



## Legislation Details (With Text)

**File #:** 19-1144      **Version:** 2

**Type:** Agenda Item      **Status:** Approved

**File created:** 7/18/2019      **In control:** Board of Supervisors

**On agenda:** 9/17/2019      **Final action:** 9/17/2019

**Title:** Health and Human Services Agency recommending the Board:  
 1) Approve and authorize the Chair to sign Agreement for Services 3736 with Applied Survey Research, Inc., for the provision of training and assistance to the El Dorado County Opportunity Knocks Continuum of Care, in the amount of \$121,090, for the term effective upon execution through December 31, 2021; and  
 2) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 3736, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management. (Cont. 8/27/2019, Item 24)

**FUNDING:** 100% California Emergency Solutions and Housing Program Grant funding.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 2A - Applied Survey 3736 for BOS 9-17-19, 2. A - Approved CRS 3736, 3. A - Revised Approved CRS 3736, 4. B - Applied Survey 3736 for BOS signature, 5. B - Revised Applied Survey 3736 for BOS 8-23-19, 6. Executed Agreement for Services #3736

Date	Ver.	Action By	Action	Result
9/17/2019	2	Board of Supervisors	Approved	Pass
8/27/2019	1	Board of Supervisors	Continued	Pass

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**FUNDING:** 100% California Emergency Solutions and Housing Program Grant funding.

**DISCUSSION / BACKGROUND:**

In accordance with Resolution 221-2018, adopted and approved by the Board of Supervisors on October 16, 2018 (File ID: 18-1522), the Health and Human Services Agency, designated as the Administrative Entity on behalf of the El Dorado County Opportunity Knocks Continuum of Care (COC), responded to the California Department of Housing and Community Development (CDHCD) Notice of Funding Availability (NOFA) for the California Emergency Solutions and Housing (CESH) Program issued August 15, 2018. The application resulted in the award to the County of Grant #18-CESH-12458, in the amount of \$474,717. Standard Agreement #18-CESH-12458 was fully executed

on August 5, 2019 and received by Health and Human Services Agency (HHSA) on September 6, 2019.

This Agreement #3736 will fulfill one of the three components of the County's application, to obtain systems support for activities necessary to maintain a comprehensive homeless services and housing delivery system, including Coordinated Entry System (CES), Homeless Management Information System (HMIS) reporting, and planning activities. Applied Survey Research, Inc. will provide the technical support to accurately complete, analyze, and report the Point in Time (PIT) count. This PIT data is essential to meeting the requirements for further Housing and Urban Development funding.

The vendor was identified by the COC as a subject matter expert in PIT count procedures, technical assistance, and data analysis, and was included during the application process as an intended subrecipient of Grant funds.

**ALTERNATIVES:**

The Board could decline to approve Agreement #3736, however the County would be out of compliance with the NOFA application terms and conditions, thereby placing the funding at risk.

**PRIOR BOARD ACTION:**

10/16/2018 File ID 18-1522, HHSA - CA Emergency Solutions and Housing Grant

**OTHER DEPARTMENT / AGENCY INVOLVEMENT:**

Approved by County Counsel, and Risk Management.

**CAO RECOMMENDATION:**

It is recommended that the Board approve this item.

**FINANCIAL IMPACT:**

There is no Net County Cost associated with this Agenda item. The CESH grant funding agreement #18-CESH-12458 was received on July 9, 2019 and is included in the Fiscal Year 2019-20 budget.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

- 1) Clerk of the Board to obtain signature of Chair on two (2) original Agreements for Services #3736.
- 2) Clerk of the Board to return one (1) fully executed Agreement to the Contracts Division at 3057 Briw Road, Suite B.

**STRATEGIC PLAN COMPONENT:**

County Strategic Plan Goals: Good Governance, Healthy Communities, and Public Safety.

**CONTACT**

Donald Semon, Director