATIVES

The Board could choose to reject the revisions, or make changes to the revised version of the policy.

OTHER DEPARTMENT / AGENCY INVOLVEMENT

All

CAO RECOMMENDATION

Approve the proposed revisions to Board of Supervisors Policy F-4.

FINANCIAL IMPACT

There is no fiscal impact associated with the revised policy.

CLERK OF THE BOARD FOLLOW UP ACTIONS

Upon approval of the revised policy, the Clerk of the Board will publish the updated Policy to the Board of Supervisors Policy Manual webpage.

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

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