



Legislation Details (With Text)

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File created: 8/9/2018 **In control:** Board of Supervisors

On agenda: 8/28/2018 **Final action:** 8/28/2018

Title: Human Resources Department recommending the Board, acting as the Air Quality Management District Board of Directors, approve and adopt the following:
 1) New class specifications for the Air Quality Management District: Air Quality Administrative Analyst and Air Quality Technician I/II; and
 2) Adopt and authorize the Chair to sign Resolution 180-2018 to approve the following for the Air Quality Management District:
 a) The job class number and salary range for the new classification of Air Quality Administrative Analyst.
 b) The job class number and salary range for the new classification of Air Quality Technician I/II.
 c) The reclassification (reallocation) of one (1.0 FTE) position from Sr. Department Analyst to Air Quality Administrative Analyst.

FUNDING: N/A

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - Air Quality Administrative Analyst 8-28-18, 2. B - Air Quality Technican I-II 8-28-18, 3. B - Revised Air Quality Technican I-II 8-28-18, 4. C - Final Resolution 8-28-18, 5. D - Approved Blue Route 8-28-18, 6. Executed Resolution 180-2018

Date	Ver.	Action By	Action	Result
8/28/2018	1	Board of Supervisors	Approved	Pass

Human Resources Department recommending the Board, acting as the Air Quality Management District Board of Directors, approve and adopt the following:
 1) New class specifications for the Air Quality Management District: Air Quality Administrative Analyst and Air Quality Technician I/II; and
 2) Adopt and authorize the Chair to sign Resolution **180-2018** to approve the following for the Air Quality Management District:
 a) The job class number and salary range for the new classification of Air Quality Administrative Analyst.
 b) The job class number and salary range for the new classification of Air Quality Technician I/II.
 c) The reclassification (reallocation) of one (1.0 FTE) position from Sr. Department Analyst to Air Quality Administrative Analyst.

FUNDING: N/A

DISCUSSION / BACKGROUND

The El Dorado County Air Quality Management District's (District) Personnel Allocation had previously been incorporated with the Personnel Allocation of the County of El Dorado.

In July 2018 (Legistar # 18-1097 and Resolution 156-2018), the Board of Directors of the Air Quality Management District (Board) approved:

- 1) Separating out the District's personnel allocations from the County of El Dorado; and
- 2) The District's FY 2018/19 Authorized Personnel Allocation.

The classifications approved at this time consisted of the following:

- Air Pollution Control Officer
- Air Quality Engineer
- Air Quality Specialist I/II
- Development Aide II
- Sr. Air Quality Specialist
- Sr. Department Analyst

The goal is that the District has a separate classification plan than the County. Therefore, Human Resources has been working with the District to 1) review its structure and 2) implement District-specific classifications. In doing so, Human Resources is requesting the Board approve the following:

- Air Quality Administrative Analyst
 - New classification.
 - Reclassify one (1.0 FTE) position from Sr. Department Analyst to Air Quality Administrative Analyst, and abolish the Sr. Department Analyst classification within the District.
 - For lateral reclassifications where the position is reclassified to a class that is allocated to the same salary range as the class of the position before it was reclassified, the salary of the employee shall not change in accordance with Personnel Rule 1312.1. The salary ranges of the two classifications are the same; therefore, there will be no salary step movement for the current incumbent.
- Air Quality Technician I/II
 - New classification.

ALTERNATIVES

The Board could choose not to adopt and approve any of the recommendations listed herein and request that revisions be made.

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Air Quality Management District, Chief Administrative Office, and El Dorado County Employees' Association (Local 1)

CAO RECOMMENDATION

It is recommended that the Board approve this item.

FINANCIAL IMPACT

There is no financial impact that would result from approval of this item, since the reclassification would not change the current salary of the incumbent.

CLERK OF THE BOARD FOLLOW UP ACTIONS

Upon Board adoption and approval, please provide one copy of the fully executed Resolution to the following: Katie Lee in Human Resources, Dave Johnston in the Air Quality Management District, and

Crieghton Avila in the Chief Administrative Office.

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

Tameka Usher, Director of Human Resources