



County of El Dorado

330 Fair Lane, Building A
Placerville, California
530 621-5390
FAX 622-3645
www.edcgov.us/bos/

Legislation Details (With Text)

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On agenda: 7/1/2008 **Final action:** 7/1/2008

Title: Transportation Department recommending Chairman be authorized to sign Agreement for Services AGMT 08-1663 (906-S0811) with Y & C Transportation Consultants, Inc. in an amount not to exceed \$150,000 for a three year term to provide on-call traffic engineering, development review, and signal design services; and make the recommended Charter findings for same.
RECOMMENDED ACTION: Approve.

FUNDING: Traffic Impact Fees fund services provided in support of Capital Improvement Program projects, and time and material billings provide funding for any services provided in support of development projects. Task Orders will be issued for each work assignment and the exact source of funding will be identified at that time.

Sponsors:

Indexes:

Code sections:

Attachments: 1. AGMT 08-1663 Contract Routing Sheet, 2. AGMT 08-1663 Prof Srvs Contract

Date	Ver.	Action By	Action	Result
7/1/2008	1	Board Of Supervisors	Approved	Pass

Transportation Department recommending Chairman be authorized to sign Agreement for Services AGMT 08-1663 (906-S0811) with Y & C Transportation Consultants, Inc. in an amount not to exceed \$150,000 for a three year term to provide on-call traffic engineering, development review, and signal design services; and make the recommended Charter findings for same.

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BUDGET SUMMARY:		
Total Estimated Cost		\$150,000
Funding		
Budgeted	\$150,000	
New Funding	\$	
Savings	\$	
Other	\$	
Total Funding Available	\$150,000	
Change To Net County Cost		\$-0-

Fiscal Impact/Change to Net County Cost: This three-year agreement is for the NTE total amount of \$150,000. There is no cost to the County General Fund.

Background:

Consultant Selection: In late 2007, the County's Procurement and Contracts Office released an RFQ for the Department for a variety of transportation related disciplines. Based on the results of that RFQ, Y & C was determined to be one of the top consulting firms in the functional categories of Traffic Operations, Traffic Signing, Striping and Signal design.

In April, 2008, the Department notified the County Procurement and Contracts Office (Procurement) of this proposed professional services agreement. On April 18, 2008, Procurement responded, affirming that a competitive selection process was conducted in accordance with Board of Supervisor's Policy C-16, Section 7.5, that the time period for that process had not expired, and that an outside reviewer confirmed that the consultant is qualified and able to perform the services in accordance with Section 7.10 of the same Policy.

Justification: This as-needed professional services contract will be used to augment Department staff to enable the advancement of priority projects. Traffic Engineering, Traffic Signals and Operational Functions are specialty disciplines not found in County classifications. The Department does not have Traffic Engineering staff in-house to perform this work.

In accordance with the Feasibility Analysis, the Department is not required to notify an employee association regarding this Agreement.

Recommended Actions:

1. That the Board find pursuant to Article II, Section 210 b (6) of the El Dorado County Charter that there are specialty skills required for the work performed under this Agreement that are not expressly identified in County classifications, and that the ongoing aggregate of the work performed under this Agreement is not sufficient to warrant the addition of permanent staff.
2. That the Board authorize the Chairman to sign Professional Services Agreement #AGMT 08-1663 with Y & C Transportation Consultants, Inc. for a term of three (3) years in the Not-to-Exceed amount of \$150,000.

Reason for Recommendation: The consultant will provide complex traffic engineering services on an on-call basis. Services may include but are not be limited to: review of traffic signal, lighting, signing, striping, and traffic control plans, specifications, and estimates (PS&E) prepared by other consultants; preparation of traffic signal, lighting, signing, striping, and traffic control PS&E in support of the Department's CIP projects; provide consultation to Department staff during construction of traffic signals, lighting, signing, striping, and traffic control systems; and preparation of traffic operations analyses to support roadway designs.

Action to be taken following Board approval:

1. Chairman will sign Agreement 08-1663
2. The Department will forward one fully-executed original agreement document to the Consultant.

Contact: Richard W. Shepard, P. E.
Director of Transportation

Concurrences: County Counsel
Risk Management