



# County of El Dorado

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## Legislation Details (With Text)

**File #:** 07-1549      **Version:** 1

**Type:** Agenda Item      **Status:** Approved

**File created:** 9/13/2007      **In control:** Board Of Supervisors

**On agenda:** 10/16/2007      **Final action:** 10/16/2007

**Title:** Chief Administrative Office, Procurement and Contracts Division, recommending a twelve (12) month extension of Bid 07-393-010 for the purchase of food products and kitchen supplies; and recommending the Purchasing Agent be authorized to increase the blanket purchase orders on an "as needed" basis through the extended term with Strauss Foodservice of Placerville, CA, US FoodServices of Reno, NV, Crystal Dairy Foods of South Lake Tahoe, CA and Francis Distributing of Diamond Springs, CA if funding is available within the requesting departments' budget.  
**RECOMMENDED ACTION:** Approve.

**FUNDING:** General Fund.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 07-393-010 Spreadsheet Foods East & West Slope

Date	Ver.	Action By	Action	Result
10/16/2007	1	Board Of Supervisors	Approved	Pass

Chief Administrative Office, Procurement and Contracts Division, recommending a twelve (12) month extension of Bid 07-393-010 for the purchase of food products and kitchen supplies; and recommending the Purchasing Agent be authorized to increase the blanket purchase orders on an "as needed" basis through the extended term with Strauss Foodservice of Placerville, CA, US FoodServices of Reno, NV, Crystal Dairy Foods of South Lake Tahoe, CA and Francis Distributing of Diamond Springs, CA if funding is available within the requesting departments' budget.

**RECOMMENDED ACTION:** Approve.

**FUNDING:** General Fund.

<b>BUDGET SUMMARY:</b>		
Total Estimated Cost		\$500,000.00
Funding		
Budgeted	\$	
New Funding	\$	
Savings	\$	
Other	\$	
Total Funding Available	\$	
Change To Net County Cost		\$

Fiscal Impact/Change to Net County Cost: No change in net county cost

Reason for Recommendation: On September 12, 2006, item #35, your Board approved the award of Bid #07-393-010 for various food products and kitchen supplies for use county wide and authorized the Purchasing Agent to issue four blanket purchase orders as follows: Strauss Foodservice of Placerville in the amount of \$250,000, US FoodService of Reno in the amount of \$225,000, Francis Distributing of Diamond Springs in the amount of \$15,000, and Crystal Dairy Foods of South Lake Tahoe in the amount of \$10,000.

Board of Supervisors Policy C-17, 5.9 (f), allows the Purchasing Agent to extend a contract award from the previous contract period provided that the vendor agrees to provide the item(s) at the same price and under the same terms and conditions as the previous award. These extensions allow the County to take advantage of the prior year low bid pricing.

Pursuant to Board of Supervisors Policy C-17, a comparative market analysis is required for contract extensions in accordance with section 5.9(f). The Procurement and Contracts Division has conducted a preliminary review of pricing for the needed food products and kitchen supplies and concludes that extending the current contracts for an additional twelve (12) month period is necessary to avoid the interruption of County business, and that the extensions makes good business sense.

In comparing the existing County contracts with food contracts available under the State of California's Procurement Division it has been noted that prompt payment discount terms are not available under the State contracts that are offered under the County's current contracts. Additionally, three (3) of the awarded bidders are local vendors that can provide the County's institutional kitchens with more timely deliveries, and are better able to respond to departmental service requests.

Action to be taken following Board approval: Procurement and Contracts will extend the awarded blanket purchase orders for an additional twelve (12) months.

Contact: Bonnie H. Rich, Purchasing Agent, x5940

Concurrences: Not Applicable