



County of El Dorado

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Legislation Details (With Text)

File #: 09-0663 **Version:** 2

Type: Agenda Item **Status:** Department Matters

File created: 5/14/2009 **In control:** Board Of Supervisors

On agenda: 6/16/2009 **Final action:** 6/16/2009

Title: Sheriff's Department recommending adoption of Resolution approving the revised Disposition Schedule for said Department. (Cont'd 6/2/2009, Item 20)

Sponsors:

Indexes:

Code sections:

Attachments: 1. 09-0663.A Records Disposition Schedule #55, 2. 09-0663 B - Resolution Records Retention.pdf, 3. 09-0663.C Retention Schedule & Authorities, 4. email from Louis B. Green, 5. 09-0663.A2 Records Disposition Schedule.pdf

Date	Ver.	Action By	Action	Result
6/16/2009	2	Board Of Supervisors	Continued	Pass
6/2/2009	1	Board Of Supervisors	Approved	Pass

Sheriff's Department recommending adoption of Resolution approving the revised Disposition Schedule for said Department. (Cont'd 6/2/2009, Item 20)

BUDGET SUMMARY:		
Total Estimated Cost		\$0
Funding		
Budgeted	\$0	
New Funding	\$	
Savings	\$	
Other	\$	
Total Funding Available	\$0	
Change To Net County Cost		\$0

Fiscal Impact/Change to Net County Cost: None

Background: On May 9, 1989, the Board adopted Policy A-9 directing County department to inventory records and establish record retention schedules.

Reason for Recommendation: In an effort to further reduce the need for onsite storage of Sheriff's documents and video recordings, the Sheriff's Office is revising the approved retention schedule.

Action to be taken following Board approval: Purge and/or send for storage Sheriff's Office documents and video recordings according to the newly revised and adopted retention schedule.

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